



PUBLIC Agenda

Date: Thursday, February 01, 2024

Time: 12:00pm-1:00pm

Location: 150 Goyeau Street, 4th Floor, WPS Headquarters

1. Call to Order
2. Selection of WPS Board Chair/Vice Chair
3. Declarations of Conflict & Pecuniary Interest by Members
4. Approval of Agenda
5. Approval of Minutes
 - 5.1. Public Minutes December 14, 2023
6. Business Arriving from the Minutes
7. Delegations
8. General Reports
 - 8.1. Annual Reports
 - 8.1.1. Waiver of Record Check Fees – Crime Prevention Groups
 - 8.1.2. Information and Privacy Report
 - 8.1.3. Fleet Collision Summary – Copy of Resolution
 - 8.2. Q4 Reports
 - 8.2.1. POP/CCP/ Calls for Service Report
 - 8.2.2. Use of Force
 - 8.2.3. Amherstburg Detachment – Policing Activities
 - 8.2.4. Youth Crime Statistics Report
 - 8.3. Monthly Reports
 - 8.3.1. Crime Statistics
 - 8.3.2. Crime Stoppers
 - 8.3.3. Professional Standards Branch
 - 8.3.3.1. Section 32
 - 8.3.4. Information and Privacy Report
9. Communications
 - 9.1. All Chief Memos
 - 9.2. City Council Resolution
10. Adjournment
 - 10.1. Next Regular Public Meeting: Thursday, March 21, 2024



PUBLIC Meeting MINUTES

Date: Thursday, December 14, 2023

Time: 1:45- 3:00 pm

Location: 150 Goyeau Street, 4th Floor, WPS Headquarters

PRESENT:

Mayor Drew Dilkens, Chair

Councillor Jo-Anne Gignac, Vice Chair

Ms. Sophia Chisholm

Mr. Robert de Verteuil

Mr. John Elliott

Deputy Chief Frank Providenti

Deputy Chief Jason Crowley

A/ Deputy Chief Karel Degraaf

Chief Jason Bellaire

Mayor Prue

RECORDER:

AG, Administrative Director

1. Call to Order

The Chair called the meeting to order at 1:45 pm.

2. Declarations of Conflict & Pecuniary Interest by Members

No conflicts of interest were declared.

3. Approval of Agenda

Moved and seconded.

- **CARRIED**

4. Approval of Minutes – Public Minutes November 02, 2023

5. Business Arriving from the Minutes

6. Delegations

7. General Reports

7.1. Monthly Reports

7.1.1. Professional Standards Branch

Moved and seconded.

- **CARRIED**

7.2. Freedom of Information

Moved and seconded.

- **CARRIED**

7.3. Crime Stoppers

Moved and seconded.

- **CARRIED**

7.4. Crime Statistics

It was noted that in terms of the crime statistics we are on track as we were in the previous year, and perhaps a little higher. We are using our population data which is more accurate.

Moved and seconded.

- **CARRIED**

8. Human Resources

8.1. Monthly HR Report – Strength Changes

Moved and seconded.

- **CARRIED**

9. Communications

9.1. All Chief Memos

Moved and seconded.

- **CARRIED**

10. New Business

10.1. Youth Updates

10.1.1. Return Support Discussion Program

Moved and seconded.

- **CARRIED**

10.1.2. New Initiatives at Youth Diversion

It was discussed that funding has been provided from the federal government. It provides the Service over \$500,000 a year to expand services all around.

Moved and seconded.

- **CARRIED**

10.2. Rewards Extension and Increase Request

Moved and seconded

THAT	The Windsor Police Services Board APPROVES rewards, to a maximum of \$20,000.00 each, for information leading to the arrest of the person(s) responsible for the murder of: 1. Kirk KNIGHT – January 10, 1980 2. Geraldine BUTTERFIELD – May 25, 2019 3. Jerome ALLEN – October, 2018
AND	The Windsor Police Services Board APPROVES a reward in the amount of \$40,000.00 for information leading to the arrest of the person(s) responsible for the murders of

FURTHER RESOLVED THAT	1. Debileanne WILLIAMSON and Xavier RUCKER 2. Marlene SWEET and Jason SWEET
AND FURTHER RESOLVED THAT	The portion, if any, of the reward to be paid shall be determined by the Board after consultation with the Chief of Police. This consultation shall be for the purpose of examining the value of the information received and the number of claimants.
AND FURTHER RESOLVED THAT	The reward offer is to expire December 31, 2025.

- **CARRIED**

10.3. PSB Office Lease

Moved and seconded

THAT	The Windsor Police Services Board APPROVES the continued occupation of leased premises located at 250 Windsor Avenue by the Professional Standards Branch and authorizes the Chair to sign the lease agreement for a period of seventeen months effective March 1, 2024, satisfactory in form and content to Legal Counsel for the Windsor Police Services Board and the Chief of Police.
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- **CARRIED**

10.4. Internet Exchange Zone

A board member asked if this item is driven by a need or a request. It was noted that this has been thought about for years now and it has been more popular across Canada and local agencies. It would be a good service to offer to the public.

The board member clarified that it is a service to the community, along with no extra costs.

Moved and seconded.

- **CARRIED**

10.5. 2024 Possible WPSB Meeting Dates

Moved and seconded

THAT	<p>The Windsor Police Services Board APPROVES the 2024 Board meeting schedule.</p> <ul style="list-style-type: none"> ○ Meeting No. 01-24 Tuesday, January 30, 2024 ○ Meeting No. 02-24 Thursday, March 21, 2024 ○ Meeting No. 03-24 Thursday, April 25, 2024 ○ Meeting No. 04-24 Thursday, June 20, 2024 ○ Meeting No. 05-24 Thursday, August 22, 2024 ○ Meeting No. 06-24 Thursday, September 19, 2024 ○ Meeting No 07-24 Thursday, October 31, 2024 ○ Meeting No. 08-24 Thursday, December 12, 2024
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- **CARRIED**

10.6. *Community Safety and Policing Act* Updates

Mr. Tom Gervais presented updates regarding the new legislation. It was stated that the *Community Safety and Policing Act* will be in force April 01, 2024. Mr. Tom Gervais discussed and outlined how the *Act* will impact many aspects of policing.

11. Adjournment

The meeting was adjourned at 2:20 pm.

Moved and seconded.

- **CARRIED**



Date: January 2, 2024

To: Chair & Members, Windsor Police Services Board

From: Chief Jason Bellaire

**Re: WAIVER OF RECORD CHECK FEES – CRIME PREVENTION GROUPS
WAIVER OF FINGERPRINT FEES FOR VOLUNTEERS**

The Board, at its January 27, 2023 meeting, approved the waiver of fees for community groups involved directly with crime prevention. At the time of the approval, the Board indicated that it wished to review the list of exemption each year. The following is the total number of record checks completed for these groups in 2023.

APARTMENT WATCH/CERV	0
NEIGHBOURHOOD WATCH	0
BLOCK PARENT	0
SAFETY VILLAGE	0
CRIMESTOPPERS	17
CROSSING GUARDS	17
CAMP BROMBAL	16
Total	50

On July 22, 2021, the Board further approved the waiving of the Windsor Police Service fee for fingerprinting services required to verify identity as part of the Vulnerable Sector Criminal Record Check for volunteers of non-registered non-profits and charities. The following is the total number of fingerprints completed for these groups in 2023.

VOLUNTEER FINGERPRINT	189
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The Administration recommends that record check fees continue to be waived for the aforementioned groups, for the 2024 calendar year.

Jason Bellaire
Chief of Police
/dh

Cc: Dawn Hill, Director Information Services



Date: January 3, 2024

To: Windsor Police Services Board

From: Marilyn Robinet, Coordinator - Information & Privacy Unit

Re: **Municipal Freedom of Information and Protection of Privacy Act – Annual Report 2023
Windsor & Amherstburg**

ANNUAL REPORT	2022	2023
Total number of requests received	781	869
Percentage increase/decrease	34%	11%
Total number of Appeals received	5	19
Total number of Privacy Complaints received	0	0
Total number of requests currently pending	78	157
Total fees received	\$4965.68	\$5882.40

Respectfully submitted,

Marilyn Robinet, Co-ordinator,
Information and Privacy Unit



Date: January 24, 2024

To: Windsor Police Services Board

From: Barry Horrobin, Director of Planning & Physical Resources

Re: Summary of WPS Fleet Collisions & Damage Summary Report for 2023

Synopsis of 2023 Fleet Collision and Damage Data and Trends

The Windsor Police Service thoroughly tracks all collisions and related damages incurred by the organization's marked and unmarked fleet on an ongoing basis in an effort to best manage these assets in terms of risk and financial loss. The focus is always on both public and employee safety, in relation to collision/damage prevention, as a primary priority to mitigate financial loss and service delivery consequences that arise from these incidents.

The year 2023, with 34 collisions, plus another 3 occurrences resulting in damage, experienced a notable decline in the total number of fleet collisions/incidents resulting in damage, compared to both the previous year (45 accidents + damage incidents) and the rolling five-year average (54.4). The 37 total incidents reveals a continued, reversing trend that started in 2022. The financial impact from these occurrences did see an increase in both total costs incurred and costs per incident to \$216,514 and \$5,852 respectively. The same figures for the 45 incidents in 2022 resulted in \$171,063 (\$3,801 per incident). It is worth noting that while the financial impact realized has increased, this was heavily influenced by increased pricing overall for parts and labour triggered by high inflation.

The Board should also be made aware that three (3) of the 37 incidents involved a total loss of the vehicle, which amounted to \$62,657 (29%) of the total annual financial loss. Our practice in such circumstances remains to temporarily absorb these losses until replacement can be achieved according to our approved vehicle replacement schedule but occasionally a vehicle is replaced right away if operational needs warrant such. This practice helps in minimizing negative budget impact. Our trained service technicians carefully determine if the degree of structural damage sustained is severe enough that repairing the vehicle will not restore it to safe, functional usage. In other cases, the combination of damage severity, high vehicle age/mileage, and prohibitive cost of repairs can result in a total loss designation. In all cases, there is usually some net residual value loss because we are not able to auction off the affected vehicles at the end of their normal life span – our typical practice, which optimizes asset cost recovery.

