



PUBLIC Agenda

Date: Thursday April 25, 2024

Time: 12:00 – 1:45 pm

Location: 150 Goyeau Street, 4th Floor, WPS Headquarters

1. Call to Order
2. Declarations of Conflict & Pecuniary Interest by Members
3. Approval of Agenda
4. Approval of Minutes
 - 4.1. Minutes from Public Meeting March 21, 2024
5. Business Arriving from the Minutes
6. Delegations
7. General Reports
 - 7.1. Annual Reports
 - 7.1.1. WPS 2023 Annual Report
 - 7.2. Quarterly Reports
 - 7.2.1. POP/ CCP/ Calls for Service Report
 - 7.2.2. Use of Force
 - 7.2.3. Amherstburg Detachment - Policing Activities
 - 7.2.4. Youth Crime Statistics Report
 - 7.3. Monthly Reports
 - 7.3.1. Verbal Crime Statistics
 - 7.3.2. Crime Stoppers
 - 7.3.3. Professional Standards Branch
 - 7.3.3.1. Section 32
 - 7.3.4. Information & Privacy Report
8. Human Resources Report
9. Communications
 - 9.1. All Chief Memos
10. Adjournment



PUBLIC Meeting MINUTES

Date: Thursday, March 21, 2024

Time: 1:45pm

Location: 150 Goyeau Street, 4th Floor, WPS Headquarters

PRESENT:

Mayor Drew Dilkens, Chair
Councillor Jo-Anne Gignac, Vice Chair
Ms. Sophia Chisholm
Mr. Robert de Verteuil
Mr. John Elliott

Deputy Chief Frank Providenti
Deputy Chief Jason Crowley
A/ Deputy Chief Karel Degraaf
Chief Jason Bellaire

RECORDER:

Administrative Director

1. Call to Order

The Chair called the meeting to order at 1:45pm.

2. Declarations of Conflict & Pecuniary Interest by Members

No conflicts of interest were declared.

3. Approval of Agenda

Moved and seconded.

- **CARRIED**

4. Approval of Minutes

4.1. Public Minutes February 01, 2024

Moved and seconded.

- **CARRIED**

5. Business Arriving from the Minutes

6. Delegations

7. General Reports

7.1. Annual Reports

7.1.1. University of Windsor Annual Report

Moved and seconded.

- **CARRIED**

7.1.2. Public Donations

Moved and seconded.

- **CARRIED**

7.1.3. Amherstburg Detachment – Policing Activities

A board member inquired about the status of police services in Amherstburg. It was highlighted that there have been no complaints, and everything is proceeding smoothly.

Moved and seconded.

- **CARRIED**

7.1.4. Public Sector Salary Disclosure

Moved and seconded.

- **CARRIED**

7.1.5. WPS Annual Awards and Recognition Banquet Budget Request

Moved and seconded

THAT	The Windsor Police Services Board APPROVES the budget for the Annual Awards Banquet in the amount of \$22,860.00
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- **CARRIED**

7.1.6. Collection of Identifying Information in Certain Circumstances

Moved and seconded.

- **CARRIED**

7.1.7. Missing Persons

Moved and seconded.

- **CARRIED**

7.2. Monthly Reports

7.2.1. Crime Statistics

It was noted that 45% of assaults are attributed to Intimate Partner Violence (IPV). To address this, the Special Victim's Unit has initiated a new program focused on virtual calls with victims. Collaborating closely with community partners, we are advocating for IPV victims and striving to reduce victimization rates. Long-term strategies are aimed at decreasing overall victimization and improving statistics.

It was discussed that shootings have decreased. However, theft remains a prevalent issue, constituting about 56% of property crimes, with shoplifting accounting for 38% of all theft offences. Additionally, fraud continues to be a significant concern within property crime statistics.

During the discussion, a board member noted the increase in motor vehicle accidents and sought clarification on the reasons behind this trend. It was explained that with the expanding population, there are more vehicles on the road, contributing to the rise in accidents.

Moved and seconded.

- **CARRIED**

7.2.2. Crime Stoppers Report

Moved and seconded.

- **CARRIED**

7.2.3. Information and Privacy

Moved and seconded.

- **CARRIED**

7.2.4. Professional Standards Branch

Moved and seconded.

- **CARRIED**

7.2.4.1. Section 32

Moved and seconded.

- **CARRIED**

8. Human Resources

8.1. Retirements

Moved and seconded.

- **CARRIED**

8.2. Promotions

A board member raised concerns about perceived stigma surrounding promotions of individuals from diverse cultural backgrounds. It was emphasized that the Windsor Police's promotion process is merit-based, focusing on performance rather than race or gender. This prompted a broader discussion on diversity and the inclusion of standard interview components to ensure fairness in the selection process.

Moved and seconded.

- **CARRIED**

9. Communications

9.1. All Chief Memos

Moved and seconded.

- **CARRIED**

9.2. Polar Plunge Update

It was noted that this year's polar plunge was a resounding success, with a record number of students participating.

Moved and seconded.

- **CARRIED**

10. New Business

10.1. OAPSB Spring Conference

Moved and seconded

THAT	The Windsor Police Services Board APPROVES the registration for any interested Board member or Board staff to attend the OAPSB 2024 Spring Conference.
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- **CARRIED**

10.2. Internet Exchange Zone Update

Moved and seconded.

- **CARRIED**

11. Adjournment

Moved and seconded.

- **CARRIED**

HONOUR IN SERVICE



Date: March 13, 2024

To: Chair and Members of the Police Services Board

From: Chief Jason Bellaire

Re: 2023 Windsor Police Service Annual Report

Please see the attached Windsor Police Service Annual Report for 2023 submitted for your information.

A handwritten signature in black ink, appearing to read "J. Bellaire".

Jason Bellaire
Chief of Police
Windsor Police Service

2023

WINDSOR POLICE SERVICE

ANNUAL REPORT »



WINDSOR POLICE SERVICES BOARD

Message from the Chair



VISION, MISSION & CORE VALUES



Drew Dilkins
Windsor Police Services Board, Chair

As Chair of the Windsor Police Services Board (WPSB), I am pleased to introduce the 2023 Annual Report of the Windsor Police Service (WPS).

In 2023, the WPSB appointed two new Deputy Chiefs: Jason Crowley, Deputy Chief of Operations, and Karel DeGraaf, Acting Deputy Chief of Operational Support. We congratulate these individuals and thank them for their continued service. Over the course of the year, WPSB and WPS remained steadfast in our commitment to ensuring outstanding community support through effective policing and governance within our evolving city and across the region.

Windsor-Essex is experiencing incredible economic and population growth, which presents unique opportunities and challenges. Public safety is top of mind, as all across Canada, communities are facing increasing challenges around mental health, addictions, and homelessness. This impacts our ability to create and maintain the safe neighbourhoods that are the foundation of any thriving community. Windsor is also home to an international border and the busiest trade corridor between Canada and the United States. We understand the impacts of crime and criminal activities, and the complexities associated with policing in today's world.

As we push for continuous improvement, innovation and progress moving forward into 2024, the Board expresses our gratitude and pride for all members of the WPS; from frontline officers and administrative staff, to every civilian member whose behind-the-scenes work keeps the ship steady. The Board recognizes each of you for the important role you play within the organization and the broader community you serve.

Meet the Board



Jo-Anne Gignac, Vice-Chair
Sophia Chisholm
Robert de Verteuil
John Elliott
Michael Prue, Advisor

OUR VISION

We are dedicated to excellence in service through the commitment of our people to teamwork, integrity, and our core values. Together, we work to be the safest community in Canada.

OUR MISSION

The Mission of the Windsor Police Service is to serve our community. Working together we prevent and investigate crime and provide support to those in need. We perform our duties with professionalism, accountability, and integrity to ensure the safety of all the members of our diverse community.

OUR CORE VALUES

Integrity

We are committed to fair, ethical, and respectful treatment of all persons within our organization and in our community.

Respect

We show respect and compassion, through deed and word, to every person.

Professionalism

We are dedicated to professionalism in appearance and conduct, and the continuing pursuit of excellence in all we do.

Accountability

We openly identify and address problems, and willingly accept responsibility for our actions.

Innovation

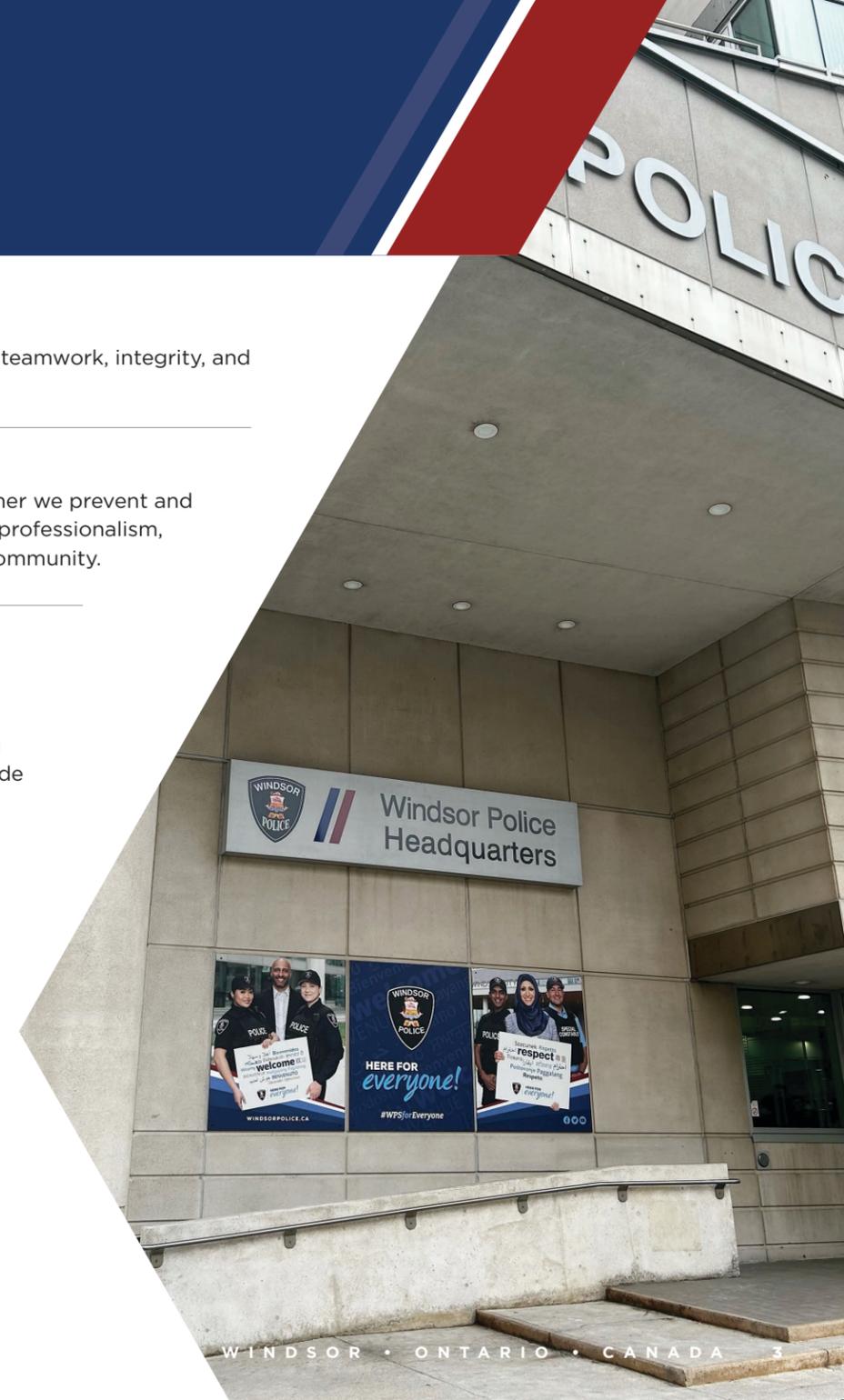
We are creative in developing effective policy and inventive practices; investing in our people and technologies to provide industry-leading service.

Teamwork

We all succeed by working together and in partnership with our diverse community.

Service

We are devoted to serving our community with honour, placing the needs of the community above those of our own.



MESSAGE FROM THE CHIEF OF POLICE



On behalf of the Windsor Police Service, I am pleased to present our 2023 Annual Report. This report shares key performance metrics and significant achievements from the previous calendar year, as well as progress on the priorities identified in our 2023-2026 Strategic Plan.

Throughout 2023, Windsor Police Service members served Windsor and Amherstburg with integrity and professionalism. Our Service celebrated several milestones and accomplishments in 2023, including:

- Implementing a modern analytics program that supports data-driven decision making.
- Launching the Nurse Police Team program to proactively treat people struggling with substance use challenges and alleviate the strain on hospital emergency departments.
- Dismantling a sophisticated global car theft ring, which resulted in the recovery of 138 stolen vehicles.

Thanks to a thriving and diverse community, the Windsor Police Service continues to be well positioned to attract and retain top talent. We remain committed to providing the best service delivery, while also engaging our community partners for proactive solutions to cross-sectoral issues.

I am grateful for the support of the Windsor Police Services Board, the Windsor and Amherstburg municipal councils, and our communities who provide the resources and support needed to achieve our goals. I am also grateful for the tireless work of our members and look forward to all we will accomplish together.

Jason Bellaire
Chief of Police

The Leadership Team



Jason Crowley
Deputy Chief,
Operations



Frank Providenti
Deputy Chief,
Operational Support



Karel DeGraaf
Acting Deputy Chief,
Operational Support

Superintendents:

Brendan Dodd
Jill Lawrence
Dan Potvin

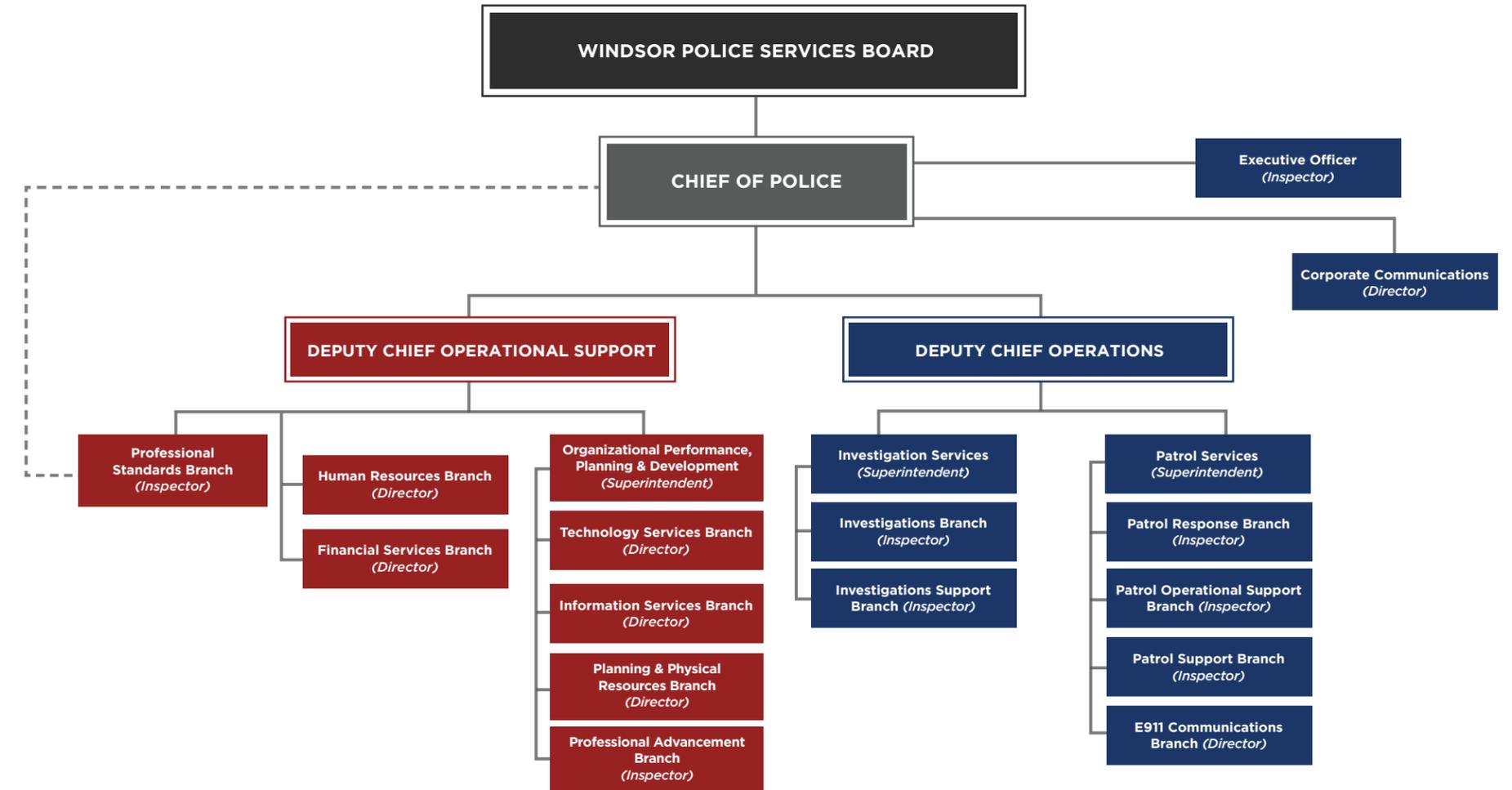
Inspectors:

Ed Armstrong
Ken Cribley
Jen Crosby
Dave Deluca
Paolo Di Carlo
Marc Murphy
Andrew Randall

Directors:

Melissa Brindley
Matt Caplin
Bryce Chandler
Gary Francoeur
Dawn Hill
Barry Horrobin
Laura Smith

2023 ORGANIZATIONAL STRUCTURE



WPS OVERVIEW

The Windsor Police Service provides frontline response and investigative services to the communities of Windsor and Amherstburg.



OUR FACILITIES

Windsor Police Headquarters
150 Goyeau Street
Windsor

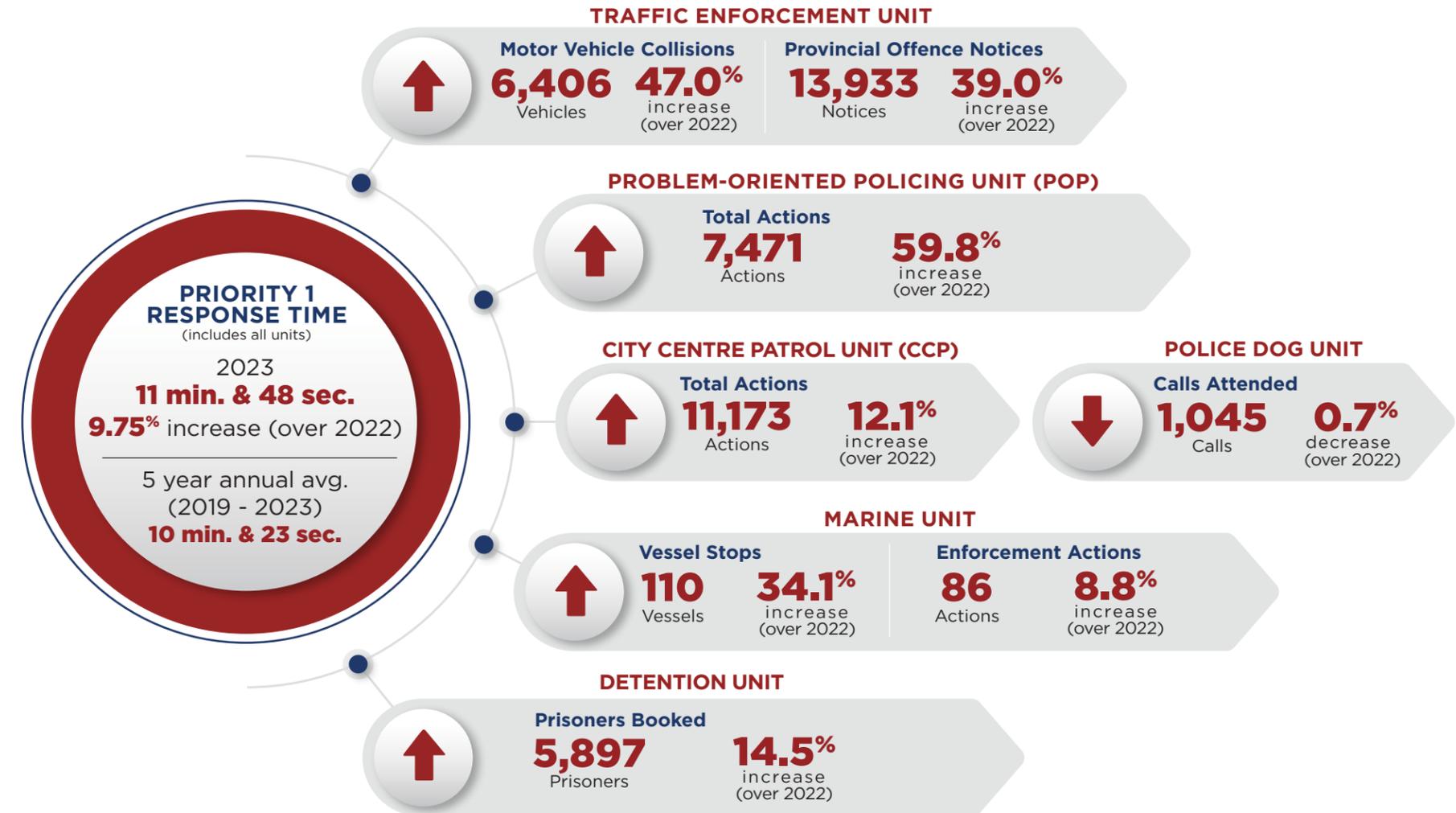
Collision Reporting Centre
2696 Jefferson Boulevard
Windsor

**Major F.A. Tilston,
VC Armoury & Police Training Centre**
4007 Sandwich Street
Windsor

Amherstburg Detachment
532 Sandwich Street South
Amherstburg

Sandwich Community Station
3312 Sandwich Street
Windsor

PATROL SERVICES



NOTE:

The 2023 crime statistics presented are derived from data extracted from the Records Management System during the fourth week of February 2024, offering a "snapshot" in time. Due to factors such as incident reclassification or delayed reporting of incidents, these statistics are fluid and subject to modification. Continuous updates to the system may lead to revisions of statistics previously reported.