Senior Leadership Team (SLT) members of the WPS Patrol Division continue to address the issue of fleet collisions and damage incurred by broadening driver training capacity for our employees and conducting formal accident reviews. Both measures help prevent such incidents from occurring in the future by ensuring officers are better trained and accountable for actions taken.

Annual Fleet Collision & Damage Summary

Year	Number of Collisions + Damage Incidents	Approximate Budget Impact	Average Cost per Collision/Damage Incident	Number of Complete Vehicle Losses
2015	31	\$ 52,000	\$ 1,677	5
2016	44	\$ 177,500	\$ 4,034	3
2017	55	\$ 178,530	\$ 3,246	3
2018	39	\$ 104,731	\$ 2,685	0
2019	62	\$ 222,650	\$ 3,591	8
2020	63	\$ 296,920	\$ 4,713	6
2021	63	\$ 185,239	\$ 2,940	6
2022	45	\$ 171,063	\$ 3,801	1
2023	37	\$ 216,514	\$ 5,852	3
Rolling 5 Year Ave. <i>(excludes 2023)</i>	54.4	\$ 196,120	\$ 3,605	4.2

Summary

While there is no clear explanation for the volume and/or severity of collisions or incidents resulting in damage, each occurrence is evaluated by our Fleet & Logistics team of trained technicians, thoroughly investigated, and followed up on by the Collision Review Committee, per Directive 820-01. The committee is headed up by the Inspector in charge of the Patrol Support Branch and may prescribe additional training or other corrective actions. The work of the committee is in place to ensure accountability and provide an opportunity for learning, if applicable, by the involved employee(s). Where appropriate, either a charge is laid or a formal notation of the incident is registered in the employee's file.

In addition, members of the WPS Senior Leadership Team (SLT) are also mitigating the root cause of collisions by enforcing the Safe Arrival data. This is to ensure that our officers are responding to calls for service in a safe yet timely manner.

Minimizing damage-resultant incidents involving fleet vehicles remains a priority of the organization going forward, both to ensure employee and public safety and to minimize losses from both a financial and operational perspective. In this regard, the organization will continue the aforementioned practices to address these occurrences.

Respectfully,



Barry Horrobin, B.A., M.A., CLEP. CMM-III

Director of Planning & Physical Resources

WINDSOR POLICE SERVICE



Date: January 15, 2024

To: Deputy Chief Jason Crowley

From: Inspector Paolo Di Carlo

Re: Fourth Quarter 2023- City Centre Patrol (CCP) and Problem-Oriented Policing (POP) Unit

Enclosed are the statistics for the City Centre Patrol (CCP) and Problem-Oriented Policing (POP) Unit for the fourth quarter of 2023. The report includes noteworthy incidents from the POP Unit during this period.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paolo Di Carlo", is positioned below the text "Respectfully submitted,".

Inspector Paolo Di Carlo
Windsor Police Service

CITY CENTRE PATROL (CCP) STATISTICS FOR 2023

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
TOTAL ARRESTS	61	57	78	78	80	62	87	72	74	84	62	77	872
PIC APPREHENSIONS	14	19	27	14	22	26	31	20	28	23	23	21	268
ARREST WARRANTS	20	18	24	29	29	26	37	30	30	18	22	33	316
RETURN-OTHER JURISDICTIONS	0	2	0	3	0	0	1	0	2	0	0	1	9
CC/CDSA CHARGES	50	53	92	71	72	72	120	81	63	90	73	82	919
PON/PART 111'S	31	38	31	20	13	36	30	20	15	16	9	15	274
OTHER CALLS FOR SERVICE	629	704	753	851	660	747	715	724	657	761	644	670	8515
TOTAL ACTIONS	805	891	1005	1006	876	969	1021	947	869	992	833	899	11113

PROBLEM-ORIENTED POLICING (POP) STATISTICS FOR 2023

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
TOTAL ARRESTS	99	70	75	105	109	90	109	117	97	85	72	97	1125
PIC APPREHENSIONS	2	2	0	2	0	1	2	3	1	2	0	1	16
ARREST WARRANTS	60	47	51	56	42	44	84	81	77	57	51	56	706
RETURN-OTHER JURISDICTIONS	4	1	2	8	4	2	2	4	2	4	3	8	44
CC/CDSA CHARGES	281	181	185	211	230	210	281	316	306	178	239	204	2822
PON/PART 111'S	20	10	16	14	29	28	16	7	9	25	11	22	207
OTHER CALLS FOR SERVICE	234	174	177	211	268	232	227	246	245	164	173	200	2551
TOTAL ACTIONS	700	485	506	607	682	607	721	774	737	515	549	588	7471

2023 Q4 HIGHLIGHTS FOR POP UNIT

Case 23-120823 Officers were monitoring the 600 block of Alymer when the Automated License Plate Recognition (ALPR) system signaled a stolen vehicle in the rear parking lot of 680 Alymer. Subsequently, officers recovered a stolen pickup truck originating from British Columbia. After reviewing video surveillance, officers identified the suspect entering an apartment within the building. The individual was arrested, facing an outstanding arrest warrant and additional charges. Furthermore, officers successfully retrieved the keys to the stolen vehicle. ***Charges: Breach probation, Possess property obtained by crime.***

Case 23-122582 Officers attended a violent domestic incident reported in the 900 block of Gladstone. Preliminary information received indicated that the male participant might be wanted by the Windsor Police Service on multiple outstanding charges, and he had several cautions, including being violent, on parole, and known to carry firearms. Upon reaching the scene, officers found the male upstairs in the unit. Employing effective tactical communication and executing a well-planned arrest strategy, the male was apprehended without any incidents. ***Charges—assault, unlawfully in a dwelling, FTC Probation order x 2, FTC release order x 2.***

Case 23-124950 Officers were dispatched to a stabbing incident reported in the 2300 block of Howard. Upon reaching the scene, officers found a 15-year-old male with two stab wounds on his left side. Further investigation revealed that the suspect was acquainted with the victim, and the altercation stemmed from jealousy over a female friend. Officers subsequently located the male suspect and apprehended him without any issues. The weapon used was also recovered. Fortunately, the victim suffered non-life-threatening injuries. ***Charges—Assault with weapon.***

Case 23-130882 Officers were called upon to support Major Crime in the search and arrest of a male individual wanted on 10 outstanding charges. After reviewing a photograph, officers conducted Versadex and Ministry of Transportation (MTO) searches to obtain an updated address and identify associated addresses. Successfully, officers found the male in the 100 block of Ellis St East, and he was arrested without incident. ***Charges—sexual assault x 5, sexual Interference x 5.***

Case 23-138539 Officers were actively seeking to locate and apprehend a male individual with three outstanding arrest warrants, each involving multiple charges. This individual was familiar to Officers due to prior professional encounters, and he carried several cautions, including tendencies toward suicide by cop, parolee status, a history of violence, known weapon possession, and being a repeat offender. Officers received information indicating the male's presence in the 600 block of Charles St. In response, officers established static surveillance in the area, successfully identifying the subject on the second floor through a window. They then implemented a containment strategy and initiated negotiations for the male's surrender. However, the individual proved uncooperative. Officers, supported by Target Base, sought and obtained a Feeney warrant to enter the residence for the arrest. Officers requested the assistance of K9 and Emergency Services Unit. As specialized units arrived, the male began negotiating with officers. After a three-hour negotiation period, the individual surrendered to officers and was arrested without any incident. ***Charges—break and enter with intent, disguise with intent x 2, attempt to commit indictable offence, operation of conveyance while prohibited, FTC probation order x 2.***

December 5-7 The Windsor Police Problem Oriented Policing Team collaborated with the TJX Security Team to carry out a Holiday shoplifting initiative. Over the course of three days, officers provided support to TJX security personnel at Winners, Marshalls, and HomeSense stores located within the City of Windsor.

Here are the statistics from the three-day operation: **14 individuals arrested, 14 charges laid (11 theft under \$5000, FTC Release Order, and Trespass to Property Act x 2), \$4250 in recovered stolen property.**

Case 23-141723 Officers were present in the vicinity of Shoppers Drug Mart at 500 Tecumseh Rd East. This store had been experiencing significant losses due to thefts amounting to several thousand dollars each week. Officers noticed a male leaving the store whom they had identified from numerous prior service calls. The male was apprehended for theft, and it was discovered that he had several outstanding charges, leading to two Windsor Police Service (WPS) arrest warrants. The arrest of the male occurred without any incidents. **Charges-FTC release order x 2, mischief under x 2, assault, unlawfully in a dwelling, theft under.**

Case 23-143655 Officers were conducting routine patrol in the Glengarry Housing Complex when they spotted a male individual they were familiar with from multiple previous professional interactions. Recognized as a high drug activity area within the Downtown core, officers were aware that the male was under house arrest. However, the individual was found outside his residence without the required surety. Consequently, the male was arrested for breaching the release order. During a search incident to the arrest, officers uncovered 20 grams of fentanyl with a street value estimated at \$4,945. **Charge-FTC Release order, possession for the purpose of trafficking.**

Case 23-147163 Officers were dispatched to a reported robbery at a residence in the 1000 block of Moy Ave. Upon arrival, officers discovered that the suspect had confronted the victim in the alley as the victim was attempting to enter his vehicle. The suspect, armed with both a firearm and a knife, threatened the victim before stealing his vehicle. Fortunately, no physical injuries were sustained during the incident. Subsequent investigation led officers to identify the suspect. Officers located and successfully apprehended the suspect at a residence in the 900 block of Gladstone. **Charges- Robbery with an offensive weapon, pointing a firearm, Uttering threats to cause death, failing to comply with a release order (x 4), Operating a vehicle while prohibited.**

Case 23-148727 Officers were called to investigate a reported stabbing at an apartment building in the 400 block of Glengarry Avenue. By the time the officers arrived, the involved parties had already departed. Nonetheless, officers examined surveillance footage, revealing that the suspect had stabbed the victim, a 34-year-old male, in the lower back after a physical altercation. Officers patrolling the downtown area spotted the male suspect walking and made the arrest approximately three hours later in the 900 block of Wyandotte Street East. Additionally, they successfully recovered the weapon used in the stabbing. **Charges-Assault with a weapon, Assault causing bodily harm, Breach of probation.**

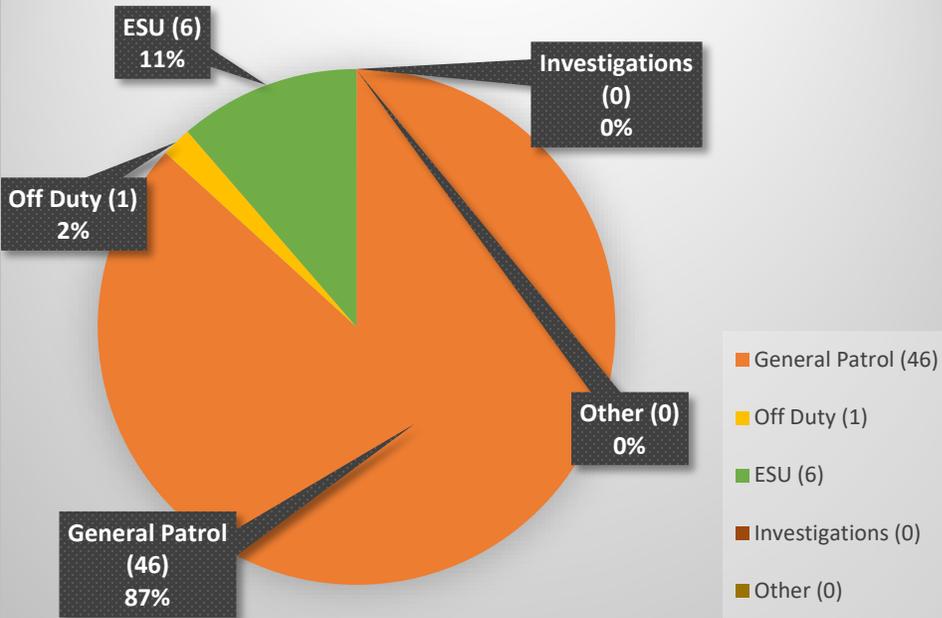
Completed Calls for Service					
	2023	2022	2021	2020	2019
January	10876	8626	8581	10344	9325
February	10170	8114	8030	9500	8381
March	11142	9532	10089	9845	9444
April	11625	9774	10006	8695	9806
May	13879	10823	10571	9787	11155
June	14585	10686	11697	10205	11131
July	15135	10819	12475	10558	11659
August	13883	11522	11695	10264	11891
September	13220	11511	10873	9979	11620
October	12494	10600	10674	9385	10842
November	11296	10082	9688	9152	9982
December	10927	9576	9729	8503	9783
Total	149, 232	121, 665	124, 108	116, 217	125, 019