It is important to recognize that in 2023, the Windsor Police Service aligned the Crime Categories with those of Statistics Canada. However, the numbers may differ from those reported by Statistics Canada and other police services due to our practice of reporting all incident violations, not just the most serious per incident. Caution should be exercised when making comparisons of data.

CRISIS OUTREACH AND SUPPORT

The Windsor Police Service is proud to partner with the Windsor Regional Hospital and Hôtel-Dieu Grace Healthcare on important initiatives to help people in crisis.

NURSE POLICE TEAM (NPT)*

Pairs frontline officers with nurses to respond to non-emergency, substance-related incidents.



* The NPT program launched in May 2023.

MOBILE CRISIS RAPID RESPONSE TEAM (MCRRT)

Pairs frontline officers with mental health professionals to de-escalate encounters with people in crisis.



COMMUNITY OUTREACH & SUPPORT TEAM (COAST)

Pairs frontline officers with mental health professionals to offer on-site crisis and mental health assessments to individuals in need.



INVESTIGATIONS DIVISION

VIOLENCE LEADING TO DEATH	2022	2023
Homicide	2	3
Manslaughter	0	1
Violence causing death	1	0
Attempted murder	10	8

CRIMES AGAINST PERSONS:



CRIMES AGAINST PROPERTY:



YOUTH-RELATED CRIMES:



FIREARMS SEIZED:



CRIME GUNS:*



*CRIME GUN DEFINITION (according to Statistics Canada):

- A firearm (as defined under the Criminal Code) used or suspected to be used in the commission of a criminal offence, regardless of whether or not it was possessed legally;
- or a firearm that has an obliterated, altered or removed serial number.

This includes replicas, toys, 3D printed firearms, pellet, or BB guns/air guns but ONLY when they are used in a threatening, intimidating or criminal manner. This definition allows police to include weapons they believe should be included (threats, intimidation, violence), while excluding toys used in routine play. Police will determine whether a firearm should be classified as a crime gun as a result of the investigation.

WPS AMHERSTBURG DETACHMENT

Since January 1, 2019, the Windsor Police Service has provided policing services for the Town of Amherstburg. Thirty officers are dedicated to the Amherstburg Detachment and are responsible for policing the town. Additional services are also provided via the Windsor Police Service's specialized units.

AMHERSTBURG POLICING ACTIVITIES

Calls for Service	2022	2023
Dispatch Generated Incidents	5,906	8,324
Self-Generated Walk-in Incidents	0	0
Reports	1,689	2,067
Arrests	143	152
Provincial Offences		
Traffic Offences	2,161	5,261
Part III Summons	97	183
Liquor Offences	3	3
Other Provincial Offences	32	57
Community Outreach Activities		
Community Service Calls	63	150
Persons in Crisis	169	154
COAST Followups	524	558

Crime Statistics	2022	2023
Homicide/Attempted Murder	0	0
Robbery	2	2
Break and Enter	40	40
Theft Over \$5,000	3	6
Theft Under \$5,000	72	128
Possession of Stolen Property	6	12
Fraud	60	115
Mischief	61	72
Assaults	71	79
Drugs	2	8
Firearms	1	9
Arson	2	4
Impaired Operation	15	15
Federal Statutes	2	6
Other Criminal Code	56	53
Total Criminal Offences	393	549

WPS AUXILIARY

The Auxiliary Patrol is an integral part of the WPS and contributes in important ways to the services we provide.

Since the 1940s, WPS has depended on the selfless efforts of our Auxiliary volunteers to ensure public safety in Windsor, and more recently, Amherstburg. From patrolling parks during hot summer days to assisting with special events, their work makes our community a safer place to live and visit.

Many of our community's largest gatherings – such as the Annual Ford Fireworks, Canada Day Parade, Detroit Free Press Marathon, Bright Lights and the Santa Claus Parade – would not be possible without our dedicated Auxiliary Patrol Service.



COMMUNICATIONS CENTRE

EMERGENCY 911 CENTRE

The Windsor Police Service Emergency 911 Centre is responsible for answering all 911 and non-emergency calls within Windsor and Amherstburg. Calls received for EMS or Fire are routed to the respective agencies when required.



Emergency: 9-1-1
Non-emergency: 519-258-6111

TOTAL CALLS RECEIVED

456,287

1,267 PER DAY

↑ **11% INCREASE**
(over 2022)

911 CALLS RECEIVED

139,190

387 PER DAY

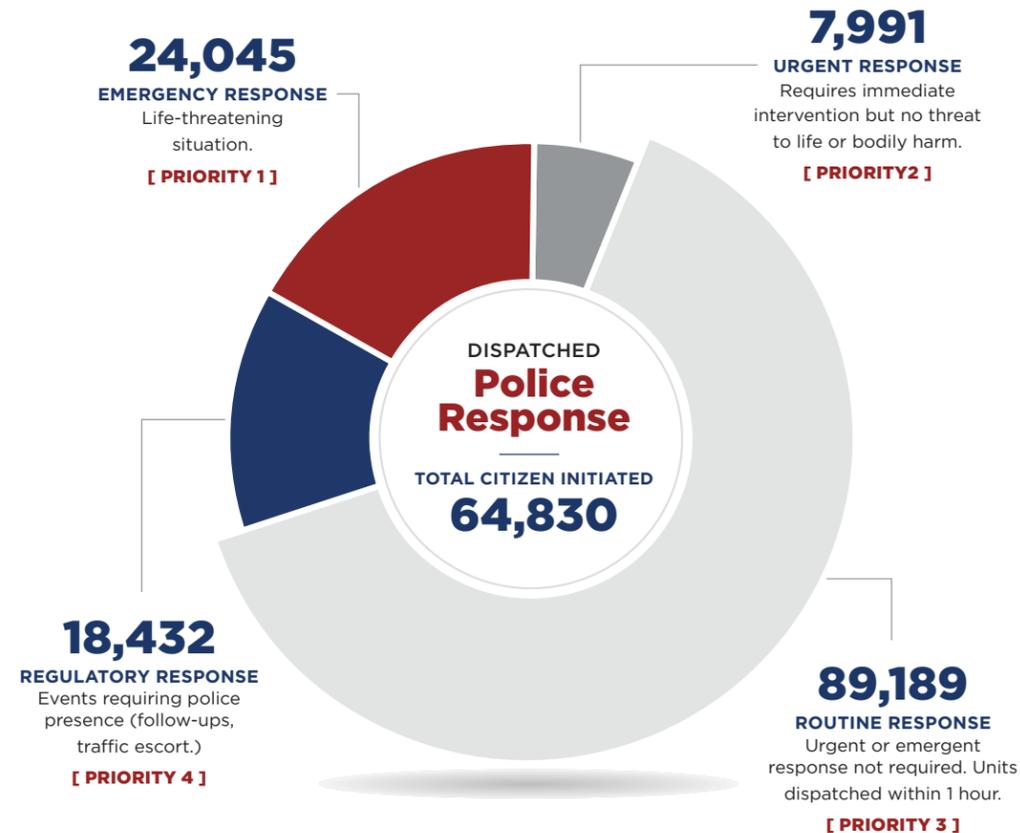
↑ **18% INCREASE**
(over 2022)

TOTAL CALLS FOR SERVICE

149,232

409 PER DAY

↑ **22% INCREASE**
(over 2022)



ALTERNATIVE REPORTING OPTIONS

The Windsor Police Service's online reporting system and registries are great tools for the community to report a variety of crimes and information in a timely and efficient manner. Data collected is also useful for the Windsor Police Service to track and assess crime trends that can be useful in crime prevention.

ONLINE-REPORTABLE OFFENCES



DID YOU KNOW?

Many calls are handled through an alternative method that does not require the dispatching of a Patrol Response unit. Calls may be handled by the call-taker who provides information/referrals for an alternative response such as online reporting.

9,540
Online calls (Coplogic)
9.9% INCREASE
(over 2022)



5,158
Telephone reporting calls
3.8% INCREASE
(over 2022)

COMMUNITY ENGAGEMENT

In 2023, our Community Services team continued to lead outreach efforts across Windsor and Amherstburg. Members attended cultural events and celebrations, supported charitable initiatives such as blood donations and food drives, and played a key role in the Service's recruitment efforts.

Officers also delivered educational programming to students, new Canadians, downtown residents, and other groups. Topics included intimate partner violence, fraud prevention, elder abuse, and a newly-developed presentation on personal safety. Additionally, Community Services continued to run interactive children's programming at The Safety Village in Forest Glade.

2023 HIGHLIGHTS

STUFF-A-CRUISER FOOD DRIVES

In support of Street Help, CAN-AM Urban Native Homes, and other charitable organizations.

COMMUNITY POTLUCKS

At Glengarry Housing, Bruce Park, and other downtown locations.

CRIME PREVENTION WEEK PROGRAMMING

Including safety presentations and an info booth and at Devonshire Mall.

COMMUNITY PATROLS

To engage with residents and business owners in neighbourhoods across the city.

CAMP BROMBAL

A weeklong summer camp for local children.



PROFESSIONALISM IN POLICING



2023 NEW COMPLAINTS RECEIVED

Public complaints	114
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2023 DISPOSITION OF PUBLIC COMPLAINTS

Early Resolution Agreement	3
Screened out	60
Screened in	51

Dispositions reflect the complaints dealt with over the course of the year. May be disseminated from previous years.



"The respect and professionalism demonstrated by the members of the Windsor Police Service have been instrumental in maintaining a secure and safe environment for our stores, employees, and customers. Your dedication to upholding the highest standards of law enforcement and public safety is evident in every action taken."

- Riley Garrod,
Real Canadian Superstore

"The BIA would not be able to host its vibrant events without the Windsor Police Service's help. The public always feels safe and if there is a rare issue during an event, the officers are always quick to respond and courteous to all. We cannot thank you enough."

- Brandi Myles,
Via Italia BIA



2023 BUDGET AT A GLANCE

Approved Net Budget	\$99,005,478
Actual Revenues	
Grants	\$10,265,837
Permits, Fees, Charges	\$843,978
Recovery of Expenses	\$10,685,911
Other Miscellaneous Revenue	\$837,730
Total Actual Revenues	\$22,633,456
Actual Expenditures	
Minor Capital	\$6,527,307
Operating & Maintenance	\$2,763,617
Purchased Services	\$5,226,644
Salaries & Benefits	\$102,560,599
Transfers to Reserve Funds	\$3,269,096
Utilities, Insurance, Taxes	\$1,364,427
Total Actual Expenditures	\$121,711,690
Net Deficit	\$72,756

GRANTS RECEIVED IN 2023

Community Safety & Policing - Local	\$1,775,771
Automated Licence Plate Recognition Program	\$1,492,628
Community Safety & Policing - Provincial (SSNAPP)	\$617,055
Internet Child Exploitation	\$275,985
Victim Support Program	\$100,000
Proceeds of Crime - Technical Cooperative	\$86,500
Proceeds of Crime - Guns and Gangs	\$50,000
Reduce Impaired Driving Enforcement	\$24,311
Ontario's Strategy to End Human Trafficking	\$17,400
Youth in Policing Initiative	\$15,806
Total Grants Received	\$4,455,456
Court Security & Prisoner Transportation Program	\$5,810,382
Total Grants & Uploads	\$10,265,838

2023 CAPITAL PROJECTS (BUDGET)

Police Fleet Replacement/Refurbishment	\$1,268,000
Other Capital Projects	\$1,975,000
Total Capital Budget	\$3,243,000

<p>TOTAL ACTUAL REVENUES</p> <p>\$22,633,456</p>	<p>TOTAL ACTUAL EXPENDITURES</p> <p>\$121,711,690</p>	<p>TOTAL GRANTS & UPLOADS</p> <p>\$10,265,838</p>
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THE 2023 - 2026 WPS STRATEGIC PLAN: AN ANNUAL REPORT ON OUR PROGRESS

Ontario regulations require every Police Services Board to prepare and adopt a Strategic Plan for the provision of policing for the communities for which it is responsible. This plan must layout the objectives, priorities and core functions of the police service. The purpose of this Strategic Plan is to identify how the Windsor Police Service will continue to provide adequate and effective policing in accordance with the needs of the diverse communities we serve in the City of Windsor and the Town of Amherstburg. Further, the Plan outlines a path forward for the Service to ensure responsiveness and continuous improvement in service delivery in order to adapt to changes in the policing environment. The Plan also serves as a guide to the members of the Windsor Police Service who work diligently towards the achievement of the organizational goals identified therein.



HOW DOES THE WINDSOR POLICE SERVICE STRATEGIC PLAN RELATE TO OUR VISION, MISSION AND VALUES?



The Windsor Police Service is vision inspired, mission focused and values driven.

At the start of 2023 after extensive internal and community consultations, the WPS Board approved a new WPS Strategic Plan for the 2023 to 2026 planning cycle.

In addition to numerous internal and external consultations, the Vision, Mission and Values of the Service were foundational to the development of the Strategic Plan as well. The priorities and organizational goals detailed in the 2023-2026 Strategic Plan are intended to guide every member of the Windsor Police Service as we work in service of our community. Each of the nine goals contained in the Strategic Plan seeks to achieve a desired outcome directly related to the achievement of the overall mission of the Windsor Police Service. Resources and efforts will be focused on achieving the outcomes being sought from each goal. Performance indicators will gauge our progress as we work to achieve our vision for community safety. To summarize, the top priorities identified in our Strategic Plan directly align with and enable our Vision, Mission and Values: We are driven by our values and our principles. Our people are inspired by our vision for the future. We are focused on performance as we work to achieve our mission.

The following section details the progress made in the 2023 Annual Report period toward the Strategic Plan's goals and objectives in this, the initial year of the 2023 - 2026 WPS Strategic Plan.

STRATEGIC PLAN PROGRESS

Strategic Priority: Our Principles



STRATEGIC PLAN PROGRESS

Strategic Priority: Our People

GOAL 1.1	GOAL 1.2	GOAL 1.3
Promote Community Trust and Support	Strive for Equity, Diversity and Inclusion in Delivery of Policing Service	Pursue Community Partnerships and Regional Collaboration
Desired Outcome:		
To increase trust and satisfaction levels as experienced and reported by community stakeholders.	To ensure that the policing services we provide are delivered in a fair and inclusive manner and are, to the maximum extent possible, free from prejudice and bias.	To improve community safety and maximize the effectiveness of service delivery for the WPS and the agencies and communities with whom we partner.
Actions Taken & Goal Progress:		
<ul style="list-style-type: none"> • Continued Engagement with the Community Consultative Committee (CCC): Notable engagements included the CCC's involvement in the development and refinement of the WPS Digital Recruitment Strategy, and consultations regarding the planned pilot deployment of In-Car Camera Systems for WPS Patrol vehicles. • Successfully on boarded two new Corporate Communications Specialists dedicated to enhancing external communications with the community, including a wider array of social media and community engagement platforms. • Community outreach and youth engagement continues via annual Camp Brombal week, continuing partnership with The Safety Village, Stuff-a-Cruiser, DiverCity Barbeque, as well as numerous ongoing partnerships with local school boards. • Engaged with the Downtown Windsor Community Collaborative (DWCC) to host a series of community engagement events and training events that were well-attended. • Continued implementation of enhanced information security policies and operational/business continuity best practices, including increased reporting to WPS Board on Information Security safeguards and progress on the WPS Infrastructure, Security and Disaster Recovery Program. Ongoing cybersecurity awareness training provided to all WPS members. 	<ul style="list-style-type: none"> • Multi-lingual Welcome Signage: Installed key, multi-language welcome messaging/signage and graphics at our Headquarters facility to enhance service delivery for new Canadians attending our building. • EDI Training: In 2023, all members of the Service have completed Sex, Gender, and Sexuality Training, as well as an Accessibility Training module. The overarching goal of these training modules is to cultivate an inclusive organizational culture, emphasizing the importance of shared knowledge and fostering inclusivity at every level of the organization. • WPS Equity, Diversity & Inclusion (EDI) Advisory Committee established: Inaugural meetings held in Q1 2023. This advisory committee through their counsel and input to leadership into workplace policies led to amendments that enhanced transparency and trust in the transfer process. Moreover, the EDI Committee played a pivotal role in shaping decisions related to the establishment of recruitment ambassadors, and crafting messaging around cultural and spiritual holidays and celebrations. • Continued collection and reporting of race-based data in Use of Force Reports, as well as collection of race and identity based data for WPS hiring and recruiting efforts. 	<ul style="list-style-type: none"> • Regional Information Systems Sharing: Signed cooperative agreement for WPS to host all Windsor Fire & Rescue Services (WFRS) NG911 and Computer Aided Dispatch (CAD) Software Services - significant cost savings achieved for City of Windsor. • Regional Information Systems Sharing & Dispatch: Finalized feasibility and costing study to partner with the LaSalle Police Service & Town of LaSalle for WPS provision of Next Generation 9-1-1 (NG911) Public Safety Access Point (PSAP) and Dispatch services. Pending. • Regional Emergency Communications: Finalized costings and entered into tri-partite agreement with City of Windsor and Town of Amherstburg for the expansion of Shared Public Safety Radio System Services to the Town of Amherstburg. • Regional Emergency Communications: Ongoing exploration of costing and feasibility studies with City of Windsor and Town of LaSalle for the expansion of Shared Public Safety Radio System Services to the Town of LaSalle & LaSalle Police Services. • Continued or expanded numerous partnerships surrounding Alternative Mental Health Response Strategies; these included Mobile Crisis Rapid Response Team (MCRRT), Community Outreach and Support Team (COAST), Expedited Hospital Transfer of Care (Pilot Project). Grant funding was secured to help support these innovative alternative response strategies. • In partnership with the Windsor-Essex County Health Unit (WECHU), secured Provincial Grant funding for the Substance Supports in Neighbourhoods Accessed through Police Partnerships (SSNAPP) Program which assisted with funding the Nurse Police Team (NPT) Program.

GOAL 2.1	GOAL 2.2	GOAL 2.3
Recruiting and Staffing for an Effective and Diverse Workforce	Skilled, Prepared, Ready: Trained & Equipped to Meet Tomorrow's Needs	Member Wellness through Equity, Inclusion and Engagement
Desired Outcome:		
Our organization is effectively staffed and comprised of employees who are reflective of the community we serve. Our members bring the breadth of knowledge, experience and perspective needed to be responsive to the diverse needs of all citizens.	Our organization and its members have the skills, training, and equipment needed to respond to the evolving policing needs of our community, including the shared demands of protecting international infrastructure within our borders. Through continuing investments in training excellence, equipment, and enhancing our emergency management capabilities, we are prepared to effectively mitigate all threats and challenges that may impact our community.	Our organization is a progressive, fair, and inclusive workplace that is responsive to the needs of our employees. Our members trust that they will be treated with respect, integrity and compassion, and that their employer values and supports them. We will work together to mitigate the physical and mental demands of our members' work. We communicate openly with our employees, and they are engaged and committed to shared organizational goals and values.
Actions Taken & Goal Progress:		
<ul style="list-style-type: none"> • Implemented enhanced and expanded recruitment tracking and reporting processes, including race and identity based information collection. • 2023 WPS Workplace Census: Conducted a full follow up to the 2018 WPS Workplace Census to identify demographic composition of the WPS and better track progress regarding recruiting from diverse populations (employee participation -99.8%+). • Work progressed on a Digital Recruitment Strategy aimed at engaging and informing members from diverse backgrounds on benefits of a career with the WPS. Targeted release Q2 2024. • Virtual and in-person Recruitment sessions were held at numerous locations, including the University of Windsor and St. Clair College. 	<ul style="list-style-type: none"> • Continued work to formalize and expand the WPS Critical Incident Command Program. • Commenced implementation of a WPS Public Order Unit (POU): All required equipment was procured, personnel selected, and training programs were commenced in 2023. A joint training exercise was conducted involving a full POU deployment. Implementation to continue in Q1 & Q2 2024. • Implemented the WPS Police Liaison Team (PLT): Members of this unit are trained to establish and maintain open and transparent lines of communication with all stakeholders who may be affected, directly or indirectly, by major events or critical incidents. PLT members also work with all involved parties in attempt to facilitate a safe and lawful environment for free speech and peaceful assembly. • Modernized WPS Indoor Firing Range: Completed a comprehensive reconstruction of the WPS indoor firing range, converting it from a traditional "static" style facility into a very contemporary, fully mobile, tactical style facility that greatly expands officer firearms training capability now and going forward. • Implemented new enhanced custom built digital Performance Management Program (PMP) platform with linkages to WPS Promotional System. This agile and comprehensive system now serves as the foundation for employee coaching, performance evaluation, and continuous staff development within WPS. • Training Curriculum Modernization: Numerous course syllabuses modified; implemented the WPS Leadership Development Program. • Continued investment in modernized equipment and technology being issued to WPS frontline officers. 	<ul style="list-style-type: none"> • Implemented Early Intervention Software (EIPro) to identify members involved in potentially traumatic calls for service; EIPro system is administered by WPS Wellness Coordinator. • WPS 2023 Employee Consultation Survey: A joint WPS and Windsor Police Association (WPA) working group conducted the 2023 Survey and delivered year over year analysis on the 2020-2022 results. • Enhanced Data Collection for Wellness and EDI Tracking: Enhancing data collection efforts to better track progress in areas related to wellness and Equity, Diversity, and Inclusion. By leveraging comprehensive data, the organization aims to gain insights into the effectiveness of initiatives, measure the impact on wellness, and monitor progress towards a more inclusive workforce. • Conducted numerous employee engagement and recognition sessions with Senior Leadership Team across the organization. • Successfully on boarded two new Corporate Communications Specialists whose roles are dedicated to enhancing internal and external communications. • Continued use of Internal Employee Engagement Committees (Eg. Patrol & Investigations Divisional Working Groups, Joint Committees for Scheduling & Promotional Process). • Officer Critical Incident Reintegration Training curriculum was developed with the first course conducted in Q1 of 2023. • Internal Wellness Committee reconvened in Q1 2023 to implement Wellness Strategic Plan initiatives.

STRATEGIC PLAN PROGRESS

Strategic Priority: Our Performance



FIVE-YEAR SUMMARY

GOAL 3.1	GOAL 3.2	GOAL 3.3
Provide Responsive and Effective Service Delivery	Enhance Community Safety and Reduce Victimization and Loss	Pursue Continuous Improvement and Innovation
Desired Outcome:		
The WPS effectively responds to the needs and expectations of the citizens we serve; as those needs and expectations change, our organization changes and adapts service delivery as required. We will reduce the impact of our operations on our climate, and be prepared to effectively respond to more frequent and severe climate change related weather events.	By focusing on core police functions and responsibilities, the WPS maximizes actual and perceived public safety by preventing and reducing crime, apprehending criminals and making our roads and public spaces safer for all citizens; timely and effective support is provided to minimize the impact on those who have been victimized or suffered loss.	The WPS leverages technology and information systems to inform decision making and optimize resource allocations and measure the impact of changes; new service delivery models are explored to adapt to changing environments.
Actions Taken & Goal Progress:		
<ul style="list-style-type: none"> Continued or expanded numerous partnerships surrounding Alternative Mental Health Response Strategies: These included Mobile Crisis Rapid Response Team (MCRRT), Community Outreach and Support Team (COAST), Expedited Hospital Transfer of Care (Pilot Project), and Nurse Police Teams (NPT). These initiatives work toward the goal of reduced Person In Crisis (PIC) interactions and enhanced service provision that is safer and better optimizes resource allocation, as more officers will be able to resume general law enforcement duties and proactive patrol. Grant funding was secured to help support these innovative alternative response strategies. Public Order Unit (POU) & Police Liaison Teams (PLT) Implemented (see summary in Goal 2.2). WPS Emergency 9-1-1 Centre staffing enhancements were approved, and personnel on boarded in 2023; additional personnel to be recruited and on boarded in 2024. Completed installation of electric vehicle charging stations at our HQ, Jefferson, and Tilston Training Centre locations (grant funded). This infrastructure will facilitate the pilot acquisition of fully electrical (plug in) vehicles into the WPS fleet (Pilot Project 2024). Completed transition to a new third party operator for the WPS Collision Reporting Centre (CRC); Accident Support Services International (ASSI) commenced CRC Operations in Q2 2023 on behalf of WPS. Partnered with City of Windsor to win further grant funding to further modernize the City's Traffic Camera Network to enhance community and traffic safety. During the life of this grant program the WPS has secured over \$1.8M in grant funding for these public safety assets. 	<ul style="list-style-type: none"> Bail Compliance and Warrant Apprehension Grant: In Q4 2023 the WPS and the LaSalle Police Service (LPS) secured over \$2 million dollars in grant funding, over three years, to establish a joint Bail Compliance Team. This new team will work to monitor and apprehend high-risk, repeat offenders who violate bail or community supervision conditions or have outstanding arrest warrants. Prevent Auto Theft Grant: In Q4 2023, the WPS was successful in securing a Prevent Auto Theft (PAT) Grant, resulting in approximately \$1M in funding over three years. Two new constable positions were created with a focus on prevention, detection, analysis and enforcement. The officers will work closely with our community and police partners to effectively address an increase in auto theft across the province. Neighbourhood Officer & Summer Downtown Safety Programs: Using a mixture of vehicle, bike, and foot patrols, Community Services officers logged over 100 hrs every month patrolling and engaging with business owners and residents in various neighbourhoods (Downtown, Sandwich Town, Ford City, Via Italia, Ottawa Street, Wyandotte, Walkerville, Pilette, Old Riverside and Forest Glade). Regional Community Safety and Wellbeing Plan: Trained over 65 police and other community partner representatives in Crime Prevention Through Environmental Design (CPTED) and facilitated neighbourhood safety walks comprising over 100 residents and property owners in four different neighbourhoods throughout Windsor and Essex County. 	<ul style="list-style-type: none"> Expanded Use of Analytics: As a key component of our organizational transformation toward data-driven decision making, an internally developed best-in-class business analytics system was operationalized in 2023. The system distills vast amounts of data into metrics, trends, and patterns, furnishing actionable insights that have not only modernized strategic and operational planning at WPS, they have led to immediate and long-term improvements for the community. Expanded use of regular structured "CompStat" meetings which now include Executive and Divisional Level Leadership across the WPS (Q3 2023 - Q1 2024). These meetings review crime analytics, organizational KPI's and other operational concerns across the WPS to identify actionable strategies and include rigorous follow up to assess results. Continued to implement recommendations from the WPS Patrol Working Group (PWG) whose mandate is to assess and implement a program of projects and initiatives designed to improve the efficiency and effectiveness of frontline uniform officers; initiatives included analysis of District & Zone boundaries, officer scheduling and deployment enhancements, as well as streamlining officer workload to reduce time on call by using new and existing systems (eg. Digital Evidence Management). Implementation of the WPS NG911 Program continued on schedule, including securing over \$1.2M in Provincial Grants for WPS. \$1.5M Grant secured for implementation of Automated License Plate Recognition (ALPR) and In-car Camera (ICC) equipment for WPS Patrol fleet (installs commenced Q3 2023).

	2019	2020	2021	2022	2023
Motor Vehicle Accidents (MVA)	6,106	4,454	4,374	4,358	6,406
MVA - Non Reportable	156	317	224	95	151
MVA - Injury	1,161	1,025	1,015	887	784
MVA - Fatal	9	5	6	8	10
Provincial Offence Notices Issued	26,748	19,524	16,502	12,959	13,933
Traffic Unit	15,654	11,226	7,173	7,533	10,352
Suspended Drivers	793	329	623	110	423
Prohibited Drivers	34	68	43	84	59
Bus Watch Letters Sent	38	18	3	5	16
Road Watch Letters Sent	26	8	23	5	3
RIDE Statistics					
Vehicles Stopped	7,837	4,847	8,433	4,741	7,087
Suspensions Issued	44	13	12	8	10
Impaired/80 mg or more	16	10	7	3	5
Other Criminal Charges	0	10	8	7	10
Roadside Tests	0	10	8	118	118
Liquor Licence and Control Act (LLCA)	3	1	8	3	2
Workload					
Calls for Service	125,019	116,217	124,114	121,665	149,232

	2019	2020	2021	2022	2023
Crimes Against Persons	2,633	3,116	3,042	3,215	3,734
Crimes Against Property	12,927	10,824	11,600	11,938	13,201
Total Other Criminal Code Violations	3,346	2,605	2,757	2,137	2,498
Total Criminal Code	18,906	16,545	17,399	17,290	19,433
Youth Crime Related Stats					
Young Persons Committing Violent Crime	172	146	115	156	166
Young Persons Committing Property Crime	114	76	43	62	72
Young Persons Committing Other Crime	58	52	49	34	33
Young Persons Committing Drug Crime	4	15	16	2	1
Youths in all Offence Categories	348	289	223	254	322
Complement					
Police Officers (Sworn)	490	501	501	501	501
Professional Civilian	147	150	153	154	162
Cadets	32*	14*	19*	30*	42*

*Indicates the number of new cadets hired in the year.

2023 NOTABLE EVENTS & HIGHLIGHTS



PROJECT FAIRFIELD

In 2023, Windsor Police announced the successful results of Project FAIRFIELD, an investigation into an international auto theft ring operating in Windsor and surrounding areas. This group was active across multiple jurisdictions, and stolen vehicles were being exported to countries in South America, Africa, and the Middle East. Suspects were also modifying the stolen vehicles' identification numbers (VINs) to sell them privately, a fraudulent process known as "re-vinning."

As the investigation continued, WPS engaged partners including the OPP Organized Crime Enforcement Bureau (OCEB) West, Canada Border Services Agency (CBSA), London Police Service (LPS), Peel Regional Police (PRP) and Équité Association. By August 2023, police had seized 138 stolen vehicles, \$170,000 in Canadian and U.S. currency, and illicit drugs valued at over \$500,000.

Project FAIRFIELD has been an extensive operation, and police continue to identify and locate stolen and re-vinned vehicles.



NURSE POLICE TEAM

In May 2023, the Windsor Police Service partnered with Windsor Regional Hospital to launch the Nurse Police Team (NPT) program. This pilot project pairs nursing professionals with frontline police officers to respond to non-emergency, substance use-related incidents. The program connects vulnerable members of the community to the supports they need and steers them away from emergency rooms and the criminal justice system.

Over the first 14 weeks of the pilot program, the nurse police teams handled 374 calls for service, referred 253 people to the appropriate community resources, and treated 36 substance-related wounds. This proactive care enabled some 147 patients to be diverted from hospital emergency rooms. Following these successful results, the three-month pilot project was extended for another six months in August 2023.



ARREST OF MALIQUE CALLOO

In July 2023, members of the Windsor Police Major Crimes Unit helped capture Malique Calloo, one of Canada's most-wanted fugitives. Our investigators, together with the OPP's Repeat Offender Parole Enforcement (ROPE) Squad, located Calloo in Michigan and worked with the U.S. Marshals Service to coordinate the arrest.

Calloo was wanted by WPS for the first-degree murder of Daniel Squalls, who was shot in the 800 block of Hanna Street East on November 28, 2022. Prior to his arrest, Calloo was added to the BOLO program's top 25 list, which identifies the most wanted suspects from across Canada.

2023 NOTABLE EVENTS & HIGHLIGHTS



LEADERSHIP DEVELOPMENT PROGRAM

In September 2023, the Windsor Police Service and University of Windsor launched the Windsor Police Leadership Development Program. This professional development program equips WPS members with practical tools, competencies, and training to excel in their careers and effect transformative change in the organization and broader community.

The program kicked off in October with the Emerging Leader Course, a one-week session developed by the University of Windsor's Continuing Education Centre and delivered to 25 sworn and professional civilian members. This session will be followed by the Executive Leadership Course in Spring 2024.

The Leadership Development Program complements the existing leadership, supervisory, and other management and executive training offerings provided through the Windsor Police Service's Training Centre and other external institutions, including the Ontario Police College and Canadian Police College.



MULTILINGUAL SIGNAGE AND TRANSLATION SERVICES

In August 2023, following consultation with key community partners, the Windsor Police Service renovated the main entrance of headquarters with multilingual welcome signage. The entrance now displays greetings in English, French, and 11 more of Windsor's most commonly used languages.

Additionally, the Service launched a new translation app for community members who struggle with English. WPS members can connect these citizens to translators, who help facilitate productive conversations and better service.

As more and more newcomers choose to come to Windsor, they deserve a supportive and collaborative approach that meets their needs. WPS is working with community partners to deliver inclusive, accessible services for all members of the community.



RETURN SUPPORT DISCUSSION PROGRAM

In December 2023, with support from a \$96,954 Government of Ontario grant, the Windsor Police Service and Youth Wellness Hub Windsor-Essex announced the launch of the Return Support Discussion Program.

This initiative connects recently returned or located missing children and young people with a Youth Wellness Hub Peer Support Worker, with whom they can safely share their lived experiences and any risks or harm they faced during their missing episodes. Children and youth will also have the chance to share information that might help to safeguard them from going missing again.

Themes identified through aggregate data will be shared with police to help identify trends and proactively respond to the risks and harm children and youth face during missing episodes, including criminal activity, sexual exploitation, domestic abuse, and mental health issues. The program is the first of its kind in Canada and can be used as a prototype for other communities across the country.

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W I N D S O R P O L I C E S E R V I C E R E C R U I T M E N T



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WPS

HONOUR IN SERVICE



Date: April 15, 2024

To: Chair and Members of the Police Services Board

From: Deputy Chief Jason Crowley

Re: Q1 City Center Patrol (CCP)/Problem-Oriented Policing (POP) and Calls for Service Report

Please see the attached First Quarter 2024 City Centre Patrol (CCP) and Problem-Oriented Policing (POP) Unit statistics including Calls for Service and incidents of importance from the POP Unit.

A handwritten signature in black ink, appearing to read "Jason Crowley".

Jason Crowley
Deputy Chief Operations
Windsor Police Service

JC/mo



Date: April 12, 2024

To: Windsor Police Services Board

From: Inspector Chris Werstein

Re: First Quarter 2024 - City Centre Patrol (CCP) and Problem-Oriented Policing (POP) Unit

Deputy Chief Jason Crowley,

Enclosed are the statistics for the City Centre Patrol (CCP) and Problem-Oriented Policing (POP) Unit for the first quarter of 2024. The report includes noteworthy incidents from the POP Unit during this period.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Werstein', with a long horizontal flourish extending to the right.

Inspector Chris Werstein
Windsor Police Service

CITY CENTRE PATROL (CCP) STATISTICS FOR 2024

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
TOTAL ARRESTS	70	63	85										278
PIC APPREHENSIONS	16	16	28										173
ARREST WARRANTS	30	34	49										116
RETURN-OTHER JURISDICTIONS	1	0	2										169
CC/CDSA CHARGES	56	46	64										244
PON/PART 111'S	18	41	19										2335
OTHER CALLS FOR SERVICE	726	709	822										5152
TOTAL ACTIONS	917	909	1069										2895

PROBLEM-ORIENTED POLICING (POP) STATISTICS FOR 2024

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
TOTAL ARRESTS	133	123	93										349
PIC APPREHENSIONS	1	0	0										1
ARREST WARRANTS	100	104	79										283
RETURN-OTHER JURISDICTIONS	6	0	1										7
CC/CDSA CHARGES	309	311	246										866
PON/PART 111'S	8	2	1										11
OTHER CALLS FOR SERVICE	247	176	148										571
TOTAL ACTIONS	804	716	568										2088

2024 Q1 HIGHLIGHTS FOR POP UNIT

Case 24-33234: Officers were in the area of the 1300 block of McEwan. Officers observed two occupants seated in a black Ford Edge parked out front of a house known for criminal activity. A check of the vehicle showed the registered owner of the vehicle to have an outstanding arrest warrant. Officers conducted a stop on the motor vehicle and identified the driver as the registered owner. The driver was arrested on the warrant. Officers searched the driver incident to arrest and located 46.5 grams of methamphetamine, a digital scale, metal foil, cash and 30 unknown pills. **Charges: Arrest warrant, Possession for the purpose of trafficking, Posses identity document.**

Case 23-307352: Officers identified a male wanted on reasonable grounds for 13 counts of theft under \$5000. All 13 offences took place at both Windsor Home Depot locations. In total, the male is accused of stealing \$12,169.97 in merchandise. While on general patrol, the Problem Oriented Police Unit officers recognized the male at the corner of Homedale and Wyandotte. The male was subsequently arrested without incident. **Charges: 13 counts of Theft under \$5000, 11 counts of breach probation, 3 counts of fail to comply with release order.**

Case 24-15735: Officers attended an address in the 4400 block of the 7th Concession in regards to a wanted person. Information was that a male was wanted on a Canada Wide Warrant for breach parole. Upon arrival, officers learned that the male had just left but it was believed he was heading to the 3500 block of King St. Officers attended this area, located and arrested the male without incident. **Charges: Canada Wide Parole Warrant.**

Case 24-2589: Officers initiated an investigation for a male wanted on an outstanding arrest warrant for theft of motor vehicle, possess stolen property over \$5000, possess stolen property under \$5000, theft, drive while prohibited x 12 and breach of release order x 3. Officers received information that the male was operating a white Chrysler Pacifica and may be staying in the 6800 block of Charlie Brooks Ct. Officers attended the area of the address and located the vehicle that also had stolen plates attached to it. Officers were able to locate and arrest the male without incident. **Charges: Theft of Motor Vehicle, Operation while prohibited x12, Breach of recognizance x3, Possession of Stolen property over \$5000, Possession of Stolen property under \$5000, Theft under \$5000.**

Case 24-8040: POP officers observed a male party wanted by the Windsor Police enter a taxicab and depart from a known problem oriented residence. Officers conducted mobile surveillance and conducted a vehicle stop in the West End of Windsor. Upon conducting the vehicle stop, officers arrested a male party on the strength of a WPS Warrant. Alongside the warrant, officers were able to locate a large quantity of suspected crystal methamphetamine and a set of Brass Knuckles, which the accused attempted to conceal in the taxicab. **Charges: Possess Schedule I Substance for Trafficking, Possess Prohibited Weapon, Possess Prohibited Weapon while Prohibited.**

Case 24-15341 / 24-12961: POP officers conducted static surveillance on a residence in the city's South End in relation to two wanted parties. The pair were observed departing from the residence and entering a taxicab. Officers then conducted mobile surveillance and were able to perform a vehicle stop. Both parties were subsequently arrested without incident. **Charges: Utter Death Threat (2 Counts), Utter Threats to Property (2 Counts), Mischief Under \$5000.**

Case 24-15139: POP officers attended St Clair College in an attempt to locate a wanted male party. Officers were able to locate the accused in the gymnasium and arrested the male without incident on the strength of a Surety Removal Warrant. **Charges: Utter Death Threat, Assault with a Weapon, Possession of Weapon for Dangerous Purpose.**

Case 24-20367: POP officers attended a known problem oriented residence in the East End of Windsor; they located and arrested a wanted male party for 13 criminal charges. **Charges: Break and Enter, Breach Release Order, Fraud Under \$5000, Traffic Property Obtained by Crime, Possession of Stolen Property under \$5000, Theft Under \$5000 (2 Counts), Break/Enter and Theft, Mischief Under \$5000.**

Case 24-22312: POP officers assisted Chatham Kent Police Service with a male wanted by Chatham that was currently in Windsor. POP officers located the whereabouts of the wanted male party and conducted static surveillance outside the residence. Officers were able to negotiate the accused to surrender himself to police without incident. The accused was transported back to Chatham Kent Police headquarters. **Charges: Break and Enter, Theft of Motor Vehicle.**

Case 24-24088: POP officers attended the residence of a victim in an assault case. The victim informed officers that the accused might possibly be hiding in her home. Officers searched the home with the consent of the homeowner and located the male in question who had concealed himself in a bedroom closet with clothing scattered on top of him. The accused had two arrest warrants issued to him. **Charges: Assault, Assault with a weapon, Assault/Choking, Theft under \$5000, Fail to attend fingerprinting, assault.**

Calls for Service

Completed Calls						
	2024	2023	2022	2021	2020	2019
January	12114	10876	8626	8581	10344	9325
February	11611	10170	8114	8030	9500	8381
March	12139	11142	9532	10089	9845	9444
April		11625	9774	10006	8695	9806
May		13879	10823	10571	9787	11155
June		14585	10686	11697	10205	11131
July		15135	10819	12475	10558	11659
August		13883	11522	11695	10264	11891
September		13220	11511	10873	9979	11620
October		12494	10600	10674	9385	10842
November		11296	10082	9688	9152	9982
December		10927	9576	9729	8503	9783
Total		149, 232	121, 665	124, 108	116, 217	125, 019

** As of June 22, 2023, the Windsor Police Service implemented a new procedure where vehicle stops now generate a call for service.

HONOUR IN SERVICE



Date: April 16, 2024

To: Chair and Members of the Police Services Board

From: Deputy Chief Karel DeGraaf

Re: Q1 Use of Force Report

Please find attached the Q1 Use of Force Report.

Respectfully Submitted,

A handwritten signature in cursive script that reads "K.A. De Graaf".