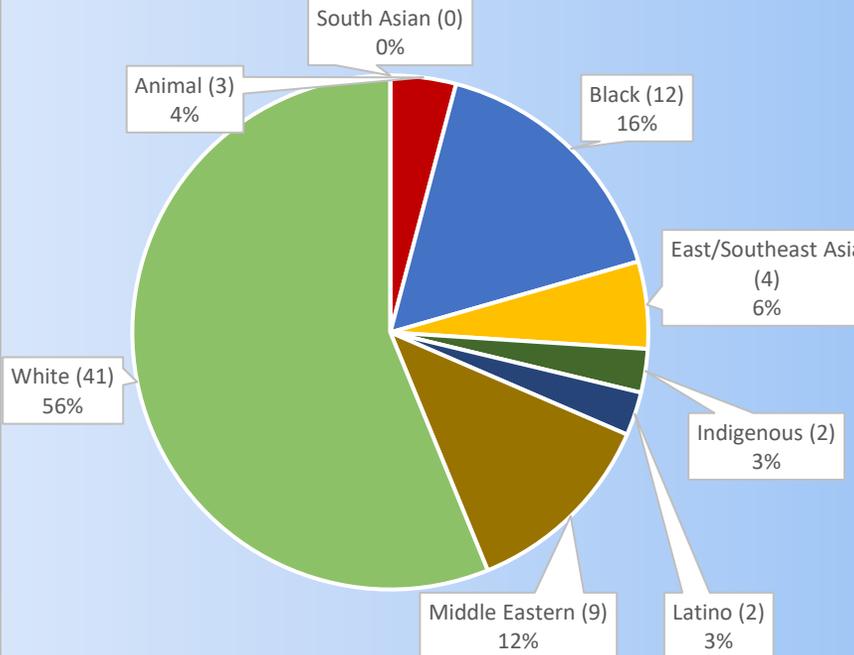
2022 Q4 Use of Force Dashboard

33538 Calls for Service – 53 Reports (0.16%)

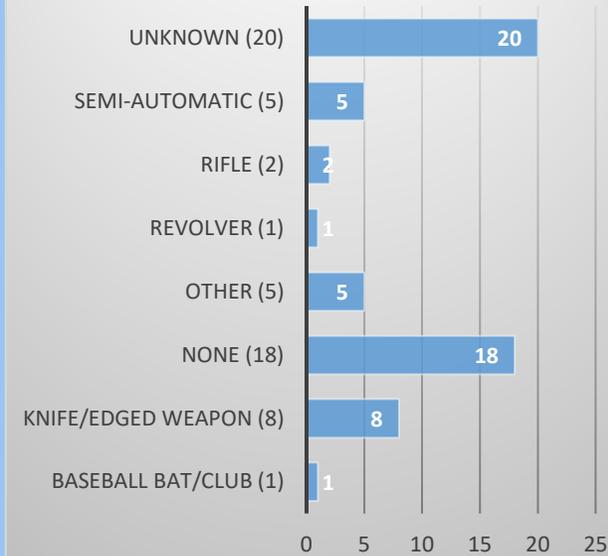
Type of Assignment



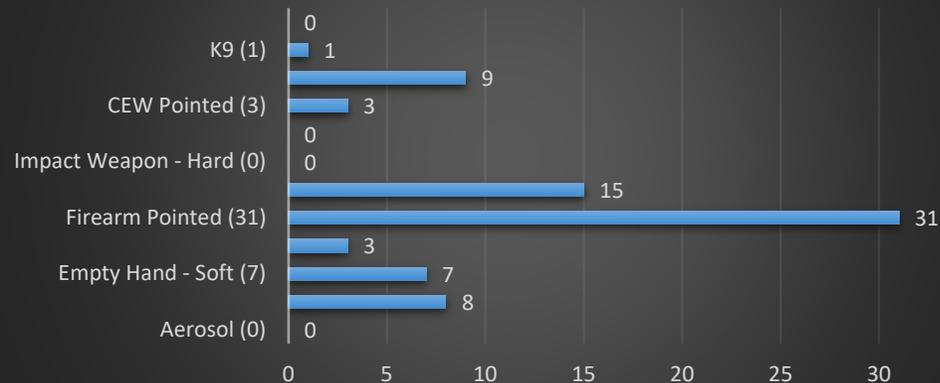
Perceived Race of Subject



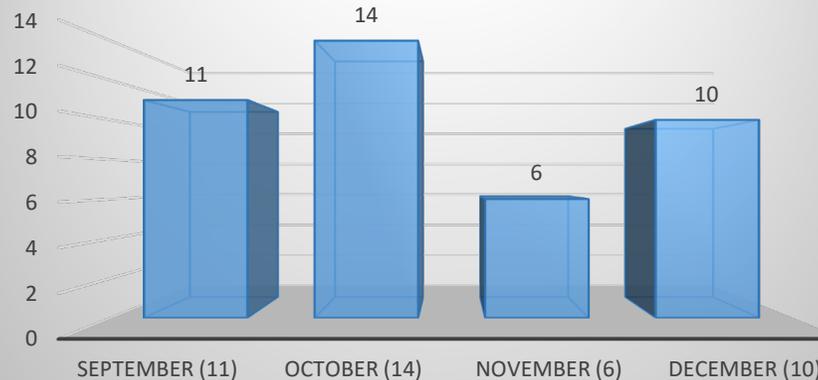