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

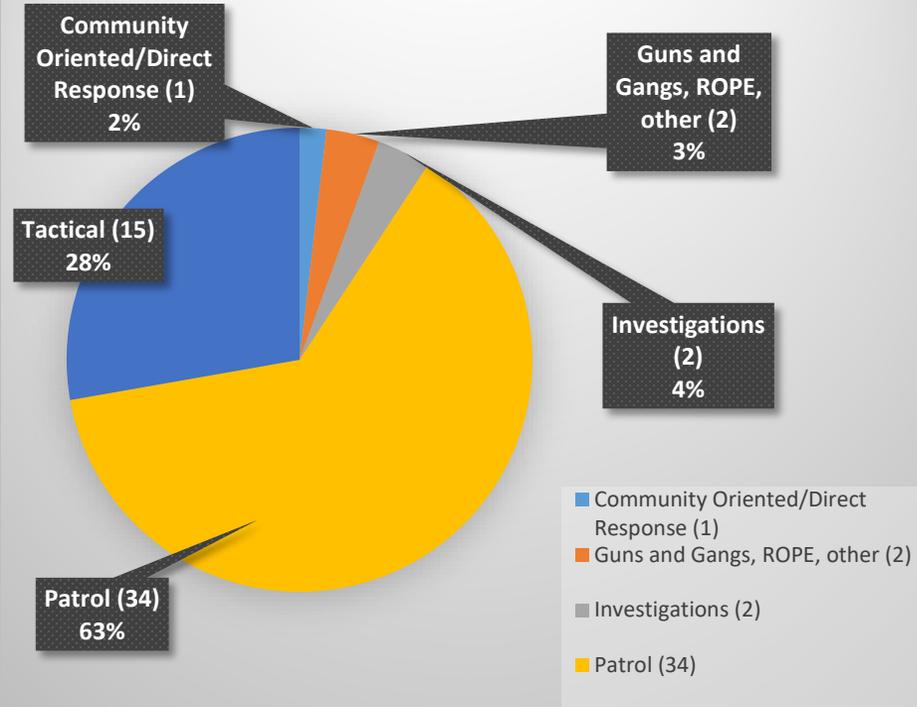
KD/mo



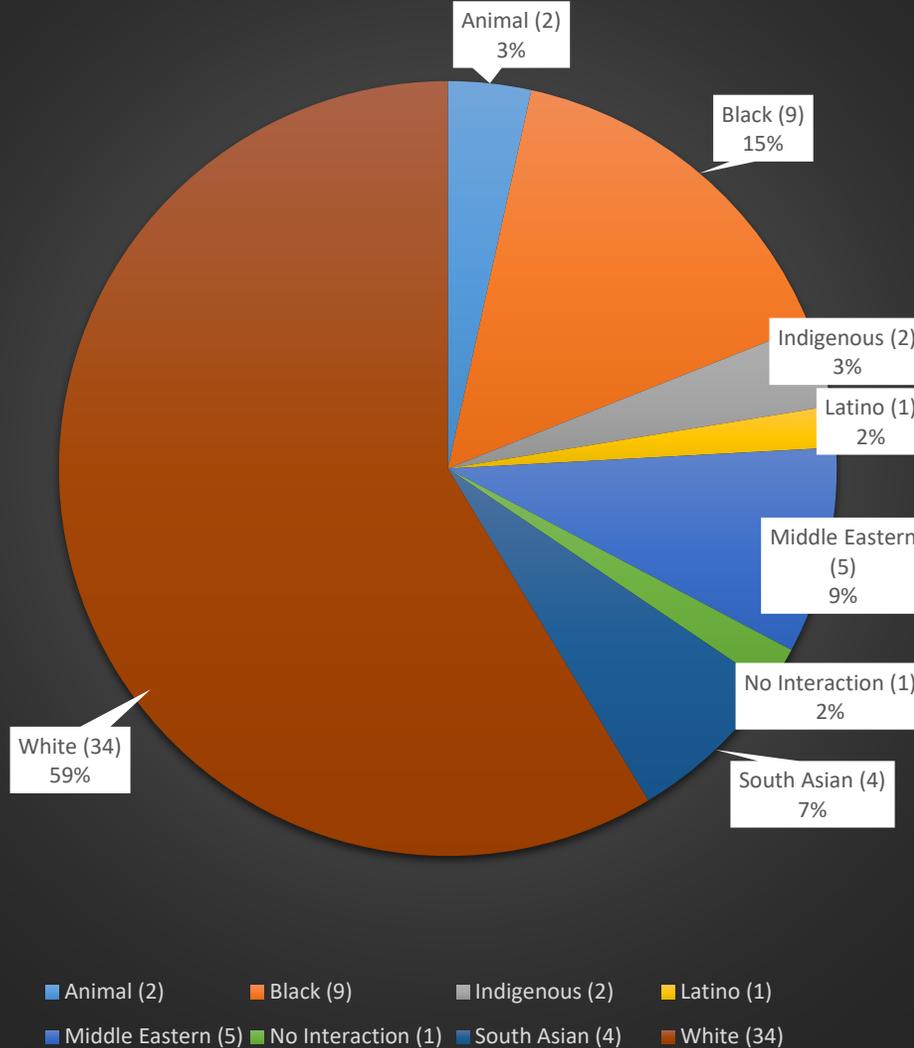
2024 Q1 Use of Force Dashboard

35865 Calls for Service – 54 Reports (0.15%)

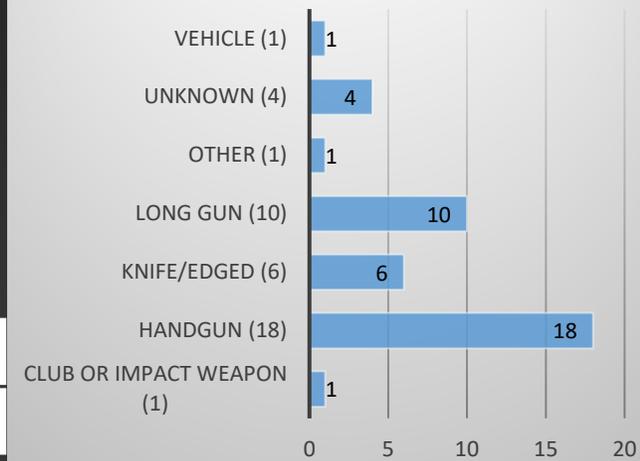
Type of Assignment



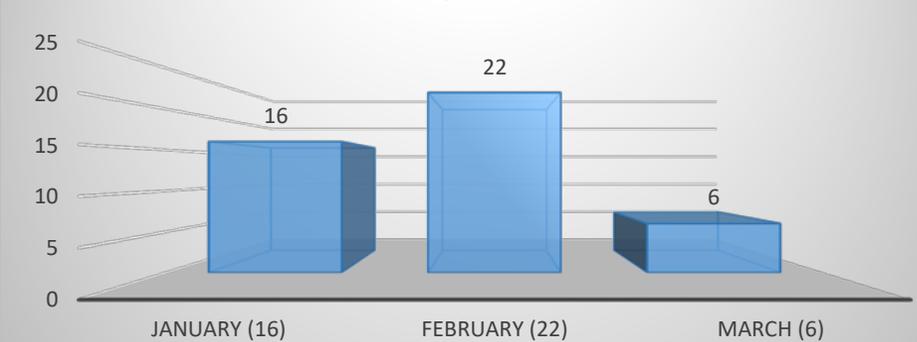
Perceived Race of Subject



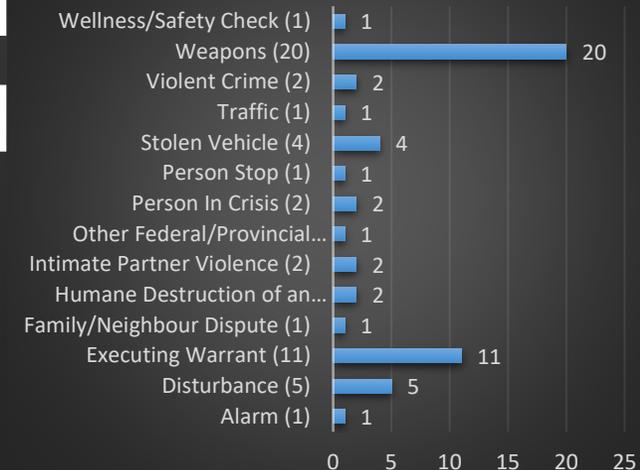
Weapons Carried by Subject



Events per Month



Type of Incident

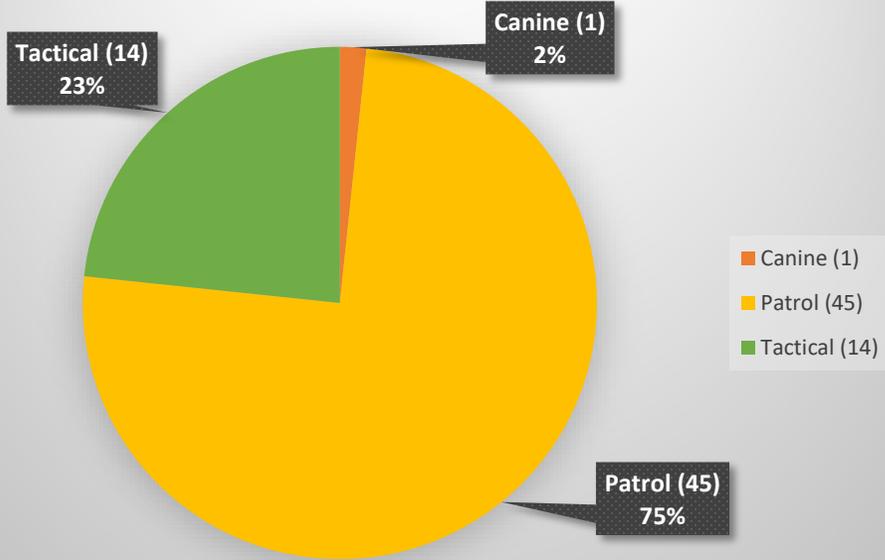




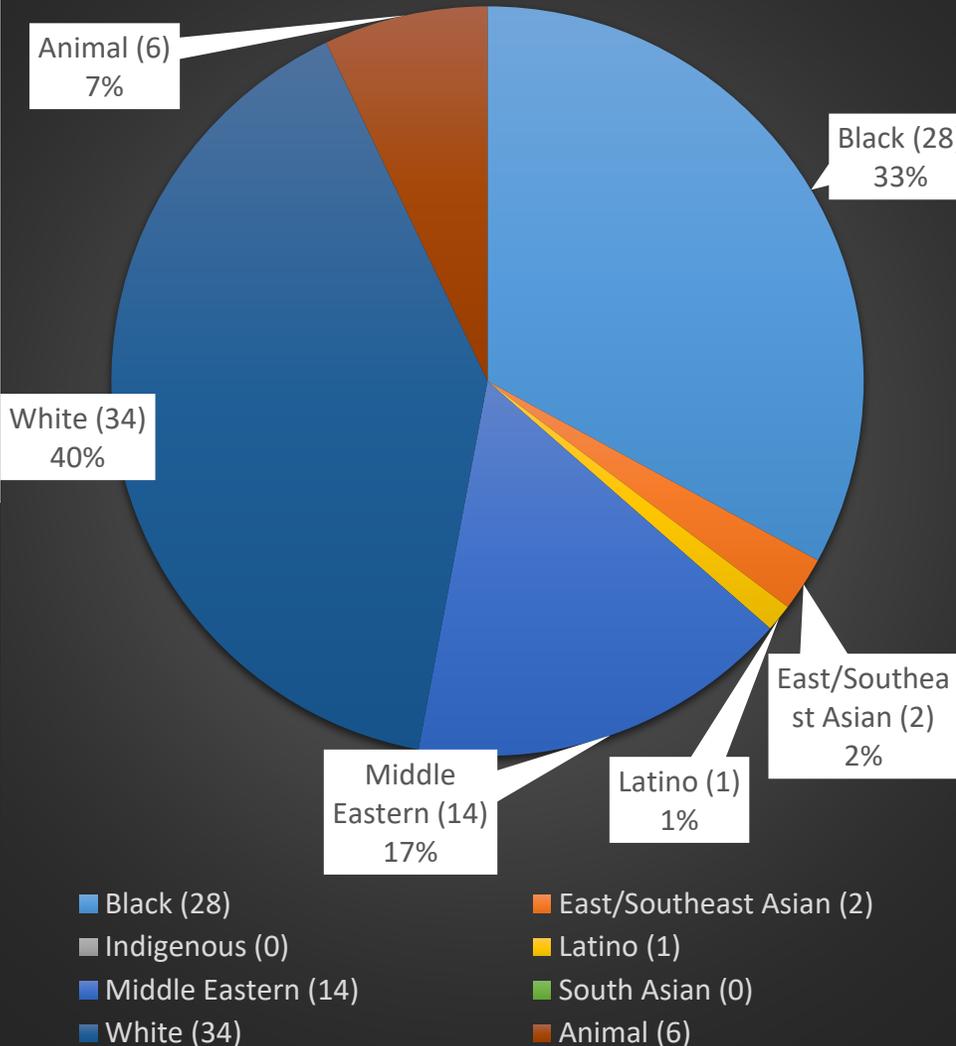
2023 Q1 Use of Force Dashboard

32189 Calls for Service – 60 Reports (0.18%)

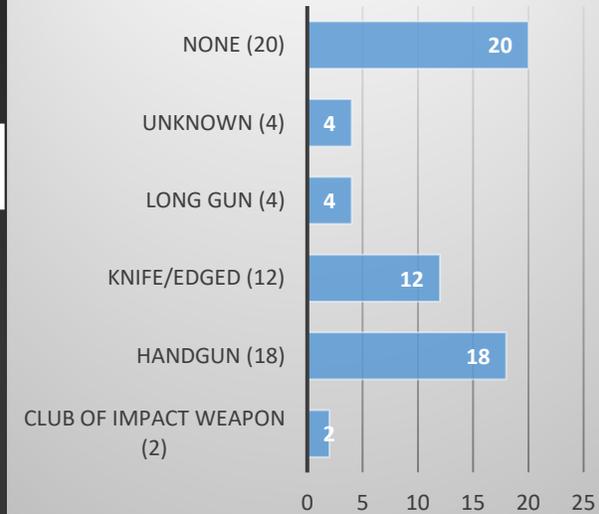
Type of Assignment



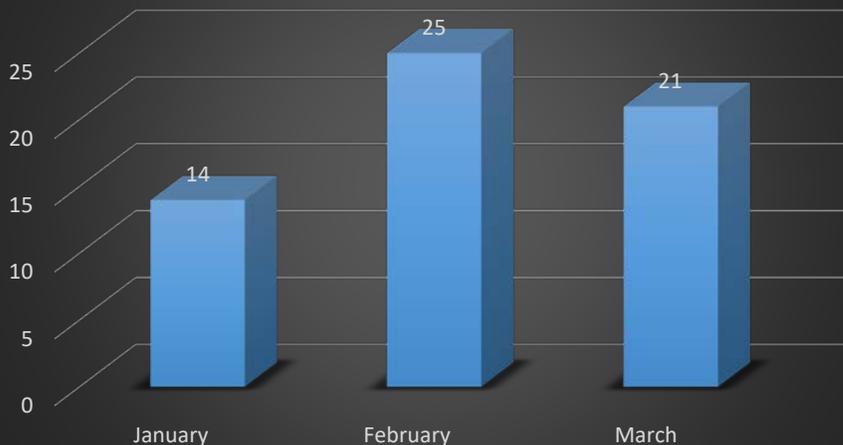
Perceived Race of Subject



Weapon Carried By Subject(s)