Weapon Carried by Subject



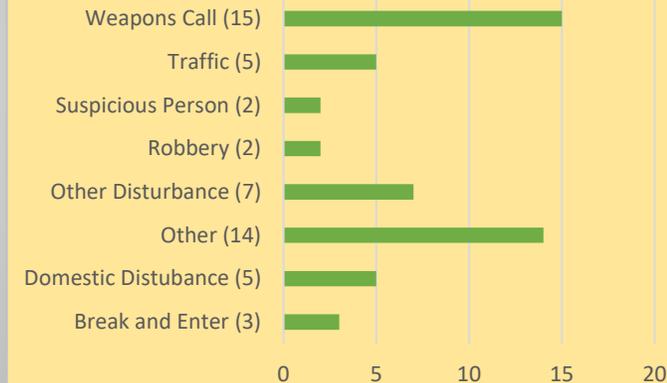
Type of Force Used



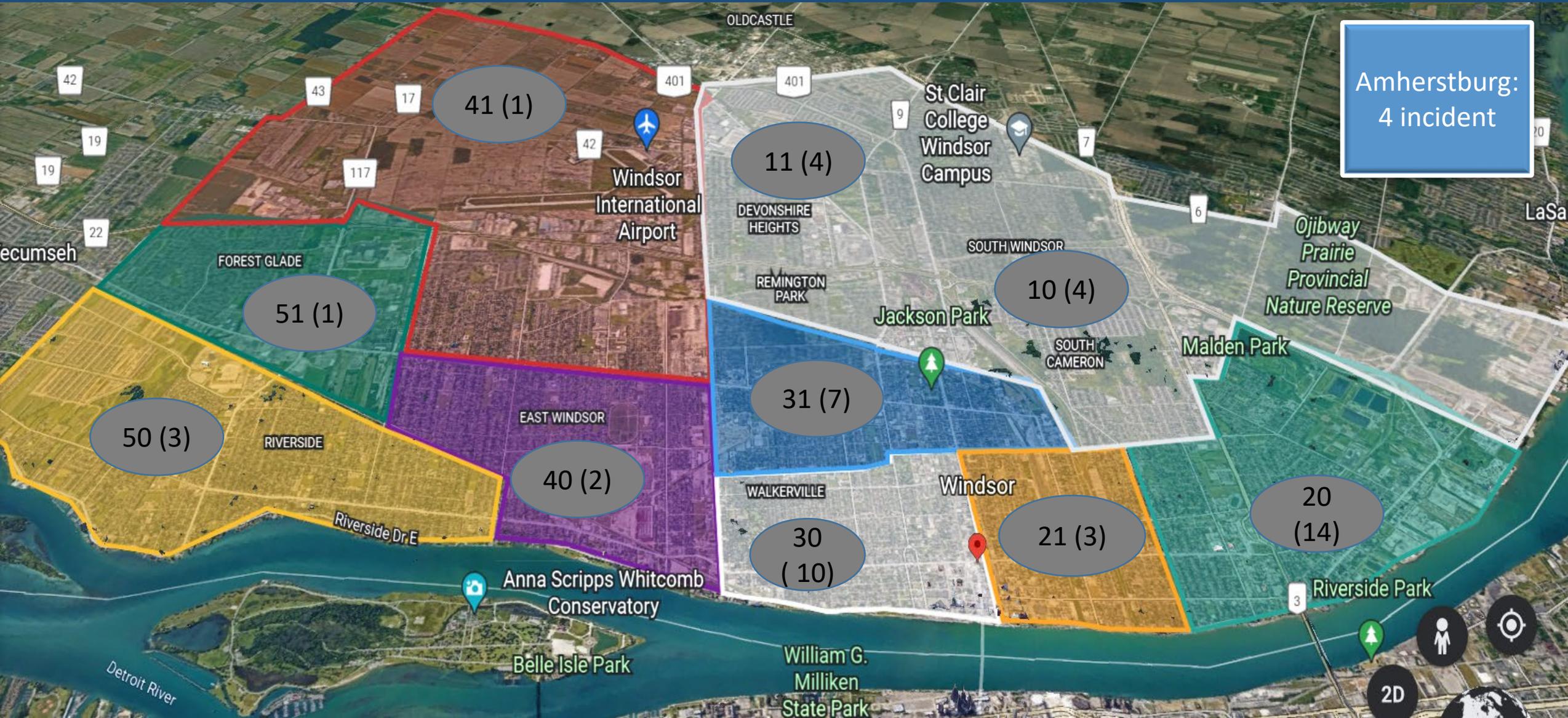
Events per Month



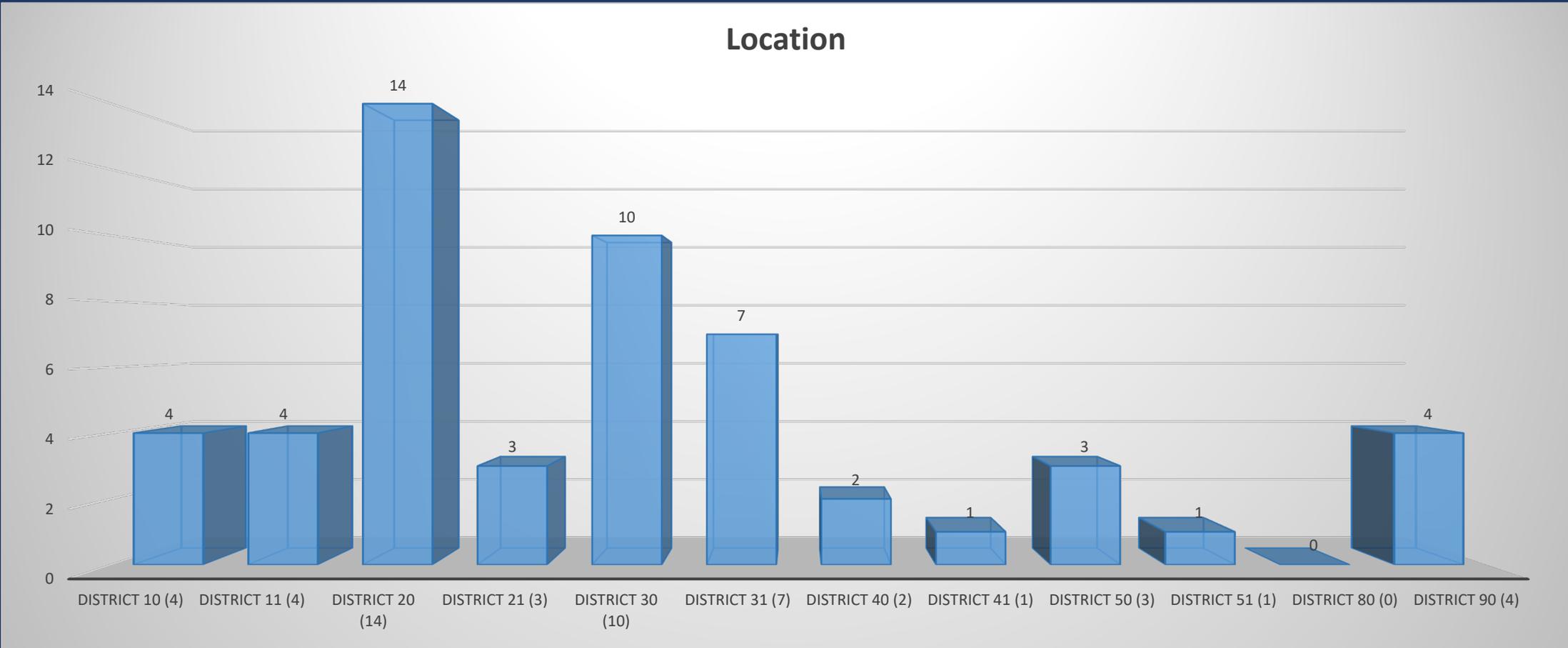
Type of Incident



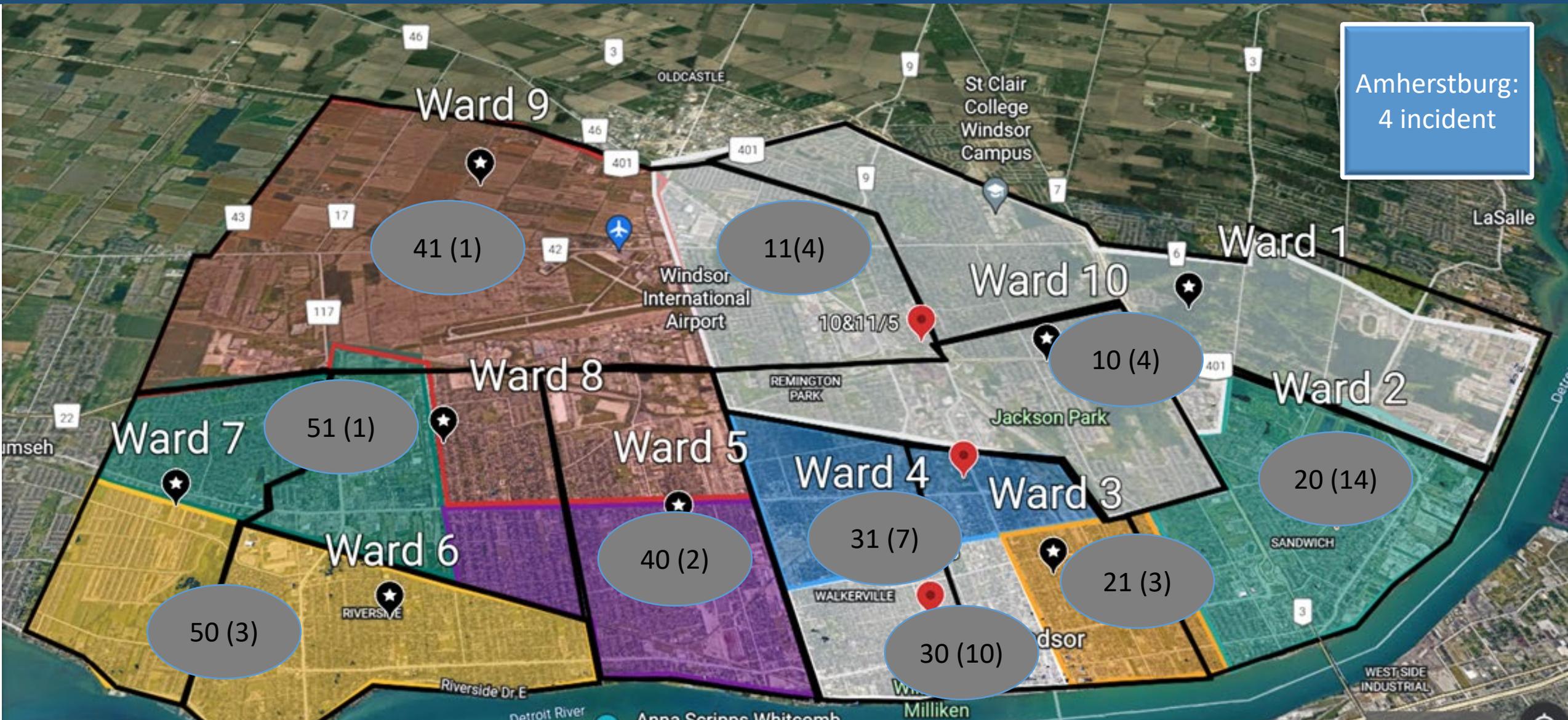
2022 Q4 Use of Force Map Zone (# of Use of Force Reports)