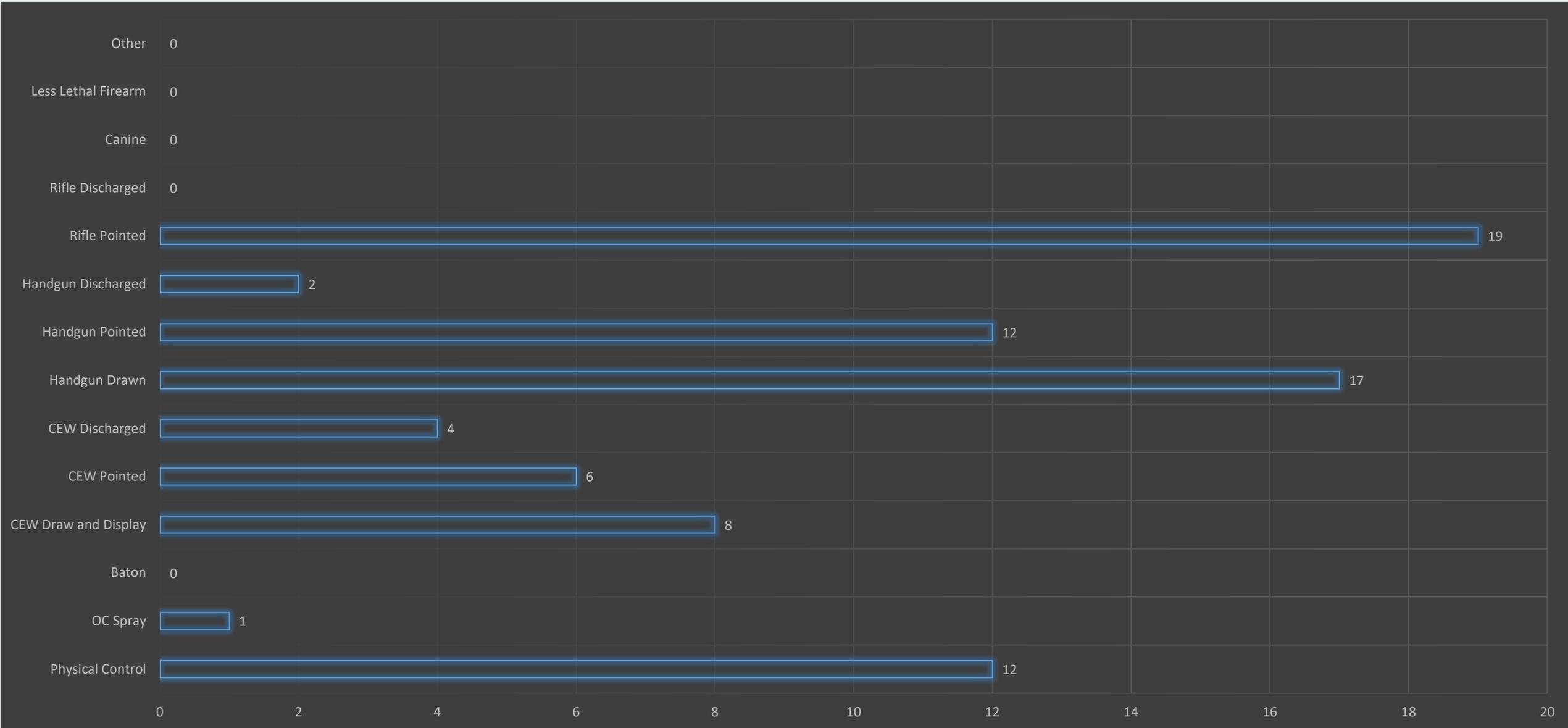
Events per Month



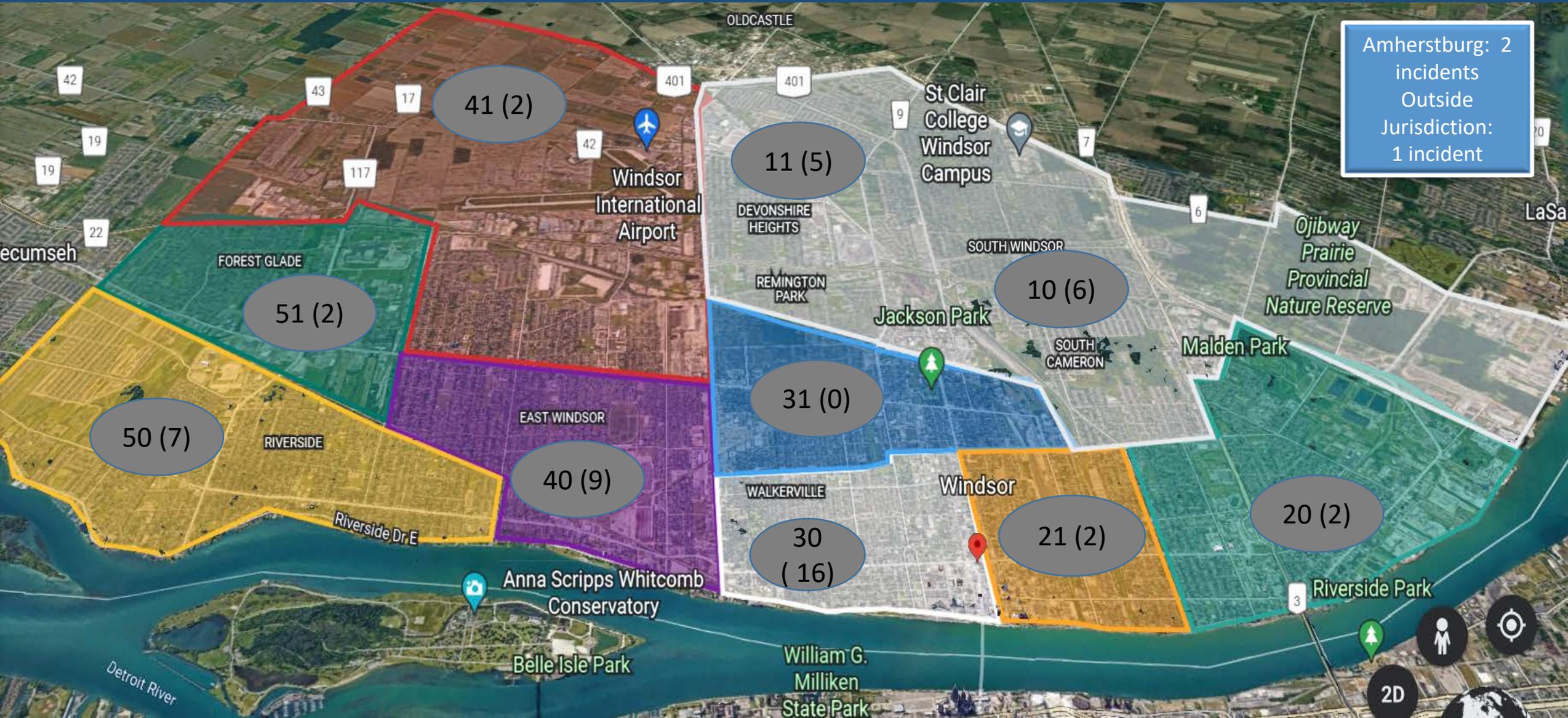
Type of Call



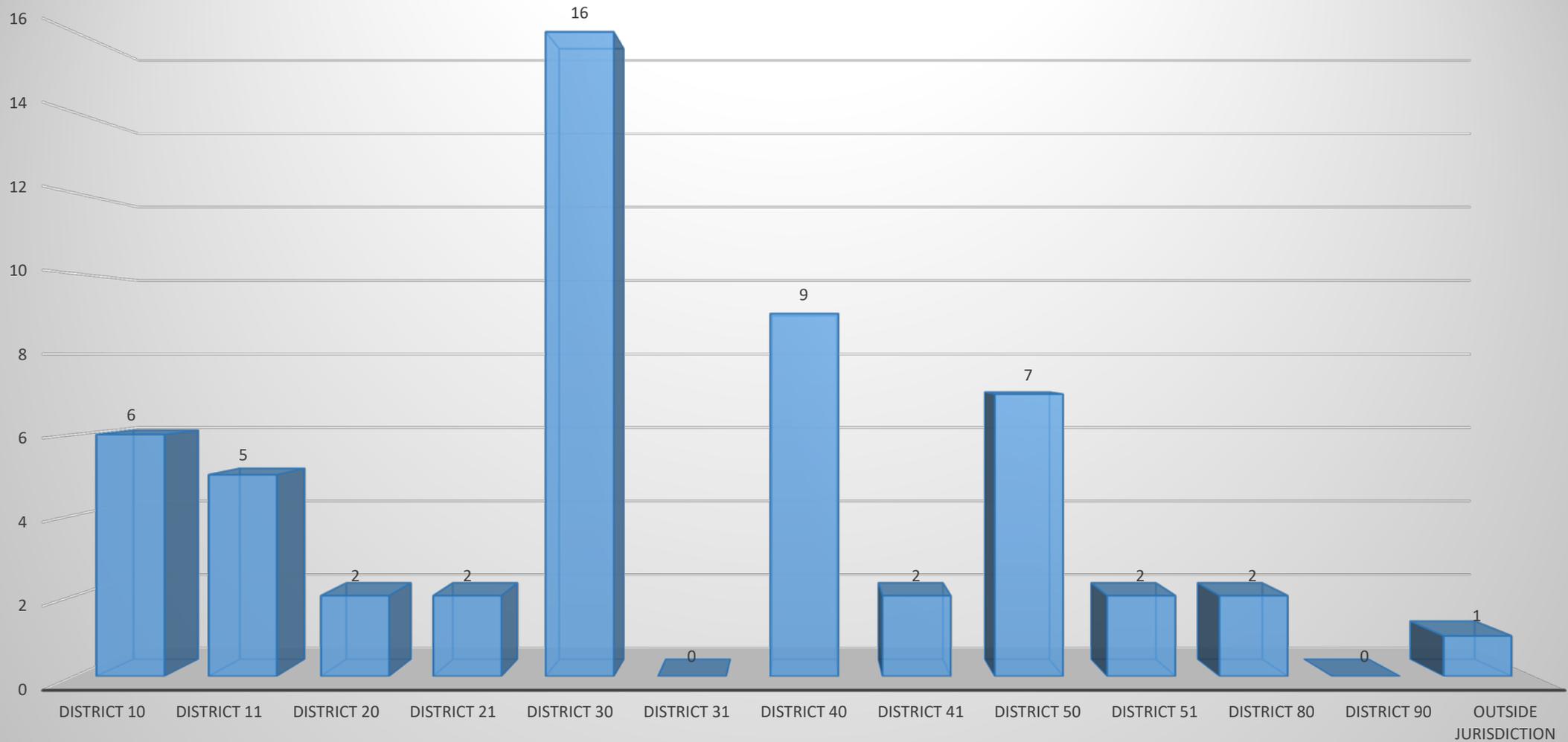
Type of Force Used by Officer



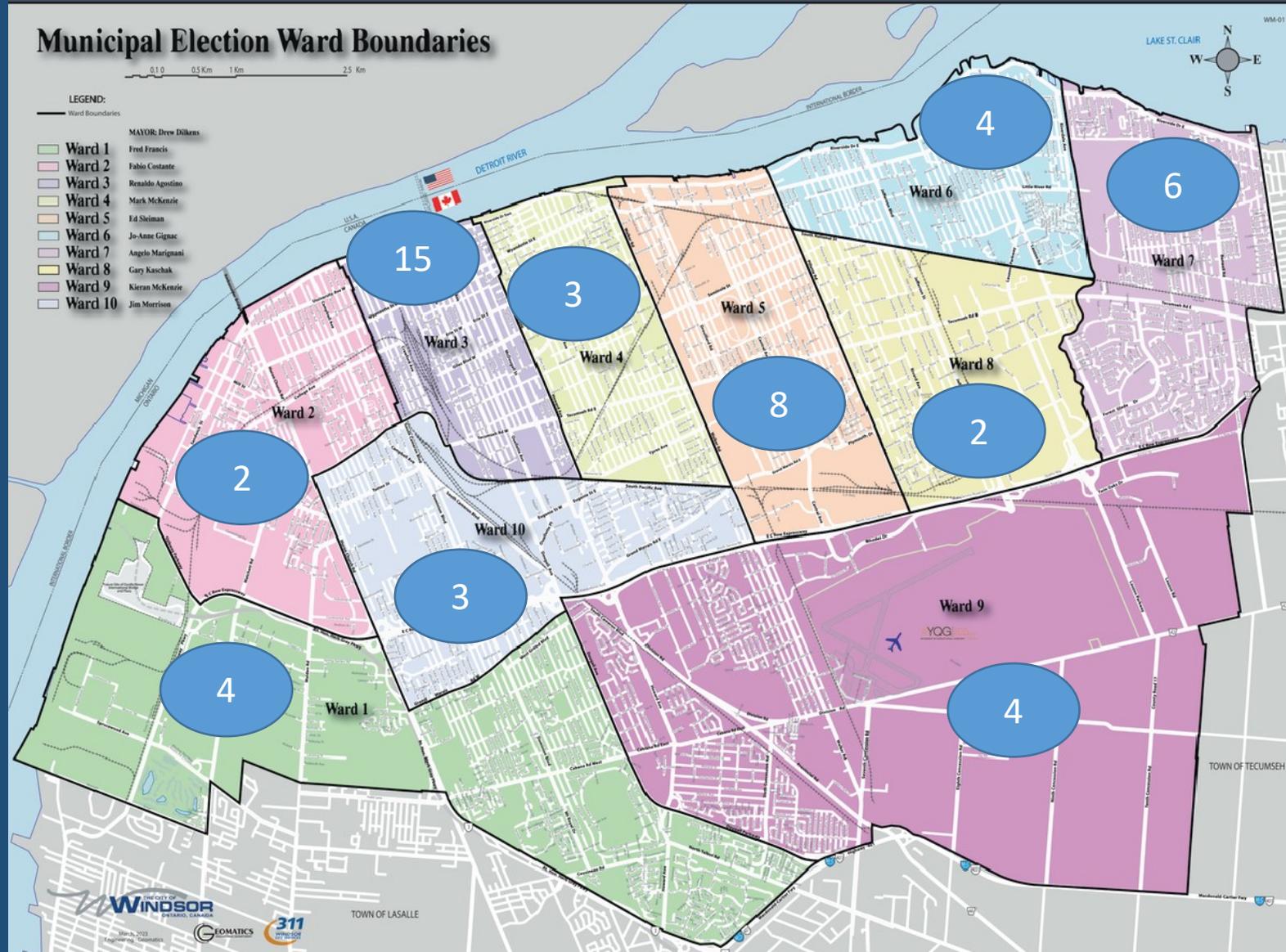
2024 Q1 Use of Force Map by Zone (# of Use of Force Reports)



2024 Q1 Use of Force Reports by Zone

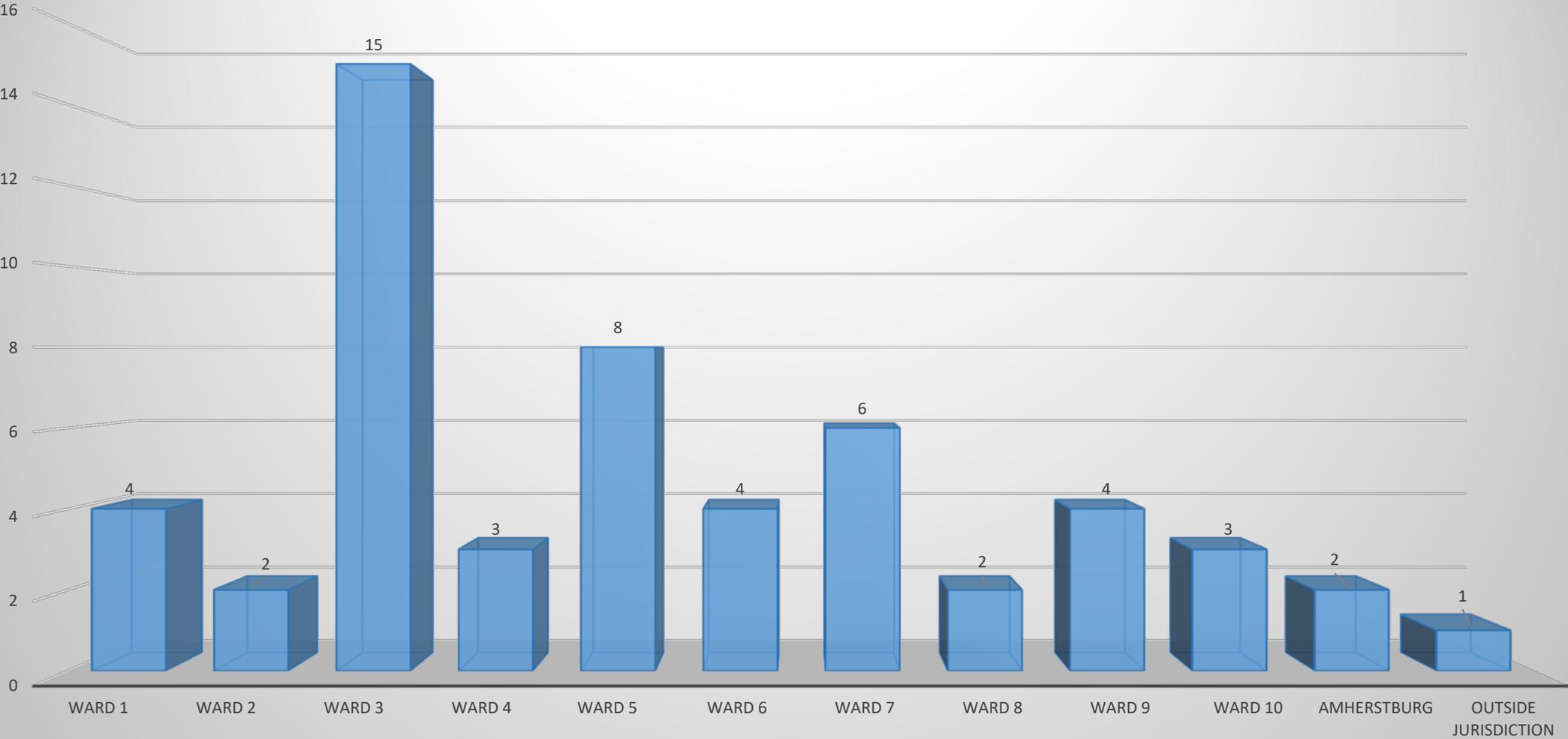


2024 Q1 Use of Force Map by Ward (# of Use of Force Reports)



Amherstburg:
2 incidents
Outside
Jurisdiction:
1 incident

2024 Q1 Use of Force Reports by Ward



HONOUR IN SERVICE



Date: April 10, 2024

To: Chair and Members of the Police Services Board

From: Deputy Chief Jason Crowley

Re: Q1 2024 Amherstburg Policing Activities Report

Please see the attached First Quarterly 2024 report for Amherstburg policing activities.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Crowley".

Jason Crowley
Deputy Chief Operations
Windsor Police Service

**2024 POLICING ACTIVITIES REPORT
WINDSOR POLICE SERVICE AMHERSTBURG DETACHMENT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
CALLS FOR SERVICE													
Dispatch Generated Incidents (CAD calls)	1067	1050	986										3103
Self-Generated Walk-In Incidents	0	11	6										17
TOTAL INCIDENTS	1067	1061	992	0	3120								
PROVINCIAL OFFENCES													
Traffic Offences	774	721	670										2165
Part III Summons	16	9	9										34
Liquor Offences	1	1	2										4
Other Provincial Offences	135	89	72										296
TOTAL	926	820	753	0	2499								
CRIME STATISTICS													
Attempted Murder	0	0	0										0
Robbery	0	0	0										0
Break and Enter	2	7	3										12
Theft Over	5	2	3										10
Theft Under	8	7	3										18
Possession Stolen Goods	1	1	1										3
Fraud	12	4	10										26
Mischief	3	6	3										12
Assault (All)	9	6	11										26
Drugs	0	0	0										0
Firearms	0	0	0										0
Arson/Fire Calls	0	2	0										2
Impaired Driving	1	0	2										3
Federal Statutes	0	0	0										0
Other Criminal Code	6	8	5										19
TOTAL	47	43	41	0	131								
COMMUNITY OUTREACH ACTIVITIES													
Community Service Calls / Coast	9	19	23										51

*February 7th - commenced implenation of Aburg walk-in procedure with dispatch.



Date: April 15th, 2024

To: Windsor Police Services Board

From: Inspector Andrew Randall, Investigations

Re: **Youth Diversion – Quarter 1 Report – April 2024 – Public Agenda**

Attached is the **Essex County Youth Diversion Program** Report for the period of January - March 2024 (Q1).

Submitted for your information.

A handwritten signature in black ink, appearing to read 'A. Randall'.

Andrew Randall
Inspector, Investigations



WPS – Youth Diversion; Q1 Report 2024

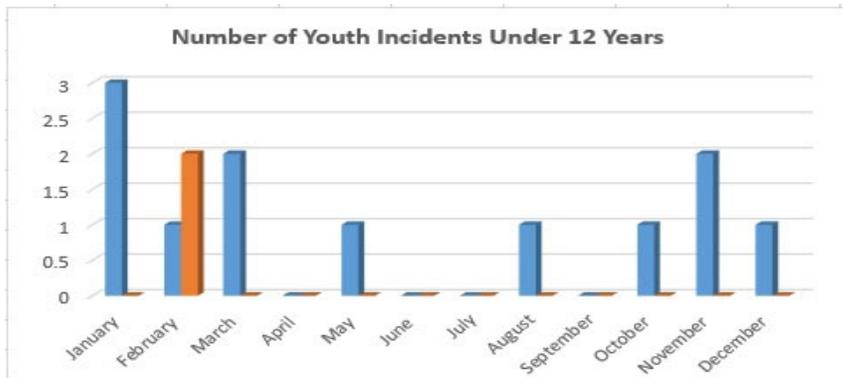
Objective and Goal:

To review investigations involving young persons who have either been identified as a Subject, a Person of Interest, or an Offender to determine if reasonable grounds exist for a Criminal Charge, and if it is in the best interest of the Community and the youth offender to proceed by way of a **Youth Diversion** referral. This is also undertaken to identify factors that could be contributing to the youth offender not being identified as an appropriate candidate for the program.

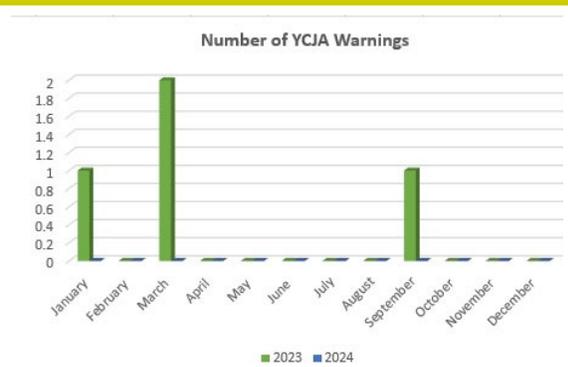
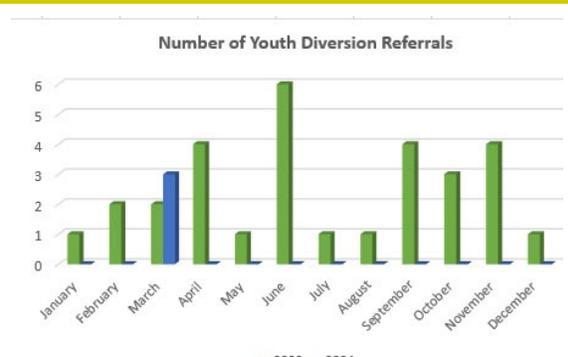
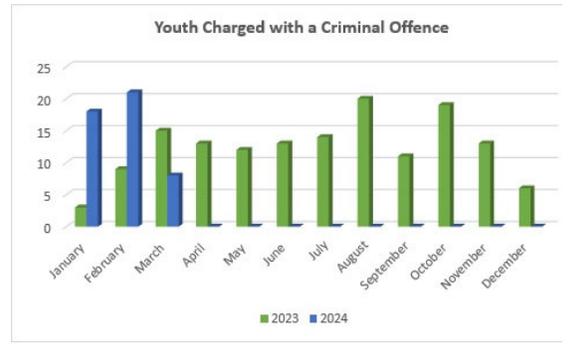
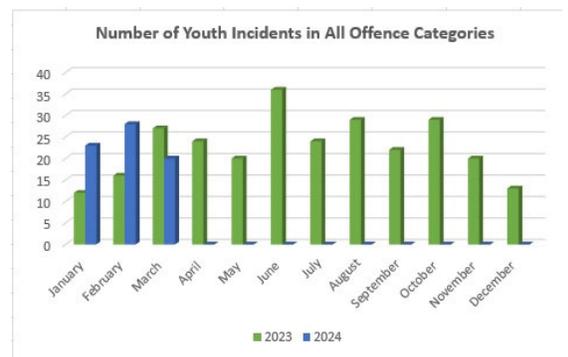
The goals are to increase the number of referrals to the **Essex County Youth Diversion Program**, and increase awareness of the program, which in turn would benefit the youth, family and support a safer community.

Highlights Q1:

- Updated Youth Diversion specific training developed for Windsor Police Service Patrol officers commenced in Q1.
- Youth Diversion program referrals now offered by WPS for youths aged 6-11 with no criminal offence present.



Statistics



Statistics: In Q4 of 2023 WPS Information Services completed a thorough audit of the youth related files within our records management system. The consequence was a more accurate reporting of the total overall youth related occurrences reported. YTD comparisons between 2023 and 2024 should prove more accurate overall.

Please note: First Quarter data within this document is accurate as of April 5, 2024. There is potential that some ongoing Q1 investigations may not have concluded at the time of this report and thus may not reflect accurately in the date herein. Once these potential ongoing investigations conclude by way of criminal charge, or Youth Diversion Referral, or YCJA Warning, these numbers will be added to the Q1 totals within the Q2 report.



Windsor & Essex County Crime Stoppers

Police Coordinator Report

March 1st – 31st, 2024

Overview

Crime Stoppers exists to provide a means for the public to pass along anonymous information that assists in solving crimes, recovering stolen property, seizing illegal drugs, and locating those for whom there is an outstanding warrant of arrest. Locally, the program is operated jointly as Windsor-Essex County Crime Stoppers and has the responsibility to receive and disseminate information to all law enforcement agencies within Essex County.

Program Education and Community Events

- March 1st – Wild Game Dinner at Colasanti's Tropical Garden
- March 7th – Symposium at Ciociaro Club

AM800

“Crime of the Week” report with AM800 radio recorded every Monday which airs every Tuesday morning and afternoon.

- March 4th – Assault with a weapon – WPS
- March 11th – Home Invasion Leamington – OPP
- March 18th – Break and Enter- LaSalle Police Service
- March 25th – Shooting on Howard –WPS

St. Clair College-Media Plex and Radio CJAM FM 99.1

- Recorded weekly – Crime of the Week

CTV News

- March recording on auto thefts aired March 22nd.

Social Media

- Daily/Weekly Facebook, Twitter and Instagram posts

Crime Stoppers Upcoming Calendar

- April 20th – Recycle Day at Devonshire Mall
- April 21st – Southern Footprints Run and Point Pelee National Park
- May 16th- 19th Police Week at Devonshire Mall
- June 1st – Recycle Day at Tecumseh Mall

This statistical report is reflective of March 1st – 31st, 2024.

Crime Stoppers tip information was distributed to the following agencies during this period.

Windsor Police Service
WPS - Amherstburg Detachment
Ontario Provincial Police
LaSalle Police Service
Ministry of Revenue and Finance
Windsor & Essex County Health Unit- Tobacco Enforcement
CBSA
ROPE
Windsor Police Criminal Intelligence Unit – Cannabis Enforcement

Attached documents include: Police
Coordinators Report
Monthly Statistical Report
Tip Summary Report

This Report was Prepared By:
Constable Lauren Brisco – Windsor Police Service

TOTAL POPULATION REPRESENTED – 398,718 (2019 CENSUS)
POPULATION (CITY) – 217,188
POPULATION (COUNTY) – 126,314
POPULATION (LASALLE) – 33,180
POPULATION (AMHERSTBURG) – 22,036
**SI on Statistical Report is “Since Inception” – 1985

Statistic	Q1	Q2	Q3	Q4	YTD	SI
Tips Received	392	0	0	0	392	62,099
Tip Follow-ups	312	0	0	0	312	21,729
Calls Received	0	0	0	0	0	3,138
Arrests	14	0	0	0	14	7,127
Cases Cleared	20	0	0	0	20	10,468
Charges Laid	77	0	0	0	77	10,474
Fugitives	0	0	0	0	0	625
Administrative Discipline	0	0	0	0	0	3
# of Rewards Approved	13	0	0	0	13	1,907
Rewards Approved	\$2,600	\$0	\$0	\$0	\$2,600	\$1,273,560
# of Rewards Paid	1	0	0	0	1	972
Rewards Paid	\$100	\$0	\$0	\$0	\$100	\$833,752
# of Weapons Recovered	4	0	0	0	4	558
# of Vehicles Recovered	3	0	0	0	3	37
Property Recovered	\$155,000	\$0	\$0	\$0	\$155,000	\$13,721,173
Cash Recovered	\$6	\$0	\$0	\$0	\$6	\$608,115
Drugs Seized	\$195,620	\$0	\$0	\$0	\$195,620	\$119,949,712
Total Recovered	\$350,626	\$0	\$0	\$0	\$350,626	\$134,279,000

Windsor - Essex County Crime Stoppers Tip Summary Report

Created Date: 2024/03/01 to 2024/03/31

Offense Type	Count
Animal Cruelty	1
Arson	3
Assault	15
Attempt Murder	1
Breach of Condition	4
Break and Enter	2
By Law	0
Child Abuse	2
COVID-19	0
Cybercrime	0
Disqualified Driving	1
Drugs	33
Elder Abuse	0
Fraud	8
Highway Traffic Act	6
Hit and Run / Fail to Remain	2
Homicide	2
Human Smuggling	0
Human Trafficking	0
Illegal Cigarettes	0
Immigration	0

Impaired Driver	1
Indecent Act	0
Liquor (sales to minors, sales without licence)	2
Mischief	2
Missing Person	1
Motor Vehicle Collision	0
Possession of Stolen Property	0
Prostitution/Morality	0
Repeat Impaired Driver	0
Robbery	4
Sexual Assault	0
Stolen Vehicle	0
Suspended Driver	2
Suspicious Activity	6
Terrorism	0
Test Tip	0
Theft	24
Threats	0
Warrant	5
Weapons	2
<i>Other</i>	13
<i>Unknown</i>	1
Total	143

HONOUR IN SERVICE



Date: April 11, 2024

To: Chair and Members of the Police Services Board

From: Deputy Chief Karel DeGraaf

Re: Professional Standards Branch Report March 2024

Please see the attached Professional Standards Branch Report for March 2024 – Public Agenda.