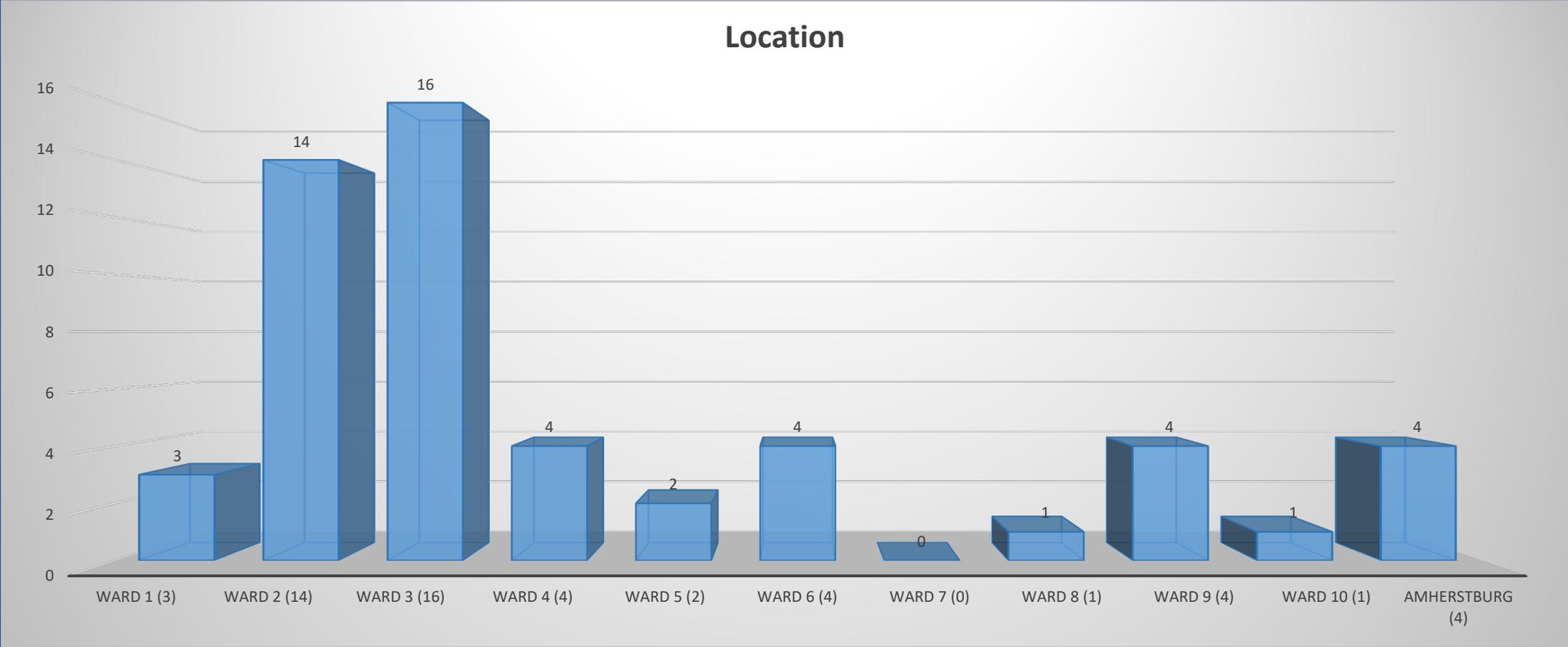
2022 Q4 Use of Force Reports by Zone



2022 Q4 Use of Force Map Zone and Wards (# of Use of Force Reports)



2022 Q4 Use of Force Reports by Ward

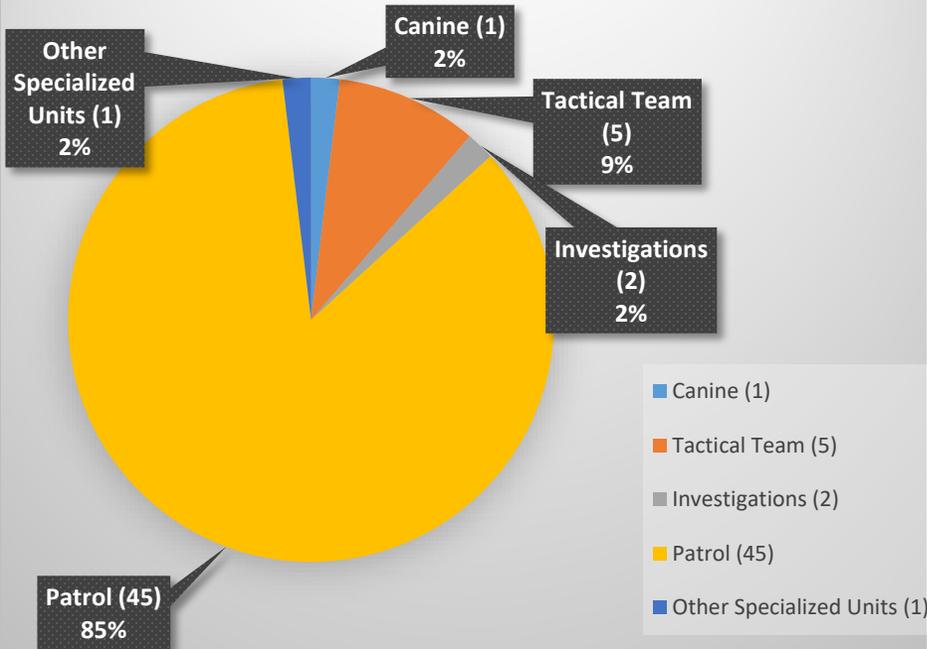




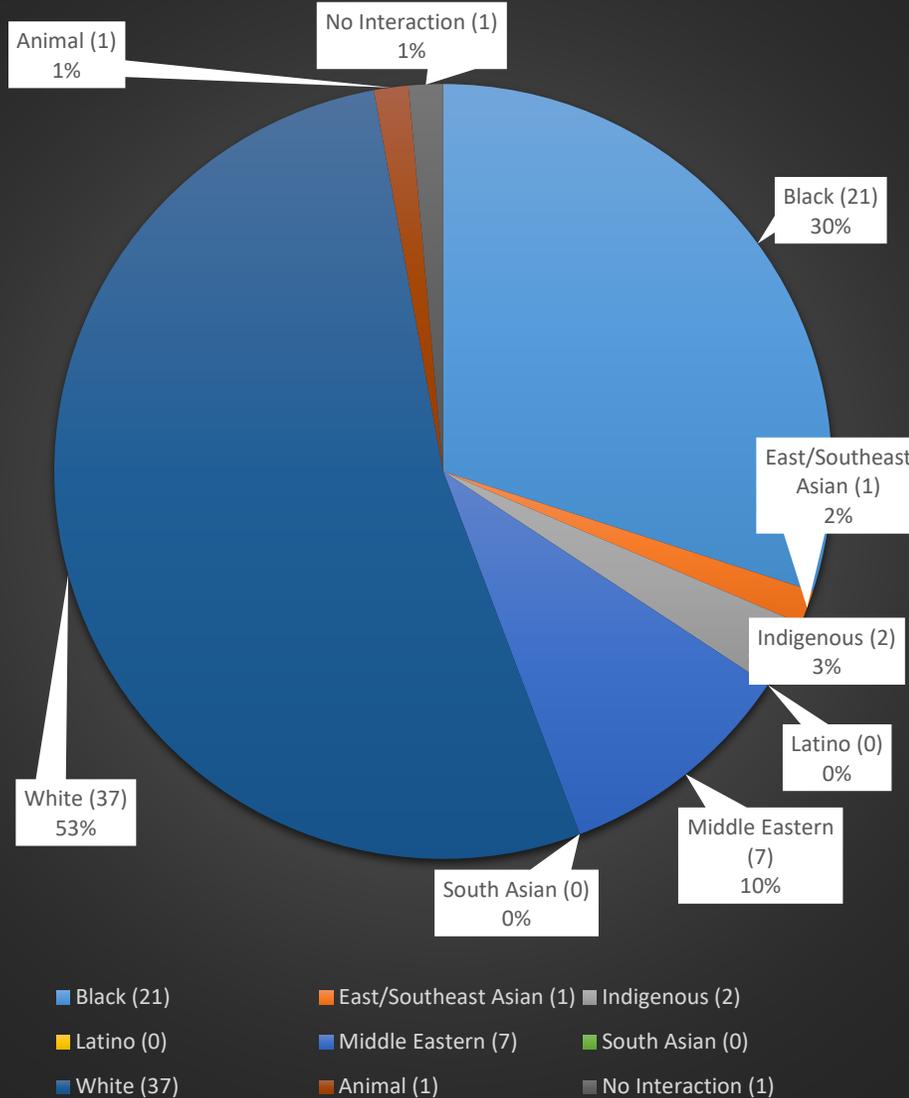
2023 Q3 Use of Force Dashboard

42237 Calls for Service – 53 Reports (0.13%)

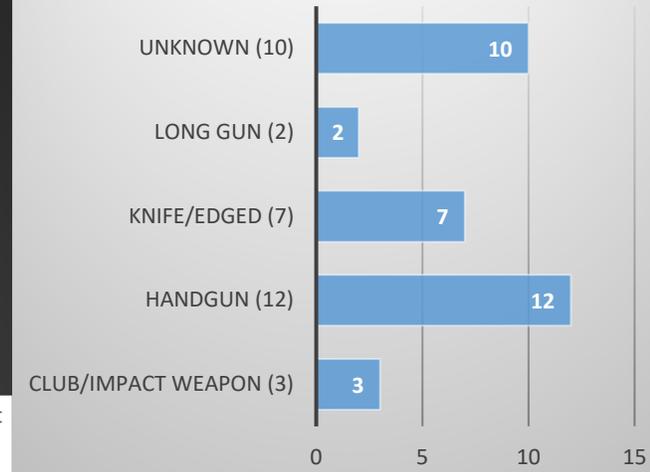
Type of Assignment



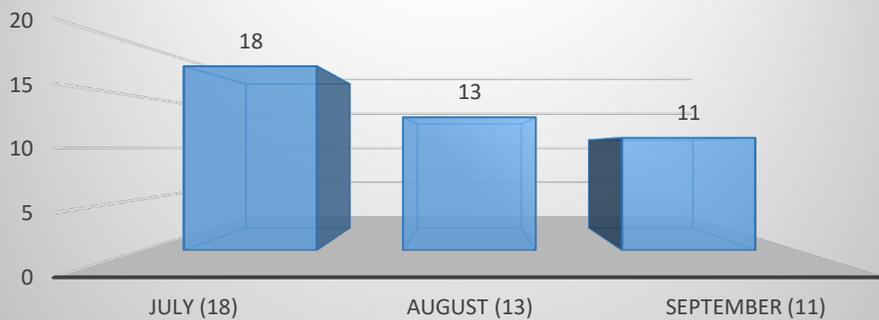
Perceived Race of Subject



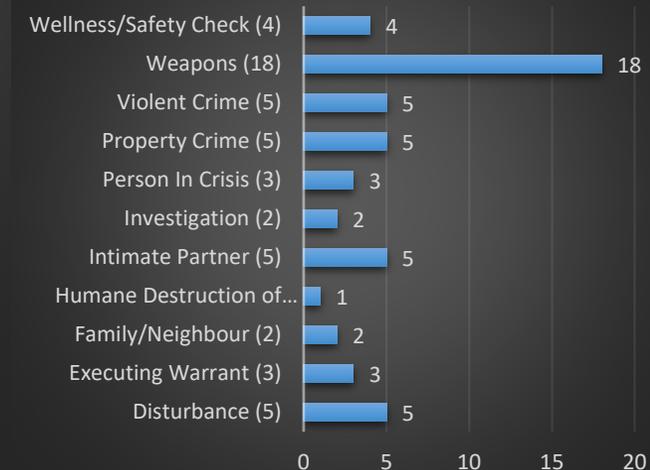
Weapons Carried by Subject(s)