Sincerely,

A handwritten signature in cursive script that reads "K.A. De Graaf".

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

KD/mo

MARCH 2024

Carry- Over			New Complaints			Closed Complaints			Pending Matters		
From Previous Month			March 2024			March 2024			Into Next Month		
22			4			6			21		
Public			Public			Public			Public		
2020	1	15	2024	3	3	2020	0	5	2020	1	13
2021	1		ERA	0		2021	0		2021	1	
2022	0		Screened In	1		2022	0		2022	0	
2023	10		Screened Out			2023	2		2023	8	
2024	3		Jan-Feb		2024	3	2024		3		
		Feb									
Service			Service			Service			Service		
2023	0	0	2024	1	1	2023	0	1	2023	0	1
2024	0		2024	1		2024	1		2024	1	
				Jan-Feb	1	Jan-Feb	1				
				Feb	0	Feb	0				
Chief			Chief			Chief			Chief		
2022	1	7	2024	0	0	2022	0	0	2022	1	7
2023	5		2023	0		2023	0		2023	5	
2024	1		2024	0		2024	0		2024	1	
			Jan-Feb	0		Jan-Feb	0				
		Mar	0	Mar	0						
Tariff			Tariff			Tariff			Tariff		
2023	0	0	2024	0	0	2024	0	0	2023	0	0
2024	0		2024	0		Jan-Feb	0		2024	0	
				Mar	0						

YEAR TO DATE REPORT OF NEW COMPLAINTS

	OIPRD Complaints						Internal Complaints					
	Public Complaints			Service/Policy			Chief's Complaints			Informal Discipline		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
January	5	17	5	0	3	2	0	0	1	0	5	0
February	7	7	3	1	1	0	2	2	0	2	17	2
March	7	7	3	0	0	1	2	0	0	4	7	0
April	7	6		1	0		4	1		1	0	
May	8	12		0	0		1	3		8	2	
June	2	10		0	2		2	0		4	2	
July	2	7		1	3		1	0		3	3	
August	7	11		2	0		4	1		0	0	
September	10	9		1	1		0	3		4	0	
October	6	6		1	1		3	1		4	4	
November	16	16		1	1		1	2		3	1	
December	8	6		1	0		0	0		8	0	
TOTAL	85	114	11	9	12	3	20	13	1	39	41	2

HONOUR IN SERVICE



Date: April 16, 2024

To: Chair and Members of the Police Services Board

From: Deputy Chief Karel DeGraaf

Re: Section 32 – Public Agenda

Please see the attached Section 32 for the Public Agenda.

Sincerely,

A handwritten signature in cursive script that reads "K.A. De Graaf".

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

WINDSOR POLICE SERVICE
PROFESSIONAL STANDARDS BRANCH



SECTION 32 REVIEW: SIU 23-OVD-421

AFFECTED PERSONS: Injured Party #1, Injured Party #2, Injured Party #3,
Injured Party #4

INCIDENT DATE: October 15, 2023

INVESTIGATED BY: Sergeant Jacqueline Khoury

WPS PSB NUMBER: SI2023-010

WPS CASE NUMBER: 2023-120194

Executive Summary

1. This review is pursuant to section 32 of Ontario Regulation 268/10 of the Police Services Act. It will review the applicable policies of the Windsor Police Service (WPS), the services provided, and the conduct of its members.

Background

2. On October 15, 2023, the Windsor Police Service contacted the Special Investigations Unit of the Ministry of the Solicitor General as a result of Windsor Police Event #23-120194. This contact was initiated to maintain consistent adherence with provincial legislative requirements during an exigent matter that required clear and direct communication.
3. It was determined that the facts-in-issue regarding the events with respect to the deaths of Affected Person #1 and #2, and the serious injury of Affected Person #3 and #4 in a motor vehicle collision, met the threshold as defined under the Special Investigations Unit Act. This information exchange as to the details of the aforementioned event caused the Special Investigations Unit to invoke their mandate and commence an investigation.
4. Section 32 of Ontario Regulation 268/10 made under the Police Services Act requires the Chief of Police to commence an investigation forthwith into any incidents in which the SIU invokes its mandate. Assigned to this investigation was Sergeant Jacqueline Khoury of the WPS Professional Standards and Risk Management Unit. This report is based on a factual review of the events, the actions of the involved officers, and a review of applicable WPS policies.

Methodology

5. The scope of this Section 32 review has identified a number of Windsor Police Service Directives and Policies. The purpose of this review is to ensure compliance with the Police Services Act of Ontario, Regulations including the Ontario Policing Standards, and overall policing best practices.

Scope of Review

6. This review pursuant to Section 32 of Ontario Regulation 268/10 made under the Police Services Act will review the applicable policies of the Service, the services provided, and the conduct of its members.
7. Examined in relation to this incident were the following Windsor Police Service Directives:
 - a. WPS Directive 330-01 - In-Service Training
 - b. WPS Directive 716-01 - Special Investigations Unit
 - c. WPS Directive 717-01 - Suspect Apprehension Pursuits
 - d. WPS Directive 770-01 - Property and Evidence Control -General Procedures
 - e. WPS Directive 780-06 - Death Investigations
 - f. WPS Directive 793-02 - Injured Persons
 - g. WPS Directive 820-01 - Motor Vehicle Collision Investigations
 - h. WPS Directive 822-01 - Collision Reconstruction
 - i. WPS Directive 831-01 - Media Relations
 - j. WPS Directive 853-01 - Vehicle Towing Impound & Release
 - k. WPS Directive 863-01 - Supervisory Response Directive
 - l. WPS Directive 882-01 - Crime Scene Management

Involved Persons

Affected Persons {aka "Complainant"}

- Affected Person #1 - Deceased, believed to be driver of the Dodge Charger
- Affected Person #2 - Deceased, believed to be rear passenger in the Dodge Charger
- Affected Person #3 - Seriously injured, occupant of the Dodge Charger
- Affected Person #4 - Seriously injured, occupant of the Dodge Charger

Subject Officials {SO}

- Subject Official #1 - Windsor Police Constable

Witness Officials {WO}

- Witness Official #1 - Windsor Police Constable
- Witness Official #2 - Windsor Police Constable
- Witness Official #3 - Windsor Police Constable

Investigators

- Sergeant Jacqueline Khoury - Windsor Police; Professional Standards
- Ms. Allison Armstrong - SIU; lead investigator

Summary

8. On October 15, 2023, at approximately 1:20 am, WPS uniform officers (Subject Official and Witness Official #2) observed a Dodge Charger proceed through a red light at a high rate of speed at the intersection of Park Street and Ouellette Avenue in the City of Windsor. The involved officers activated their emergency

lighting in an attempt to stop the vehicle, but it continued northbound on Ouellette Avenue making no attempt to stop. The officers were reported to have discontinued their attempt to stop the vehicle just south of University Avenue.

9. The Dodge Charger continued northbound on Ouellette Avenue and then eastbound on Riverside Drive East where it eventually collided with at least one other vehicle at the intersection of Riverside Drive East and Glengarry Avenue.
10. The Dodge Charger was occupied by four males. Affected Person #1, believed to be the driver, was transported to Windsor regional Hospital (WRH) Ouellette Campus where he was pronounced deceased. Affected Person #2, believed to be occupying the rear passenger seat of the Dodge Charger, was ejected during the collision and pronounced deceased at the scene. The two other occupants, Affected Person #4 and Civilian Witness #1, were transported to WRH with non-life-threatening injuries. An occupant from another vehicle, Affected Person #3, also suffered non-life-threatening injuries.
11. The Subject Official was the driver of the involved cruiser, and Witness Official #2 was the passenger.
12. Based on the facts and circumstances noted above, the Windsor Police Service made notification to the SIU at 2:07 am on October 15, 2023. The SIU invoked their mandate, dispatching a team of 4 Investigators, 3 Forensic Investigators and 1 Collision Reconstructionist, arriving on scene at 7:30 am.
13. On February 12, 2023, the Special Investigations Unit notified Chief Jason Bellaire that pursuant to section 34 of O. Reg. 268/10, their investigation was complete and a report had been filed with the Attorney General. The Special

Investigations Unit indicated that there were no reasonable grounds in the evidence to proceed with criminal charges against the Subject Official.

POLICY REVIEW

In-Service Training; Directive #330-01, Effective 2022-12-08

14. Rationale:

- a. The objective of the In-Service Training directive is to develop and maintain the knowledge skills and abilities of the members of the Windsor Police Service. This will be achieved through a succession of training programs, consistent with provincial government established adequacy standards, or as designated by the Chief of Police. This directive addresses the responsibility of members for career development, skills development and learning.
- b. The purpose of this directive is to establish and clarify the responsibility of members to attend and participate in In-service training programs.

15. Findings:

- a. At the time of this incident, Directive #330-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Special Investigations Unit; Directive #716-01, Effective 2023-02-21

16. Rationale:

- a. The Special Investigations Unit (SIU) is a civilian agency with a legislative mandate to ensure transparent oversight of law enforcement occurrences across Ontario. The legislative framework for the SIU is set out in the

Special Investigations Unit Act, 2019. The SIU is independent of any police service and operates at arm's length from the Ministry of the Attorney General. The mandate of the SIU is to conduct investigations into circumstances that result in serious injury or death, the discharge of a firearm at a person, or an allegation of a sexual assault, which were the result of actions of a police official and may have criminal implications.

- b. Section 31 of the Special Investigations Unit Act requires that members of the Windsor Police Service shall co-operate fully with members of the SIU. The Special Investigations Unit Act addresses the conduct and duties of police officers with respect to SIU investigations. The purpose of this Directive is to ensure clear direction for members of the Windsor Police Service in fulfilling their legislated duty with the SIU.
- c. Section 32 of O Reg 268/10 made under the Police Services Act states: The Chief of Police shall promptly cause an investigation to be conducted into any incident involving a police officer in the Chief's police force that becomes the subject of an investigation by the SIU director under section 15 of the Special Investigations Unit Act, 2019.

17. Findings:

- a. At the time of this incident, Directive #716-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Suspect Apprehension Pursuits: Directive #717-01, Effective 2023-06-02

18. Rationale:

- a. The effective management of pursuits will reduce risk to both the public and officers and will ensure that the risks are appropriate to the benefits.

- b. The purpose of this Directive is to establish suspect apprehension pursuit procedures that are consistent with Ontario Regulation 266/10 made under the Police Services Act.

19. Findings:

- a. At the time of this incident, Directive #730-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Property and Evidence Control-General Procedures: Directive #770-01, Effective 2019-05-23.

20. Rationale:

- a. This Directive will establish general procedures in respect to property and evidence control and the processing of Reports to a Justice.
- b. Other Directives in the 770 series addressing Disposition of Property and Property & Evidence Control for specific types of property supplement this Directive.

21. Findings:

- a. At the time of this incident, Directive #770-01 was scheduled for review. Officers were in full compliance and adhered to the directive in place at the time.

Recommendations: It was recommended that this directive be reviewed and updated as required.

Update: Directive #770-01 has since been reviewed and no updates are required.

Death Investigations: Directive #780-06, Effective 2022-05-06

22. Rationale:

- a. The purpose of this Directive is to ensure consistency in the manner in which Windsor Police Service responds to all sudden death calls.

23. Findings:

- a. At the time of this incident, Directive #780-06 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Injured Persons: Directive 793-02, Effective 2016-12-30

24. Rationale:

- a. Occasionally, members of the Windsor Police Service will attend the scene of an injured person. The purpose of this Directive is to ensure consistency in the manner in which members of the WPS respond to injured persons calls.

25. Findings:

- a. At the time of this incident, Directive #793-02 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Motor Vehicle Collision Investigations: Directive 820-01, Effective 2023-07-14

26. Rationale:

- a. The Highway Traffic Act legislates that Police Services are required to investigate and report motor vehicle collisions. The requirements to fulfill these duties are significant in terms of police resource and time management.

- b. The purpose of this Directive is to provide members with the process and procedures to follow when investigating motor vehicle collisions.

27. Findings:

- a. At the time of this incident, Directive #820-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Collision Reconstruction: Directive 822-01, Effective 2022-03-29

28. Rationale:

- a. The provision of Technical Collision Investigation and Reconstruction is a legislated requirement of Police Services in Ontario. Police Officers are required to investigate motor vehicle collisions, and submit reports to the Ministry of Transportation of Ontario, pursuant to the Highway Traffic Act, RSO. The Windsor Police Service also has an obligation to maintain safe roadways, within our community, and to investigate all offences that may be the cause of motor vehicle collisions.
- b. The purpose of this directive is to outline the duties of collision investigators, by level, and to provide a procedure to acquire the support,

29. Findings:

- a. At the time of this incident, Directive #822-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Media Relations: Directive 831-01, Effective 2023-09-28

30. Rationale:

- a. The purpose of this Directive is to establish a standardized approach for regular and emergency communications between the Windsor Police

Service (WPS) and the news media and community. It is the policy of the WPS to;

- Provide a full measure of accountability to the community;
- Keep the public informed of crime and newsworthy events in a timely manner;
- Inform the community of services performed by the police;
- Encourage media involvement in crime prevention programs; and
- Inform the community of circumstances that may prevent them from being victimized, thus aiding in crime prevention.

31. Findings:

- a. At the time of this incident, Directive #831-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Vehicle Towing Impound and Release: Directive 853-01: Effective 2023-12-11

32. Rationale:

- a. The towing of vehicles is often necessary in order to continue investigations, remove safety hazards and roadway obstructions, to prevent the proliferation of abandoned vehicles and to adhere to Ministry Guidelines where impoundments are mandatory.
- b. The purpose of this Directive is to prevent unreasonable inconveniences or unnecessary financial burdens to vehicle owners, to eliminate towing as a matter of routine, and to reduce or eliminate civil liability to this Service and its members for unauthorized or unwarranted towing of vehicles.
- c. The guidelines found in this Directive are intended to assist officers in reaching their decision to tow a vehicle by clearly outlining the process and procedures to be followed in the event a towing authority exists and it is necessary to tow a vehicle.

33. Findings:

- a. At the time of this incident, Directive #853-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Supervisory Response: Directive 863-01; Effective 2023-05-14

34. Rationale:

- a. Adequacy Standards Regulations require the establishment of processes and procedures on supervision that set out the circumstances where a supervisor must be notified of an event and where the supervisor must attend at or become involved in an event. These requirements are also embedded in the event specific Directives.
- b. The purpose of this Directive is to list the circumstances where a patrol supervisor must attend a scene, circumstances where the patrol supervisor must be notified of the occurrence, and the supervisory reporting requirements.

35. Findings:

- a. At the time of this incident, Directive #863-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Crime Scene Management: Directive 882-01; Effective 2022-04-29

36. Rationale:

- a. The lack of proper Crime Scene Management at the extreme can result in death, or injury. It can also result in the loss of continuity or contamination of crucial evidence leading to inadmissibility or a case never being solved.

- b. The purpose of this Directive is to establish procedures for scene management and security, including crime scenes, in a safe and effective manner.

37. Findings:

- a. At the time of this incident, Directive #882-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Services

38. The PSB Investigator reviewed the services provided by the Windsor Police members who attended the incident. The review found no issues with the services that were provided by these members.

Conduct

39. In the early morning of October 15, 2023, WPS Police Officers, the Subject Official and Witness Official #2, both members of the WPS Emergency Services Unit, were on patrol in downtown Windsor. The Subject Official was operating an unmarked vehicle and Witness Official #2 was the passenger. They were stopped on Park Street, facing west just east of Ouellette Avenue when their attention was drawn to a Dodge Charger travelling north towards them. The Charger proceeded through the intersection on a red light and the Subject Official decided they would try to stop the vehicle for a traffic infraction. As they turned right onto Ouellette Avenue, the officers observed the Charger fail to stop for another red light at University Avenue. They had completed their turn and travelled north a short distance when the Subject Official turned off the emergency lights and pulled over.

40. Affected Person #1 was operating the Charger. With him in the vehicle were Affected Person #2, Affected Person #4, and Civilian Witness #1. The SIU investigation determined that Affected Person #1 had been drinking and driving dangerously. Noticing the emergency lights of the Subject Official's cruiser, he decided to accelerate to get away. Affected Person #1 travelled north to Riverside Drive where he turned right and continued east at a high rate of speed. He entered Glengarry Avenue intersection, about 630 meters east of Ouellette Avenue, on a red light and struck a van turning left to travel south. The Charger continued east, struck a westbound Toyota and split in half. The time was approximately 1:20 am.
41. The police were alerted to the collision by persons at the scene. The Subject Official and Witness Official #2 made their way to the intersection of Glengarry Avenue and Riverside Drive East, and confirmed that one of the involved vehicles was the Charger they had earlier observed.
42. Affected Person #1 and Affected Person #2 died of injuries incurred in the collision. Affected Person #4 and Affected Person #3 were seriously injured.
43. Due to the deaths of Affected Person #1 and Affected Person #2, as well as the serious injuries sustained by Affected Person #3 and Affected Person #4, the Windsor Police Service, as required by Section 16 of the Special Investigations Unit Act, 2019, contacted the Special Investigations Unit. A Windsor Police Constable was designated as a Subject Official, along with three Witness Officials. The SIU interviewed the three Witness Officials as part of their investigation. The Subject Official did not consent to an interview with the SIU Investigator.

44. On February 12, 2023, the Special Investigations Unit notified Chief Jason Bellaire that pursuant to section 34 of O. Reg. 268/10, their investigation was complete and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no grounds in the evidence to proceed with criminal charges against the Subject Official.

45. The SIU Director, Mr. Joseph Martino, explained:

- a. "On my assessment of the evidence, there are no reasonable grounds to believe that the SO committed a criminal offence in connection with the collision."
- b. "The offences that arise for consideration are *dangerous driving causing bodily harm* and *dangerous driving causing death* contrary to sections 320.13(2) and (3) of the *Criminal Code*. As offences of penal negligence, a simple want of care will not suffice to give rise to liability. Rather, they are predicated, in part, on conduct that amounts to a marked departure from the level of care that a reasonable person would have observed in the circumstances. In the instant case, the issue is whether there was a want of care in the manner in which the SO operated his vehicle, sufficiently egregious to attract criminal sanction that caused or contributed to the collision. There clearly was not."
- c. "The SO was in the lawful execution of his duty when he briefly activated his emergency lights and turned right onto Ouellette Avenue after Complainant #1's Charger. Having observed Complainant #1 travel through a red light, the officer was within his rights in attempting to stop him for a traffic infraction."

d. "The SO had completed his turn and travelled north a short distance when, seeing Complainant #1 travel through another red light, he decided to disengage, turn off his emergency lights and pull over. That was a reasonable thing to do. Complainant #1 had now committed two very dangerous maneuvers, the latter when he possibly knew of the police presence behind him, and there was reason to believe a police pursuit would only aggravate the risk to public safety. In fact, Complainant #1, believing the cruiser was after them and intent on escape, continued to drive recklessly en route to the scene of the collision. The SO was still on Ouellette Avenue when the collision occurred. He would subsequently make his way to the intersection of Riverside Drive and Glengarry Avenue to render assistance."

46. The SIU Director concluded, "On the aforementioned-record, it is apparent that the SO did not transgress the limits of care prescribed by the criminal law in his brief engagement with Complainant #1's Charger. As such, there is no basis for proceeding with criminal charges."

Conclusion

47. After reviewing the policies, procedures and services provided with respect to this review, no misconduct issues were noted with respect to the actions of the Subject Official, nor any other member of the Windsor Police Service on October 15, 2023. The Windsor Police Service cooperated fully and as required with the Special Investigations Unit.
48. The Special Investigations Unit concluded that there were no reasonable grounds to lay a criminal charge against the Subject Official. This review, as outlined, concludes that there is no misconduct pursuant to the Police Services Act of Ontario. Accordingly, this file is closed.

Respectfully Submitted,

Jacqueline 'l(fiouty

Sergeant Jacqueline Khoury
Professional Standards Branch
Risk Management Unit
Windsor Police Service
Dated: **Februa** 2024

Supervisor- Manager Approval:

IfY

I

Inspector Ken Cribley
Professional Standards Branch
Risk Management Unit
Windsor Police Service
Dated: **Februa** 2024

Submitted to Chief's Office: Februar 2024

Office of the Chief of Police Approval:

Approved by:

A, /4/L - ; : 2 : > , L' ; f' ; - Z J

Chief of Police Jason Bellaire (or Designate)

Windsor Police Service

150 Goyeau Street

Windsor, Ontario

N9A 6J5

Date: */1 0;2 C/ - 0 ;Z. - ;;Z 3*
.....