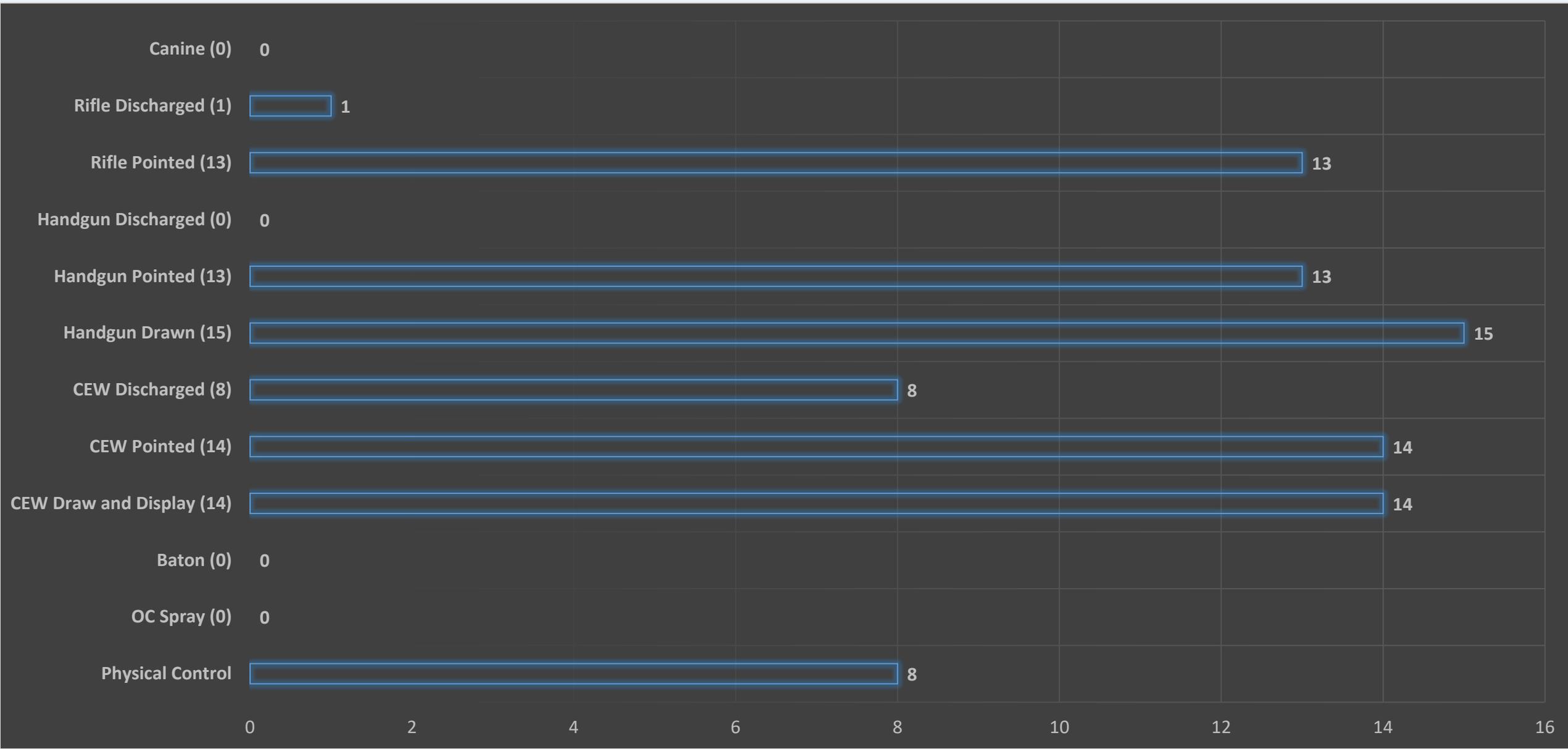
Events Per Month



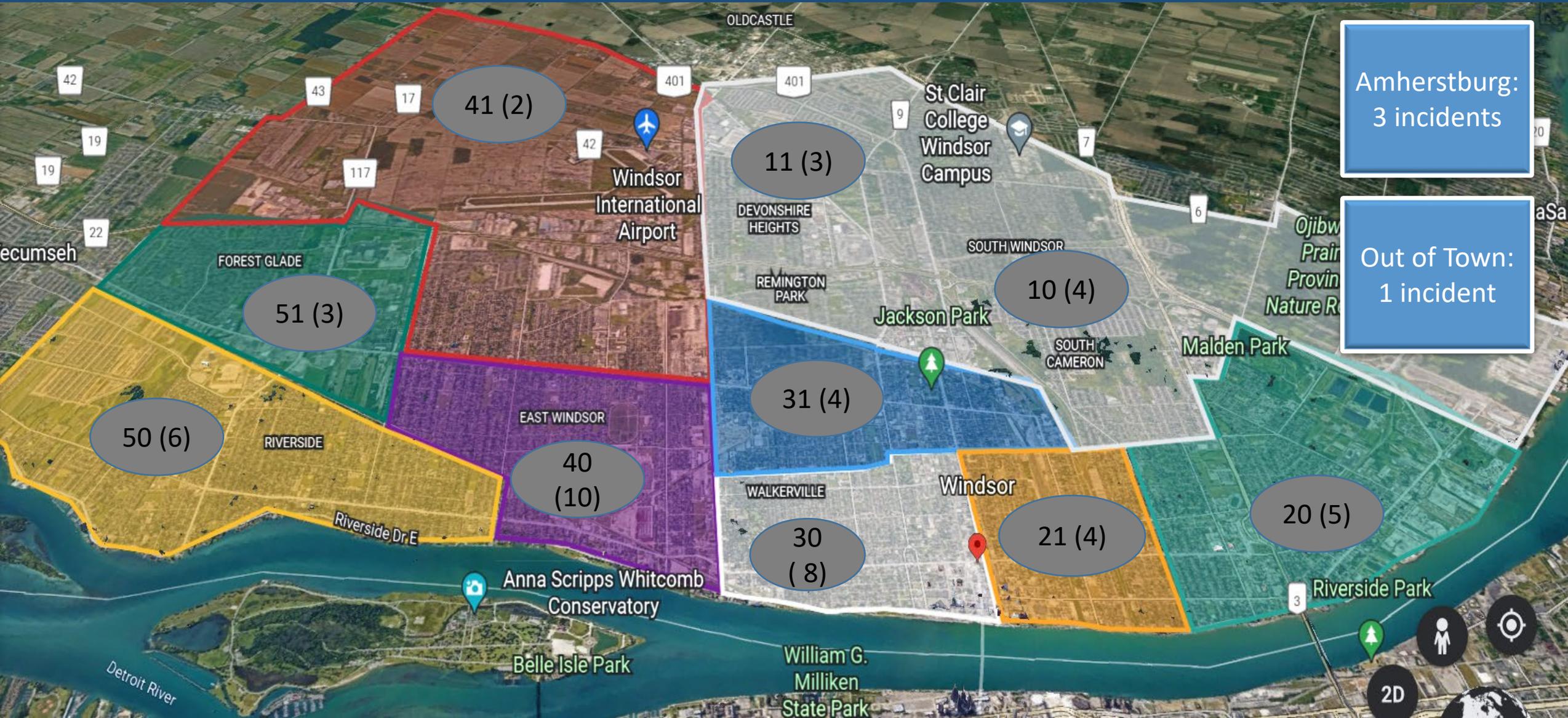
Type of Incident



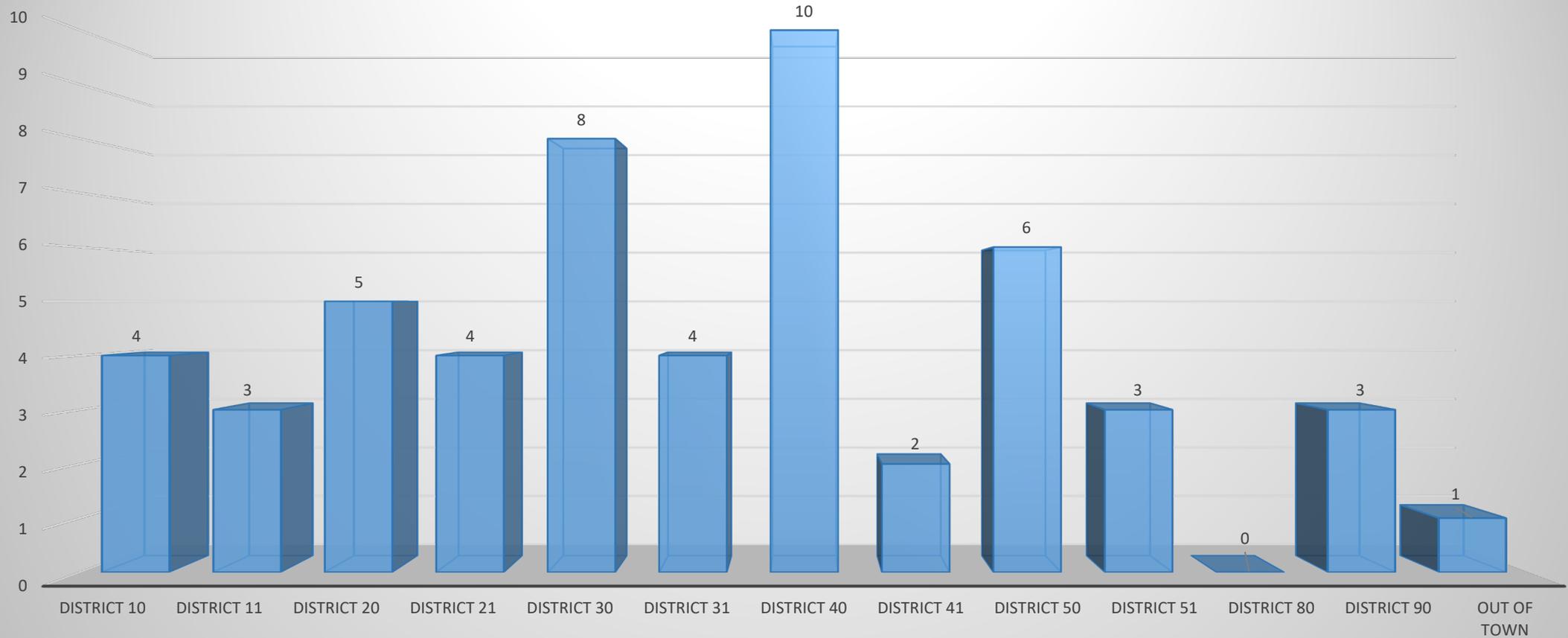
Type of Force Used by Officer



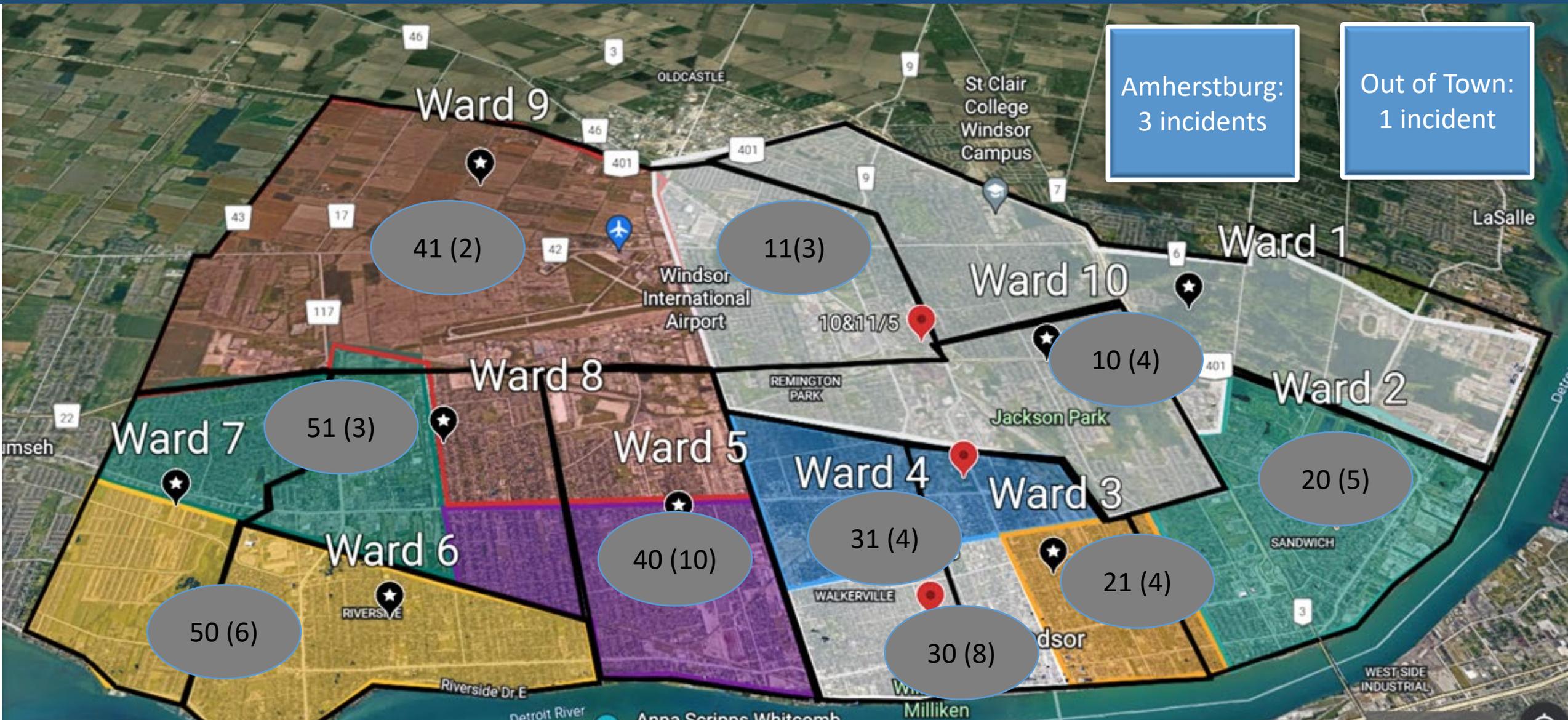
2023 Q3 Use of Force Map Zone (# of Use of Force Reports)