Windsor Police Services Board Submission Due Date: March 8, 2024



Date: April 9, 2024

To: Windsor Police Services Board

From: Marilyn Robinet, Coordinator - Information & Privacy Unit

Re: **Municipal Freedom of Information and Protection of Privacy Act for March 1 – March 31, 2024**

Windsor & Amherstburg

MONTHLY REPORT	
Number of requests received	69
Number of Appeals received	0
Number of Privacy Complaints received	0
Total fees received	
COMPLIANCE RATES	
Basic Compliance Rate	41%
Extended Compliance Rate	45%

SUMMARY OF APPEALS

MA21-00219 – An individual requested access to 911 call related to an allegation pending before the courts. Access was denied under 52(2.1) of the act which states: the act does not apply to a record relating to a prosecution if all proceedings in respect of the prosecution have not been completed. Requester has appealed the decision and continues to seek access to the report.

Stage: INTAKE

MA22-00278 – A general request for access to E911 Dispatch Contract (Resolved during Mediation), fees paid by Amherstburg for Policing (Resolved during Mediation) and number of times “specialty units” were dispatched to Amherstburg.

Stage: ADJUDICATION

**Municipal Freedom of Information and Protection of Privacy Act for March 1 – March 31,
2024**

MA23-00108 – An individual requested access to two reports involving the individual. Partial access granted. Individual seeking access to severed portions.

Stage: ADJUDICATION

MA23-00229 – Media request for record related to survey / reports provided in the search for the new Police Chief.

Stage: **CLOSED**

MA23-00226 – Media request for record related to notification of a named officer speeding.

Stage: MEDIATION

MA23-00266 – Law Firm representing an individual requested access to a report involving the individual. Partial access granted. Individual's representative seeking access to severed portions (the personal information of another individual).

Stage: **ORDER NO MO-4500**

MA23-00347 – Media request for record related to Retired Chief Contract and Retirement package.

Stage: INTAKE

MA23-00558 – Media request for records related to a named officer.

Stage: INTAKE

MA23-00562 – Request for records involving the personal information of another individual.

Stage: MEDIATION

MA23-00644 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

**Municipal Freedom of Information and Protection of Privacy Act for March 1 – March 31,
2024**

MA23-00673 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

MA23-00672 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

MA23-00683 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

MA23-00822 – Request for records involving the personal information of the requester and other parties.

Stage: INTAKE

MA24-00068 – Request for records involving the personal information of the requester and other parties.

Stage: INTAKE

MA24-00079 – Request for records involving the personal information of the requester and other parties.

Stage: INTAKE

MA24-00099 – Request for records involving towing contract and records related to pending charges.

Stage: INTAKE

Respectfully submitted,



Marilyn Robinet, Co-ordinator,
Information and Privacy Unit

HONOUR IN SERVICE



Date: April 16, 2024

To: Chair and Members of the Police Services Board

From: Deputy Chief Karel DeGraaf

Re: Human Resources Board Report – April 2024

Windsor Police Service Board,

Please find attached the Human Resources reports - Public Agenda for April 2024.

A handwritten signature in cursive script, appearing to read 'K.A. De Graaf', is written in black ink.

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

KD/mo



Date: April 15, 2024
To: Windsor Police Services Board
Chair and Members
From: Jason Bellaire, Chief of Police
Re: **Human Resources Monthly Report (Public)**

Promotions:

Effective March 22, 2024

Inspector Karel Degraaf (#8777)	- Promoted to the rank of Deputy Chief
Staff Sergeant Chris Werstein (#13600)	- Promoted to the rank of Inspector

Effective March 31, 2024

Sergeant Scott Amlin (#10365)	- Promoted to the rank of Staff Sergeant
Constable Dean Sirola (#13728)	- Promoted to the rank of Sergeant

Respectfully submitted for the information of the Board.



Date: April 15, 2024
To: Windsor Police Services Board
Chair and Members
From: Jason Bellaire, Chief of Police
Re: **Human Resources Monthly Report (Public)**

Retirements:

Constable Gregory McCosh (#7817)

Date Hired: January 17, 1994
Date Retired: April 30, 2024
Years of Service: 30yrs & 3 months

Superintendent Daniel Potvin (#8764)

Date Hired: May 1, 1995
Date Retired: April 30, 2024
Years of Service: 29 years

Constable Roger McLaren (#7826)

Date Hired: January 17, 1994
Date Retired: April 30, 2024
Years of Service: 30yrs & 3 months

Respectfully submitted for the information of the Board.

Ministry of Transportation
Associate Deputy Minister's
Office
Transportation Safety Division

Ministère des Transports
Bureau du sous-ministre associé
Division de la sécurité en
matière de transport



87 Sir William Hearst Avenue
Room 191
Toronto ON M3M 0B4
Tel: 416-420-0717

87, avenue Sir William Hearst
bureau 191
Toronto ON M3M 0B4
Tél: 416-420-0717

MEMORANDUM TO: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division
Ministry of the Solicitor General

FROM: Marcelle Crouse
Associate Deputy Minister
Transportation Safety Division
Ministry of Transportation

DATE: March 28, 2024

SUBJECT: **Extended Education and Awareness Period - Towing and Vehicle Storage Oversight**

This memorandum is to provide an update from the December 29, 2023 memorandum 23-088, on the implementation of the *Towing and Storage Safety and Enforcement Act* (TSSEA) and regulation amendments that impact the towing sector.

The Ministry of Transportation continues to recognize that the transition to its provincially led oversight is a significant change to industry and is extending the education and awareness period for an additional three (3) months up to and including June 30, 2024. To support the industry in adjusting to the new legislation, when possible, the ministry encourages our enforcement partners to educate the towing sector on the changes coming into effect and direct them to [Towing and Vehicle Storage Requirements](#) to learn more.

The ministry appreciates your support in providing education when appropriate.

The following is a reminder of additional upcoming towing and vehicle storage oversight implementation dates:

- **Late March 2024:**
 - Published maximum rates schedule launch to allow public viewing of an operator's certificate status and their maximum rates for tow and vehicle storage services.

K. Weatherill
Page 2

- **April 1, 2024:**
 - All tow trucks must enter truck inspection stations for the purposes of commercial motor vehicle inspection (additional information below).

- **July 1, 2024:**
 - Period of TSSEA education and awareness ends and full TSSEA enforcement begins on July 1, 2024.
 - Tow truck drivers must have a certificate to drive a tow truck.
 - Tow truck drivers applying for a TSSEA certificate on or after July 1 2024, must complete training requirements prior to receiving a certificate.
 - Certificate fees come into effect:
 - \$575 per year for tow operators
 - \$575 per year for vehicle storage operators
 - \$195 every three years for tow truck drivers

To learn more about Ontario's tow and vehicle storage requirements, customer rights and rates, the following reference materials are available:

- [Ontario.ca/towstoragecertificate](https://ontario.ca/towstoragecertificate)
- [Towing and Vehicle Storage Requirements](#)
- [Know Your Rights When Getting a Tow](#)

If you have any further questions, please contact Kim MacCarl, Manager, Transportation Safety Division at Kim.MacCarl@Ontario.ca.



Marcelle Crouse
Associate Deputy Minister
Transportation Safety Division

c: Jennifer Elliott, Director, Commercial Safety and Compliance Branch,
Transportation Safety Division

Sean McGowan, Director, Commercial Inspection and Enforcement Branch,
Transportation Safety Division

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Ontario Immediate Family Wellness Program

DATE OF ISSUE:	April 5, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0024
PRIORITY:	Normal

I am sharing this communication to inform you that the Ministry of the Solicitor General is implementing the Ontario Immediate Family Wellness Program (the “Family Wellness Program”). This program supports the mental health and well-being of families of provincial adult corrections employees, paramedics, fire, emergency health services, and police public safety personnel (PSP).

Please review the attached memo from Melanie Mayoh, Assistant Deputy Minister, Health Services Division, Ministry of the Solicitor General for more information. If you have any questions about this program, please reach out to Karen Prokopec at Karen.Prokopec@ontario.ca.

I encourage you to share this information broadly across your respective senior management teams so those who are eligible and require the program, have access to it.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General



Position Title: Police Support and Outreach Officer

Rank: Detective Constable/Detective Sergeant

Purpose:

To provide leadership individually and within the Ontario Major Case Management (OMCM) team, in support of police service's major case management programs. The Police Support and Outreach Officer (PSOO) will provide mentorship, support, guidance, and information to all Ontario police services on the features and functionality of the Minister-approved software, and the requirements set out in the Major Case Management and Approved Software Requirements Regulation and Manual, to effectively manage major case information/investigations.

To promote OMCM as:

- A multi-pronged strategy aimed at the early identification and apprehension of violent, serial predators.
- A valuable tool to be used in the effective investigation and management of major cases, and enable vital information sharing among police services, coroners, and forensic scientists in major case investigations.

Key Responsibilities:

Remain current with developments/enhancements of the software.

Provide support to the Provincial Software Coordinator (PSC).

Provide input for enhancements to the software in consultation with the PSC.

Consult with software users to identify issues and trends with the software, and report to the PSC for action as deemed necessary.

Assist the PSC with testing new software releases, or when circumstances dictate the necessity.

Provide advice to the Ontario Police College (OPC) regarding OMCM training curriculums in consultation with the Provincial Lead, Serial Predator Crime Investigations Coordinator (SPCIC), and the PSC.

Provide advice to ministry senior management regarding OMCM related issues, as they impact policing, in consultation with the Provincial Lead, the SPCIC, and the PSC.

Provide advice to police services with the development of policy and procedure relating to the Major Case Management and Approved Software Requirements Regulation and Manual in consultation with the Provincial Lead, SPCIC and PSC.

Provide mentorship and guidance in major case management program development (software/methodology) to MCM member(s)/Coordinator(s)/Administrator(s) of a police service to build capacity and sustainability.

Maintain regular contact with each police service's OMCM Liaison Officer and/or Crime Management member to support police services in their compliance with requirements of the Major Case Management and Approved Software Requirements Regulation and Manual.

Provide advice and assistance to police services provincially, nationally, and internationally in consultation with the Provincial Lead, the SPCIC and the PSC.

Develop interactive and engaging support resources, presentations (including online), and facilitate educational events/activities to support users in the effective and efficient use of the software through formal and informal venues.

Develop and sustain a user group forum providing opportunities to communicate and discuss best practices, issues, and create an environment where users support each other.

Prepare correspondence, reports, briefs, and presentations/lectures on OMCM related topics and emerging issues as required, and as directed by the Provincial Lead.

Successfully complete the software train the trainer course through the OPC.

Knowledge / Skills:

Demonstrated/extensive recent practical experience, applied knowledge and skills in the application of features/functionality of the software to integrate into major case investigations.

Extensive applied knowledge of OMCM methodology, concepts, principles, investigative standards, responsibilities, techniques and legislative requirements relating to major case investigations.

Successful completion of the current OMCM course or its predecessor as prescribed by the Solicitor General.

Successful completion of the software course for File Co-ordinators/Information Co-ordinators.

Successful completion of the train the trainer course in the software (an asset).

Excellent computer software skills, including but not limited to, PowerCase, Microsoft Word, Excel, and PowerPoint, to develop new initiatives/programs to enhance communication and transparency between OMCM and police partners.

Knowledge of the *Criminal Code*, *Canada Evidence Act*, *Freedom of Information and Protection of Privacy Act*, other federal/provincial legislation, case law and current/emerging crime trends.

Excellent oral and written communication skills.

Presentation experience and skills.

Interpersonal / Influencing:

Excellent mediation and negotiation skills to build consensus among stakeholders.

Excellent interpersonal skills to stimulate dialogue with internal and external stakeholders.

Offer expertise within the policing community to promote broader use of OMCM for major case investigations.

Analyzing / Problem Solving:

Analytical and research skills to conduct reviews, identify issues and solutions, and develop recommendations.

Decision Making / Responsibility:

Ability to identify and resolve issues, analyze situations while considering ethical and legal obligations.

In consultation with the Provincial Lead, OMCM, utilize discretion in the release of information relating to the investigation of major cases or confidential government material.

Work Demands / Pressures:

Manage challenging deadlines and prioritize concurrent/conflicting requests and work demands.

Frequent travel throughout the province to support police services.

Attend internal/external conferences, seminars, and other training courses to maintain knowledge of current issues, criminal investigation techniques, and to acquire new information on both operational and administrative practices related to criminal investigations.

Represent on internal and external committees as required.

Respond to consultation requests from other divisions, branches, and ministries.
Complete other duties as assigned.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Extended Education and Awareness Period - Towing
and Vehicle Storage Oversight**

DATE OF ISSUE:	March 28, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0021
PRIORITY:	Normal

At the request of the Ministry of Transportation, I am sharing an update to All Chiefs Memorandum 23-0088 distributed on December 29, 2023, providing updates on the phased implementation of the *Towing and Storage Safety and Enforcement Act* and regulation amendments that impact the towing sector.

The Ministry of Transportation continues to recognize that the transition to its provincially led oversight is a significant change to industry and is extending the education and awareness period for an additional three (3) months up to and including June 30, 2024. To support the industry in adjusting to the new legislation, when possible, the ministry encourages our enforcement partners to educate the towing sector on the changes coming into effect and direct them to [Towing and Vehicle Storage Requirements](#) to learn more.

For information and resources on the requirements, education materials, and implementation dates, please review the attached memo from Marcelle Crouse, Associate Deputy Minister, Transportation Safety Division, Ministry of Transportation.

If you have any questions, please contact Kim MacCarl, Manager, Transportation Safety Division, at Kim.MacCarl@Ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Weatherill', written in a cursive style.

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Two-Year Secondment Opportunity
Police Support and Outreach Officer
Ontario Major Case Management Unit**

DATE OF ISSUE:	April 2, 2024
CLASSIFICATION:	For Action
RETENTION:	April 19, 2024
INDEX NO.:	24-0023
PRIORITY:	Normal

The Ontario Major Case Management (OMCM) Unit has introduced a new Police Support and Outreach Officer (PSOO) position with a two-year secondment opportunity available to police services. The OMCM Unit is seeking an experienced Detective Constable or Detective Sergeant with a demonstrated background in the investigation of major cases, and extensive experience and knowledge of the Minister-approved software (PowerCase) to join its dynamic team.

The self-motivated team player will have a unique opportunity to showcase their innovative and strategic thinking skills in the development of the role, and with ongoing OMCM modernization strategies.

The PSOO position is vital to building capacity and sustainability in police services by providing mentorship and support to Ontario's police services on the features and functionality of the Minister-approved software, and the requirements set out in the Major Case Management and Approved Software Requirements Regulation ([O. Reg. 394/23](#)), to facilitate the effective management of major case information/investigations.

For further information on the PSOO position, please review the attached job specification.

Qualified candidates interested in this two-year secondment opportunity are invited to submit a resume and letter of interest to **D/Inspector Joseph DeCook, Provincial Lead, Ontario Major Case Management**, at Joseph.DeCook@ontario.ca by **4:00pm EST on April 19, 2024**.

Applicants selected to proceed further in the selection process must obtain the prior approval of their respective police service.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

OIFWP Q&A

Questions and Answers

How much funding is being invested?

The Ontario government is investing \$3.18M over three years to launch the Ontario Immediate Family Wellness Program (the “Family Wellness Program”), which will provide crucial mental health services to the families of Ontario public safety personnel (PSP) who are killed in the line of duty or have died by suicide.

Which family members of public safety personnel can access this program?

You are eligible to access the Family Wellness Program if you are an immediate family member (partner, parent, child, or sibling) to someone who was employed in fire (inclusive of The Office of the Fire Marshal, First Nations, composite, and municipal fire departments); a police service that is being operated by the province, a municipal police services board, or First Nations in Ontario; emergency health services (paramedics and ambulance communications officers (ACOs), including municipal paramedic services, First Nations paramedic services, and Ornge); or provincial adult correctional services.

How do eligible family members access the Ontario Immediate Family Wellness Program?

To access the wellness program, eligible family members can call the dedicated toll-free telephone line, visit the website, or contact the program coordinators by email.

- Phone: 1 866 643 9247
- URL: www.ONfamilywellness.ca
- Email: info@ONfamilywellness.ca

What services and supports will be available to family members?

The program will be a three-step care model:

- Wellness navigators to provide 24/7 crisis and care planning.
- Comprehensive services to provide families with a seamless experience, connecting them with the necessary supports whenever they are needed, and rapid access to counselling.
- Proactive individualized care that supports families no matter their mental health situation.

Eligible family members will be able to access services through the program at no charge beginning April 5th. The program will include a 24/7 telephone line to provide timely access to mental health services and care. Services include access to crisis

OIFWP Q&A

support, counselling, and therapy services to help families cope with grief and bereavement.

Can someone access their existing benefits and the Ontario Immediate Family Wellness Program at the same time?

Yes, family members of PSP can access both existing benefits and the Family Wellness Program.

Does someone need to exhaust their existing benefits under their loved one's employer before they can access the Ontario Immediate Family Wellness Program?

Family members of PSP do not need to exhaust their existing benefits before accessing this wellness program.

How does the Ontario Immediate Family Wellness Program differ from their existing benefits?

The Family Wellness Program aims to complement short-term victim services and immediate crisis supports by extending mental health services to identified family members of public safety personnel.

The wellness program will provide trauma-informed and culturally appropriate grief and bereavement counselling to ensure family members are being treated by services that understand the unique needs of PSP. Family members who are grieving a permanent loss require specific support from those that are trained in grief and have the skills, ability and knowledge required.

What are the eligibility timeframes for the Ontario Immediate Family Wellness Program?

Family members who have lost a loved one because of a death in the line of duty on or after January 1, 2020, or because of a death by suicide on or after January 1, 2023, may access the wellness program.

Is there a limit to the number of sessions that family members can access as part of the the Ontario Immediate Family Wellness Program?

The wellness program extends mental health services and supports to identified family members for up to two years.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Special Constable Employers under the *Community Safety and Policing Act, 2019* and O. Reg. 396/23**

DATE OF ISSUE:	March 15, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0017
PRIORITY:	Normal

I am writing to share important information about Special Constable Employers and the new application process through which an eligible entity may apply to be an authorized special constable employer under the *Community Safety and Policing Act, 2019* (CSPA) effective April 1, 2024.

Police service boards and the Commissioner of the Ontario Provincial Police (OPP) will not be required to apply to the Solicitor General for authorization. However, police service boards and the Commissioner will serve a vital role in the appointment of special constables pursuant to section 92 of the CSPA as well as liaising with prospective employers to meet the requirements in section 7 of O. Reg. 396/23.

Employers who currently employ special constables under the *Police Services Act* may continue to employ special constables whose appointments carry on for up to three (3) years after the CSPA comes into force (i.e., up to April 1, 2027), or are set to expire before April 1, 2027, whichever comes first.

Expired special constable appointments cannot be renewed by the police service board of jurisdiction or the Commissioner of the OPP unless the employer is authorized as a special constable employer. No new special constables may be appointed unless the employer is an authorized special constable employer.

Process to Authorize Special Constable Employers

To comply with these new requirements under the CSPA, the ministry has established an authorization process for entities, other than police service boards and the Commissioner of the OPP, to apply for authorization to be a special constable employer.

For details, please refer to the following resources:

1. [Appendix A](#): New Special Constable Employer Application Process
2. [Appendix B](#): Special Constable Employer Authorization Application Form
3. [Appendix C](#): Frequently Asked Questions

If you have questions please contact Andrea.D'Silva@ontario.ca and Sarah.Marshall@ontario.ca.

Thank you for your ongoing collaboration as we draw closer to bringing the *Community Safety and Policing Act, 2019* into force.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

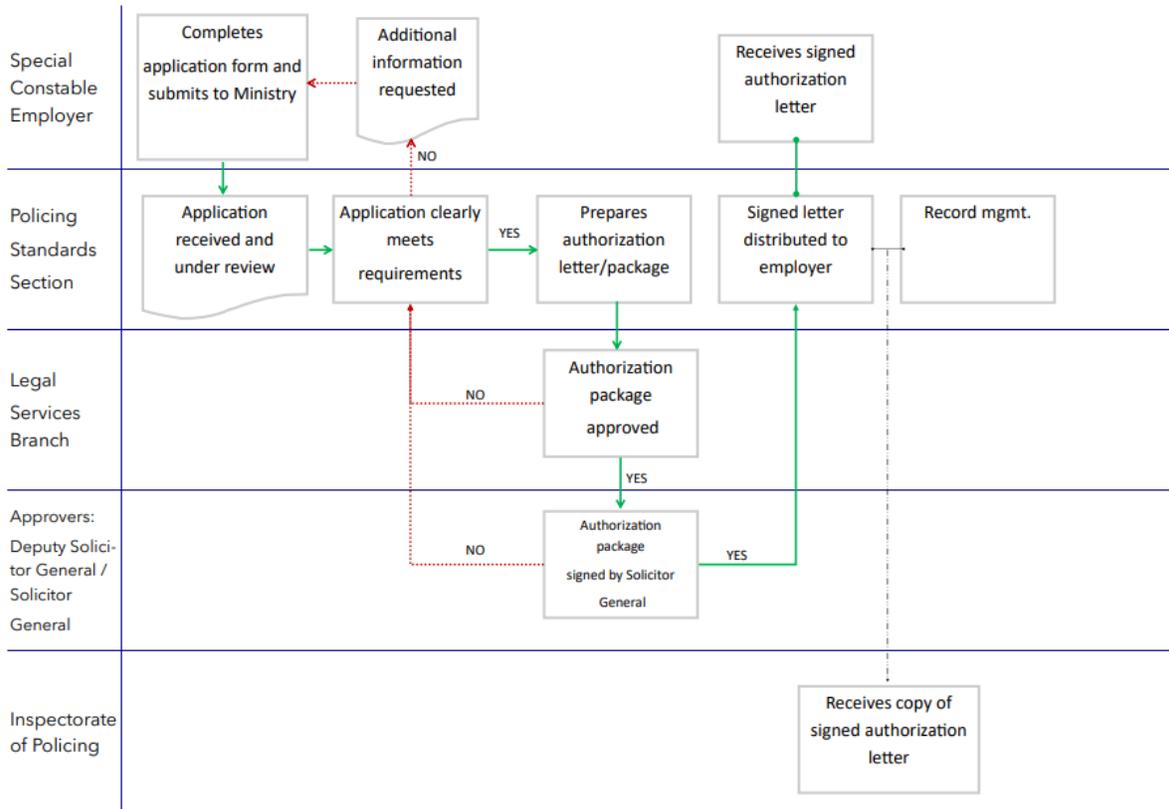
c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

Ryan Teschner
Inspector General of Policing

Appendix A: New Special Constable Employer Process

March 11, 2024



Appendix B: Special Constable Employer Application

The Application for Approval as a Special Constable Employer is available online. For entities other than police service boards and the Commissioner of the OPP, please follow the link provided to complete and submit your application. The ministry will receive a notice when your application has been submitted. As prospective special constable employers contact their police service board of jurisdiction or the Commissioner of the OPP, please provide them with the link to the online application or refer them to Andrea.D'Silva@ontario.ca and Sarah.Marshall@ontario.ca.

<https://forms.office.com/r/8evNVck0Cv>

Appendix C: Frequently Asked Questions

1. Why is the Ministry changing the appointment process?

The *Community Safety and Policing Act, 2019* (CSPA), builds a more comprehensive environment for special constables in Ontario. Under the Act, special constables must meet certain eligibility criteria and are issued a certificate of appointment. Additionally, special constable employers will require authorization by the Solicitor General to employ special constables.

Special constable employers must comply with the terms and conditions of their authorization and are required to investigate the conduct of their special constable employees that constitutes misconduct or contravenes the Act or the regulations.

2. Am I required to submit a Special Constable Employer Application if my organization/entity already employs special constables?

Yes, entities, other than police service boards and the Commissioner of the OPP, that currently employ special constables under the *Police Services Act, 1990* (PSA) are required to apply to the Solicitor General for authorization.

3. Who may apply for special constable employer authorization?

A person, other than a for-profit entity, may apply to the Solicitor General for authorization to employ special constables. "For-profit entity" here means a corporation incorporated under the *Business Corporations Act* or the *Canada Business Corporations Act* or any other entity that is prescribed.

4. Are police service boards or the Commissioner of the OPP required to submit a Special Constable Employer Application?

A police service board or the Commissioner is not required to make an application to become a special constable employer to employ special constable under the CSPA.

5. What happens to the existing special constable appointments under the PSA?

Subsection 92 (12) of the CSPA sets out the transitional provisions for special constable appointments made under Section 53 of the PSA. Special constable appointments made under the PSA would expire three years after the CSPA comes into force or at the date the appointment expires or is terminated, whichever comes first.

6. What happens if my application is not approved by April 1, 2024, can my special constables still perform their duties?

Subsection 92 (12) of the CSPA sets out the transitional provisions for special constable appointments made under Section 53 of the PSA. Special constable appointments made under the PSA would expire three years after the CSPA comes into force or at the date the appointment expires or is terminated, whichever comes first.

Expired special constable appointments cannot be renewed unless the employer becomes an authorized special constable employer. No new special constables could be appointed unless the employer is authorized by the Solicitor General to be a special constable employer.

7. After I submit the application, what is the processing time?

The ministry will aim to process complete applications within 30 days of receipt.

8. How will I know if my application has been approved?

The ministry will contact you by email and provide the decision in writing.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **New developments concerning the *Community Safety and Policing Act, 2019***

DATE OF ISSUE:	March 28, 2024
CLASSIFICATION:	General Information
RETENTION:	April 1, 2024
INDEX NO.:	24-0020
PRIORITY:	Normal

On April 1, 2024, the *Community Safety and Policing Act, 2019* (CSPA) will come into force. It has taken considerable work to achieve this significant milestone and the Ministry of the Solicitor General recognizes the important role our policing partners have played during this process.

I am writing to ensure you are aware of recent developments in March 2024 respecting the CSPA including legislative amendments made as part of the *Enhancing Access to Justice Act, 2024* and some new and amended regulations. Below is a summary of the updates we wanted to share.

- The *Enhancing Access to Justice Act, 2024* (<https://www.ontario.ca/laws/statute/S24002>) received Royal Assent on March 6, 2024, which contained amendments to the CSPA to:
 - Update the French term for “special constable” from “agent spécial” to “constable spécial”.
 - Section 207: Clarifies that the Commission Chair must appoint an adjudicator to expungement matters (e.g., where a Chief seeks an extension on the expungement of disciplinary records) within 30 days, but that the hearing itself does not. Amendments also expand the list of disciplinary measures for which the chief is required to expunge records two years (rather than five years) after the day the disciplinary measure was imposed and enable the chief of police to apply to the Commission

Chair to appoint an adjudicator for a hearing to determine whether a record should be retained for longer than two years for certain disciplinary measures.

- Section 220: Narrow the class of persons who are restricted from membership in a police association if their position would likely give rise to a conflict of interest and narrow the test to address conflicts in respect of collective bargaining matters, as opposed to labour relations matters more broadly.
- Repeal s. 262: To make the Lieutenant Governor in Council regulation-making authority consistent with other provincial statutes that do not have these statutory requirements.
- New and amended CSPA regulations, including:
 - **New regulation - O. Reg. 90/24: General Matters under the Authority of the Minister** (<https://www.ontario.ca/laws/regulation/r24090>)
 - New regulation that covers matters such as: municipal board member remuneration, uniform specifications with respect to police officers employed by a police service board, and reporting requirements.
 - **New regulation - O. Reg. 135/24: O.P.P. Detachment Boards** (<https://www.ontario.ca/laws/regulation/r24135>)
 - New regulation that details the particulars on the composition of O.P.P. detachment boards, term of office, and remuneration for members.
 - **New regulation - O. Reg. 86/24: Special Constable Uniforms** (<https://www.ontario.ca/laws/regulation/r24086>)
 - New regulation that establishes the uniform standards that would apply to all special constables, other than law enforcement personnel from another jurisdiction and the Niagara Parks Police Service, including a requirement to have a light purple stripe along the length of the pants.
 - **Note:** there is an 18-month transition period to comply with the light purple stripe on pant/shorts requirement.
 - **New regulation - O. Reg. 87/24: Training** (<https://www.ontario.ca/laws/regulation/r24087>)
 - New regulation that prescribes general and specialized training requirements for police officers and special constables, and details exemptions.
 - **New regulation - O. Reg. 125/24: Transitional Matters** (<https://www.ontario.ca/laws/regulation/r24125>)
 - New regulation created to ensure a smooth transition from the *Police Services Act* (PSA) to the CSPA.
 - The new regulation deals with certain transitional matters including:
 - setting out transitional rules for how certain Ontario Civilian Police Commission (OCPD) functions will be handled after the PSA is repealed;

- extending the time for the completion of certain mandatory training under the CSPA; and
- terminating certain agreements under s. 10 of the PSA.
- **Amendments to O. Reg. 404/23: Adjudication Hearings** (<https://www.ontario.ca/laws/regulation/r24123>)
 - Amending regulation that adds rules in regard to expungement-related hearings.
- **Amendments to O. Reg. 396/23: Matters respecting the appointment and functions of special constables, and the authorization of special constable employers** (<https://www.ontario.ca/laws/regulation/r24124>)
 - Amended the regulation to remove the prohibition of apprehensions under the *Mental Health Act* for special constables who are members of a police service or whose special constable employer is an entity that employs First Nation Officers, and special constables who are employed by transit services, universities and colleges, and community housing.
 - Amended the regulation to allow the use of the French term “constable spécial” on patrol vehicles used by special constables.

Note: All of the new regulations, amendments to CSPA regulations, and amendments to the CSPA itself will come into force on April 1, 2024.

Lastly, when the CSPA comes into force, the legislative mandate of the Inspector General of Policing will be in effect. This new oversight role will be responsible for ensuring compliance with the Act and its regulations, including that adequate and effective policing is provided to all Ontario communities.

The work to improve community safety in Ontario will not end with the CSPA coming into force. The ministry is committed to ongoing engagement with the police sector to ensure we are moving in a positive direction.

Please do not hesitate to reach out to your respective Police Service Advisor with questions pertaining to the CSPA.

Thank you for your continued support on efforts to advance the modernization and continuous improvement of police services in Ontario.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

Ryan Teschner
Inspector General of Policing

Ministry of the Solicitor General

Ministère du Solliciteur Général

Health Services Division

Division des Services de Santé

Office of the Assistant Deputy Minister

Bureau du sous-ministre adjoint

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MEMORANDUM TO: **Ken Weatherill**
Assistant Deputy Minister
Public Safety Division

FROM: **Melanie Mayoh**
Assistant Deputy Minister
Health Services Division

DATE OF ISSUE: **April 5, 2024**

SUBJECT: **Ontario Immediate Family Wellness Program**

To support the mental health and well-being of families of provincial adult corrections employees, paramedics, fire, emergency health services, and police public safety personnel (PSP), the Ministry of the Solicitor General is implementing the Ontario Immediate Family Wellness Program (the “Family Wellness Program”).

The Family Wellness Program will provide mental health services to the families of PSP who are killed in the line of duty or have died by suicide. The program’s goal is to ensure access to immediate wrap around services through grief and bereavement counselling for families of adult correctional services, fire, emergency health services (paramedics and ambulance communications officers (ACOs)), and police personnel across the province. The program aims to complement short-term victim services and immediate crisis supports by extending mental health services to identified family members for up to two years.

Family members who have lost a loved one because of a death in the line of duty on or after January 1, 2020, or because of a death by suicide on or after January 1, 2023, may access the wellness program. Services provided include:

- Access to wellness navigators providing crisis and care planning 24 hours a day, 7 days a week and 365 days a year.
- Access to wrap-around services that connect families to necessary supports whenever they are needed, including rapid access to counselling.
- Individualized care plans that support families no matter where they are on the mental health continuum.

Please see the attached Frequently Asked Questions document for additional information on the program.

For more information or to inquire about how to access the program, please visit: www.ONfamilywellness.ca or contact the program coordinators at info@ONfamilywellness.ca or 1 866 643 9247.

For further questions, please contact Karen Prokopec at Karen.Prokopec@ontario.ca.

Please share this information broadly across your respective senior management teams.

Sincerely,

Melanie Mayoh

Assistant Deputy Minister
Health Services Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Erin Hannah
Associate Deputy Minister, Modernization

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Reporting of Alcohol-Related Incidents to the Alcohol
and Gaming Commission of Ontario

DATE OF ISSUE:	March 28, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0019
PRIORITY:	Normal

The purpose of this memorandum is to serve as a reminder to police services of the All Chiefs Memorandum 12-0044 distributed on June 11, 2012, relating to the continuing responsibility for notifications by Chiefs of Police of Alcohol-Related Incidents to the Alcohol and Gaming Commission of Ontario (AGCO).

Pursuant to All Chiefs Memorandum 12-0044, police services were informed that:

- Incidents involving serious injury or death where alcohol, sold or supplied from premises in respect of which a licence or permit is issued under the *Liquor Licence Act* is determined by the investigating police force to be a factor were designated for the purpose of clause 11 (1) (f) of O. Reg 3/99 under the *Police Services Act*; and
- The Ontario Provincial Police Investigation and Enforcement Bureau at the Alcohol and Gaming Commission of Ontario was designated as the police force, unit or task force to which the above-noted notifications must be made.

The above-mentioned designation has remained in effect until this time; however, this designation will cease to have legal force and effect on April 1, 2024, when the new policing legislation, the *Community Safety and Policing Act* (CSPA), 2019, comes into force. The ministry encourages police services to continue reporting such incidents to the extent possible to the AGCO via policereports@agco.ca and to include the date of the incident, name, and address of the licensed premise, in accordance with the

following legislation: the *Freedom of Information and Protection of Privacy Act* (FIPPA), the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), the CSPA, 2019, and O. Reg. 412/23 (Disclosure of Personal Information) made under the CSPA, 2019, as applicable.

Please note that the AGCO may contact your service if additional information is necessary.

This memorandum reiterates to Chiefs of Police that continued notifications to the AGCO as described above help ensure greater accountability among licensed establishments, more comprehensive investigations for police services, and increased benefits to public safety.

If you have any questions, please contact Alan Jaffee, Senior Policy Advisor, Policing Standards Section by email at alan.jaffee@ontario.ca.

Thank you for your continued assistance in this matter.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Changes to the Special Constable Appointments
Process Under the *Police Services Act*

DATE OF ISSUE:	March 15, 2024
CLASSIFICATION:	General Information
RETENTION:	March 31, 2024
INDEX NO.:	24-0016
PRIORITY:	Normal

The Ministry of the Solicitor General is working to support the policing sector during the transition from the *Police Services Act* (PSA) to the new legislative and regulatory framework under the *Community Safety and Policing Act, 2019* (CSPA).

While the PSA is still in force, the ministry will be considering the [O. Reg. 396/23: Matters Respecting the Appointment and Functions of Special Constables and the Authorization of Special Constable Employers](#) under the CSPA when assessing whether to provide approval to a board to appoint a special constable pursuant to section 53 of PSA.

All pending requests submitted to the ministry since January 8, 2024, will be reviewed under these criteria. This is to ensure that special constables appointed under the PSA have similar purposes and powers as permitted under the CSPA framework.

When submitting new requests for approval, please aim to ensure there is alignment with the CSPA regulation and explain any deviations from the CSPA regulation.

On April 1, 2024, the CSPA will come into force, and police service boards or the Commissioner of the Ontario Provincial Police may appoint special constables, pursuant to section 92 of the CSPA, without the need to seek approval from the Solicitor General. These appointments will need to comply with the CSPA and [O. Reg. 396/23](#).

All requests for Solicitor General approval may continue to be submitted to Denise Lim, Appointments Officer, at denise.lim@ontario.ca until March 28, 2024.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Weatherill', written in a cursive style.

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Ontario Motor Vehicle Industry Council (OMVIC): Roles
and Responsibilities**

DATE OF ISSUE:	March 12, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0015
PRIORITY:	Normal

I am writing to highlight the role of the Ontario Motor Vehicle Industry Council (OMVIC) in enforcing the *Motor Vehicle Dealers Act* (MVDA). As police services across the province continue to respond to increased vehicle thefts and related crimes, OMVIC may serve as a useful resource.

Since 1997, OMVIC has exercised delegated responsibility for administering and enforcing the MVDA, a consumer protection statute administered by the Ontario Ministry of Public and Business Service Delivery.

OMVIC provides assistance in the following areas:

Stolen Vehicle Identification

- In response to the escalating issue of stolen motor vehicles infiltrating the market, OMVIC Investigators actively identify and locate stolen “re-vinned” vehicles in both retail and private markets.
- OMVIC Investigators do not have the authority to seize stolen motor vehicles, and require assistance from law enforcement agencies to take custody of these vehicles.
- OMVIC Investigators provide guidance and investigative support with respect to a suspected stolen and re-vinned motor vehicle.

Investigative Authority

- OMVIC Investigators are appointed as Provincial Offences Officers, endowed with the ability to lay *Provincial Offences Act* (POA) charges and execute search warrants as per the MVDA.
- OMVIC Investigators may also lay charges under the *Consumer Protection Act* (CPA).
- The MVDA allows OMVIC Investigators to share information with law enforcement agencies.

Industry Scope

- Over 8,000 motor vehicle dealers and 30,000 salespeople are currently registered with OMVIC in Ontario, emphasizing the breadth of its regulatory reach.
- OMVIC Investigators are located across the province and can assist police when investigating a registered motor vehicle dealer or salesperson, or alleged curbsider activity (i.e., an unregistered entity [individual or business] that is engaged in the illegal sale of motor vehicles).

Applicability of MVDA

- The MVDA applies to registrants in the motor vehicle sales industry and extends to instances of unregistered activity, such as curbsiders.
- OMVIC Investigators are available to assist police with motor vehicle fraud investigations, including allegations of odometer rollbacks.

For any additional information or inquiries, please visit www.omvic.ca or contact Sam Cosentino, Director of Enforcement, OMVIC, at sam.cosentino@omvic.on.ca.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **2024-25 – 2026-27 Mobile Crisis Response Team
Enhancement Grant**

DATE OF ISSUE:	March 20, 2024
CLASSIFICATION:	General Information
RETENTION:	April 30, 2024
INDEX NO.:	24-0018
PRIORITY:	Normal

I am writing to share an important update regarding the Ministry of the Solicitor General's **Mobile Crisis Response Team (MCRT) Enhancement Grant**.

With the current grant cycle of the MCRT Enhancement Grant ending on March 31, 2024, I am pleased to inform you that funding will continue to be made available under a new **three-year grant cycle** beginning in 2024-25 through a competitive grant application process.

Further details about the grant program eligibility, guidelines, and competitive application process will be issued in April 2024. Please direct all inquiries regarding the MCRT Enhancement Grant to Shamitha Devakandan at Shamitha.Devakandan@ontario.ca and Steffie Anastasopoulos at Steffie.Anastasopoulos@ontario.ca.

I trust this information is useful.

Sincerely,



Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

Ministry of the Solicitor General

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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Bill C-21 an Act to amend certain Acts and to make
certain consequential amendments (firearms)**

DATE OF ISSUE:	March 8, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0014
PRIORITY:	Normal

At the request of the Chief Firearms Office, I am sharing a communication to inform you of Bill C-21 *an Act to amend certain Acts and to make certain consequential amendments (firearms)*, a federal statute, which received royal assent on December 15, 2023.

For further information, please review the attached memo from Marcel Beaudin, A/Superintendent – CFO Bureau Commander, Chief Firearms Officer for the Province of Ontario. In the event that you need additional advice on these amendments, police services are encouraged to consult their local Crown Attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

Ministry of the Solicitor General

Chief Firearms Office

50 Andrew St. S, Suite #201
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Tel.: 705-329-5522
Fax: 705-329-5623
Email: CFOON@cfp-pcaf.ca

Ministère du Solliciteur général

Bureau du contrôleur des armes à feu

50 Rue Andrew S., Suite #201
Orillia ON L3V 7T5
Tél.: 705-329-5522
Télééc.: 705-329-5623
Courriel: CFOON@cfp-pcaf.ca



March 4, 2024

MEMORANDUM TO: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

FROM: A/Superintendent Marcel Beaudin
Chief Firearms Officer

SUBJECT: **Bill C-21 an Act to amend certain Acts and to make certain consequential amendments (firearms)**

I wish to bring awareness to law enforcement personnel regarding Bill C-21 *an Act to amend certain Acts and to make certain consequential amendments (firearms)*, a federal statute, which received royal assent on December 15, 2023.

Bill C-21 amended several acts related to firearms, including the *Criminal Code*, the *Firearms Act*, the *Nuclear Safety and Control Act*, and the *Immigration and Refugee Protection Act*.

For the focus of this memo is to make law enforcement aware of the amendments to Part III of the *Criminal Code* changes that came into effect since Bill C-21 received Royal Assent on December 15, 2023.

The five amendments to Part III of the *Criminal Code* that came in force on December 15, 2023, are as follow:

1. Increase the maximum penalty for imprisonment for indictable weapons offences from 10 years to 14 years in:
 - Section 95 – Possession of Prohibited or Restricted Firearm with Ammunition
 - Section 96 – Possession of Weapon Obtained by Commission of Offence
 - Section 99 – Weapons Trafficking
 - Section 100 – Possession for Purpose of Weapons Trafficking
 - Section 103 – Importing or Exporting Knowing it is Unauthorized
2. New offence - Section 104.1 – Altering Cartridge Magazine

3. New wiretap-eligible offences - Include sections 92 – Unauthorized Possession and 95 - Possession of Prohibited or Restricted Firearm with Ammunition as offences for the interception of private communication purposes under s. 183.
4. Definition of a “prohibited firearm” is expanded to include “*a firearm that is not a handgun and that*”
 - Discharges centre-fire ammunition in a semi-automatic manner;
 - Was originally designed with a detachable cartridge magazine with a capacity of six cartridges or more; and
 - Is designed and manufactured on or after the day on which the paragraph comes into force (December 15, 2023).
5. Establish a “red flag” regime that allows any person to apply for an emergency prohibition order (s. 110.1) or an emergency limitation on access order (s. 117.0101).

On January 14, 2024, the following three *Criminal Code* amendments came into effect:

1. Amendment to the definition of a prohibited firearm (Subsection 84(1)) to include the following:
 - “any unlawfully manufactured firearm”. This includes personally manufactured firearms such as 3D printed firearms.
 - Any firearm unlawfully manufactured, for which criminal proceedings were commenced prior to January 14, 2024, is exempted. This includes personally manufactured firearms such as 3D printed firearms.
2. Creation of Computer Data Offence, Section 102.1 (1) – Possession and Distribution of Computer Data – offence for possessing and making available certain types of computer data that pertain to firearms and prohibited devices.
3. Section 102.1 (1) – Possession and Distribution of Computer Data is added to the list of offences eligible for wiretap authorization under section 183.

The *Firearms Act* now acknowledges greater information sharing between the Canadian Firearms Program and other law enforcement agencies, such as purchasing patterns consistent with trafficking.

Order in Council

Through an order in council, subsection 84(1) of the *Criminal Code* will be amended to include the definition of “firearms part”. This new definition will be included in several firearms-related applications, prohibition orders, forfeiture orders, and offences. As of the date of this memo, the *Criminal Code* has not been amended to include this new definition.

To assist law enforcement in understanding and navigating these legislative changes with respect to firearms, additional information regarding Bill C-21 can be found at:

[C-21 \(44-1\) - LEGISinfo - Parliament of Canada](#)

Sincerely,

Bill C-21 *an Act to amend certain Acts and to make certain consequential amendments (firearms)*

Page two

A handwritten signature in black ink, appearing to read 'MB', is written over a solid black horizontal line.

Marcel Beaudin
A/Superintendent - Bureau Commander
Chief Firearms Officer for the Province of Ontario

/clt