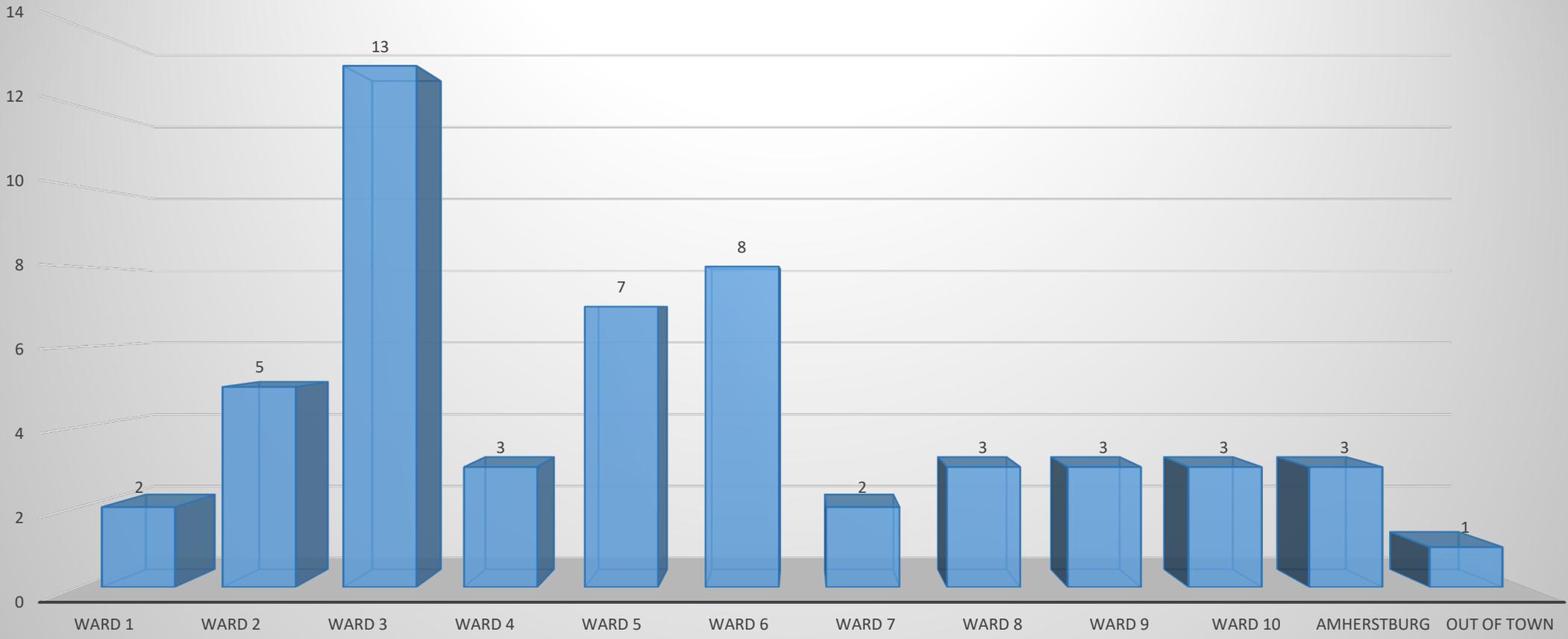
2023 Q3 Use of Force Reports by Zone



2023 Q3 Use of Force Map Zone and Wards (# of Use of Force Reports)



2023 Q3 Use of Force Reports by Ward

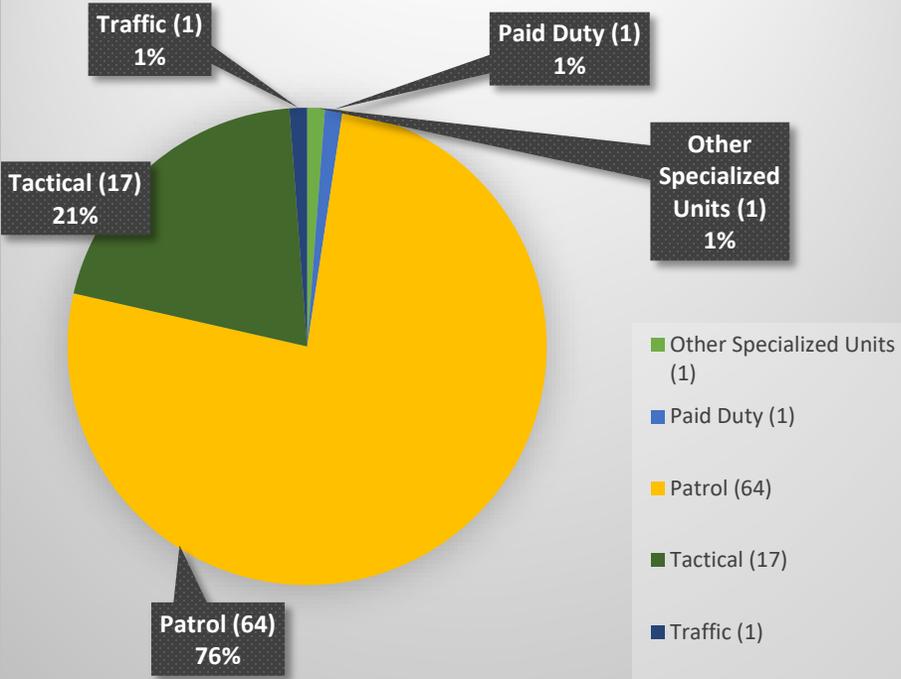




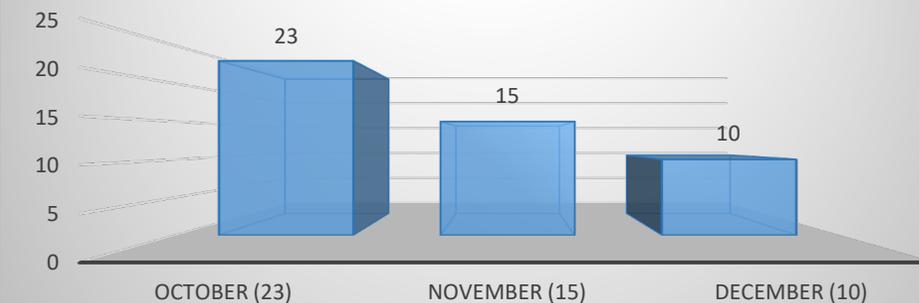
2023 Q4 Use of Force Dashboard

34716 Calls for Service – 84 Reports (0.24%)

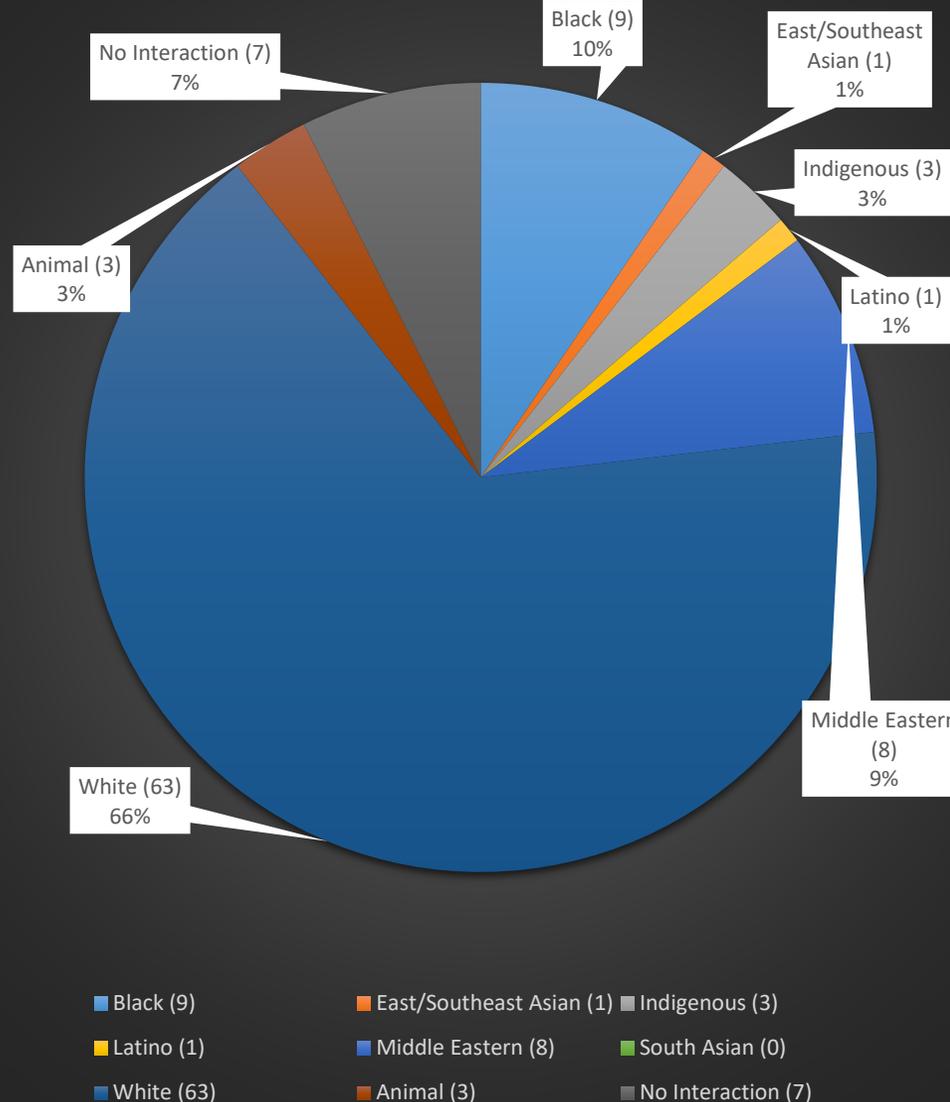
Type of Assignment



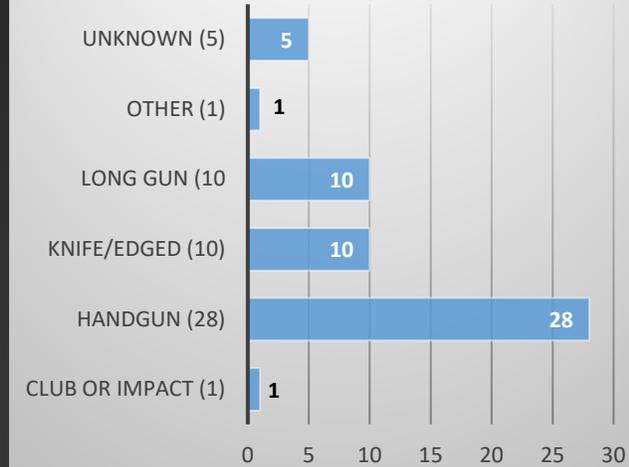
Events per Month



Perceived Race of Subject



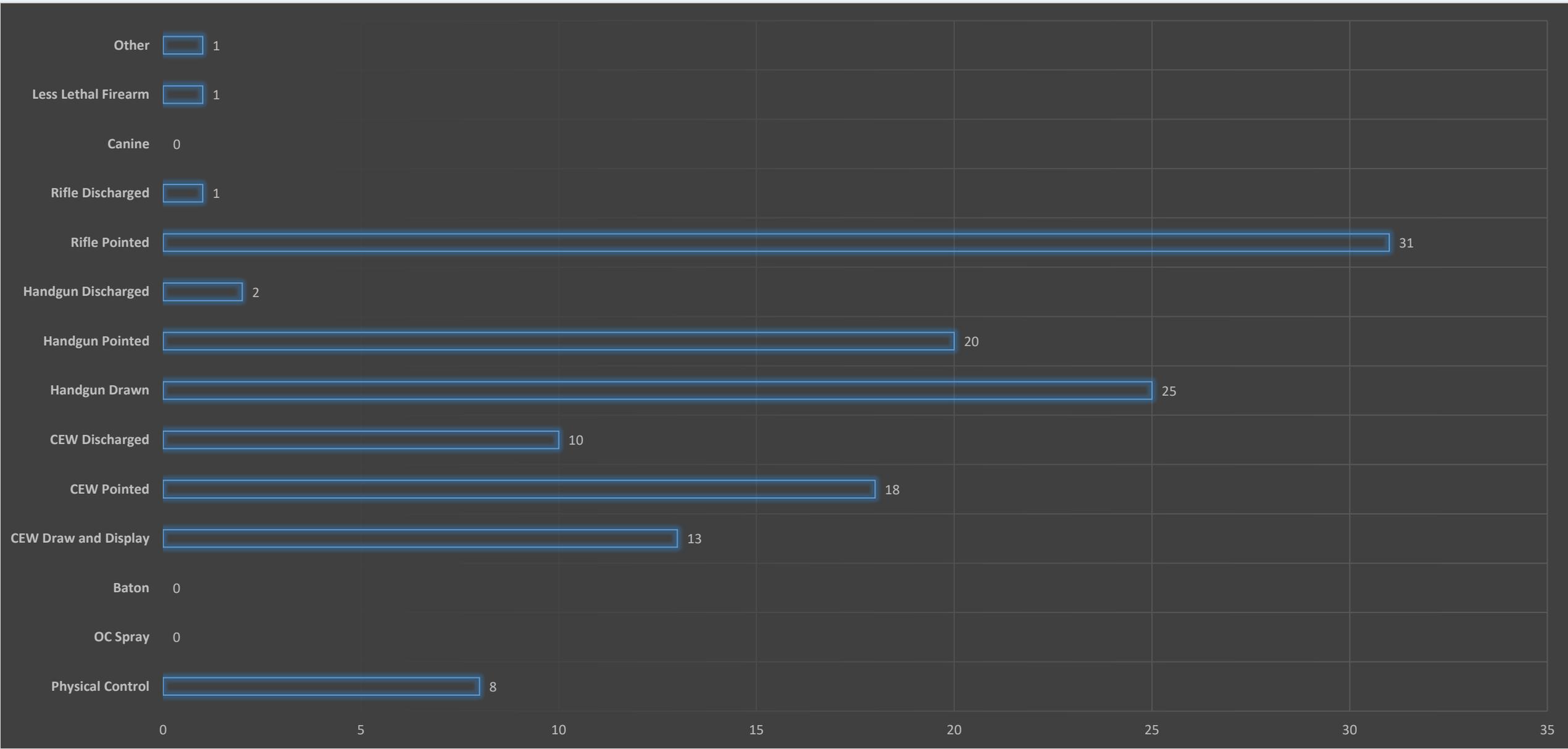
Weapons Carried By Subject(s)



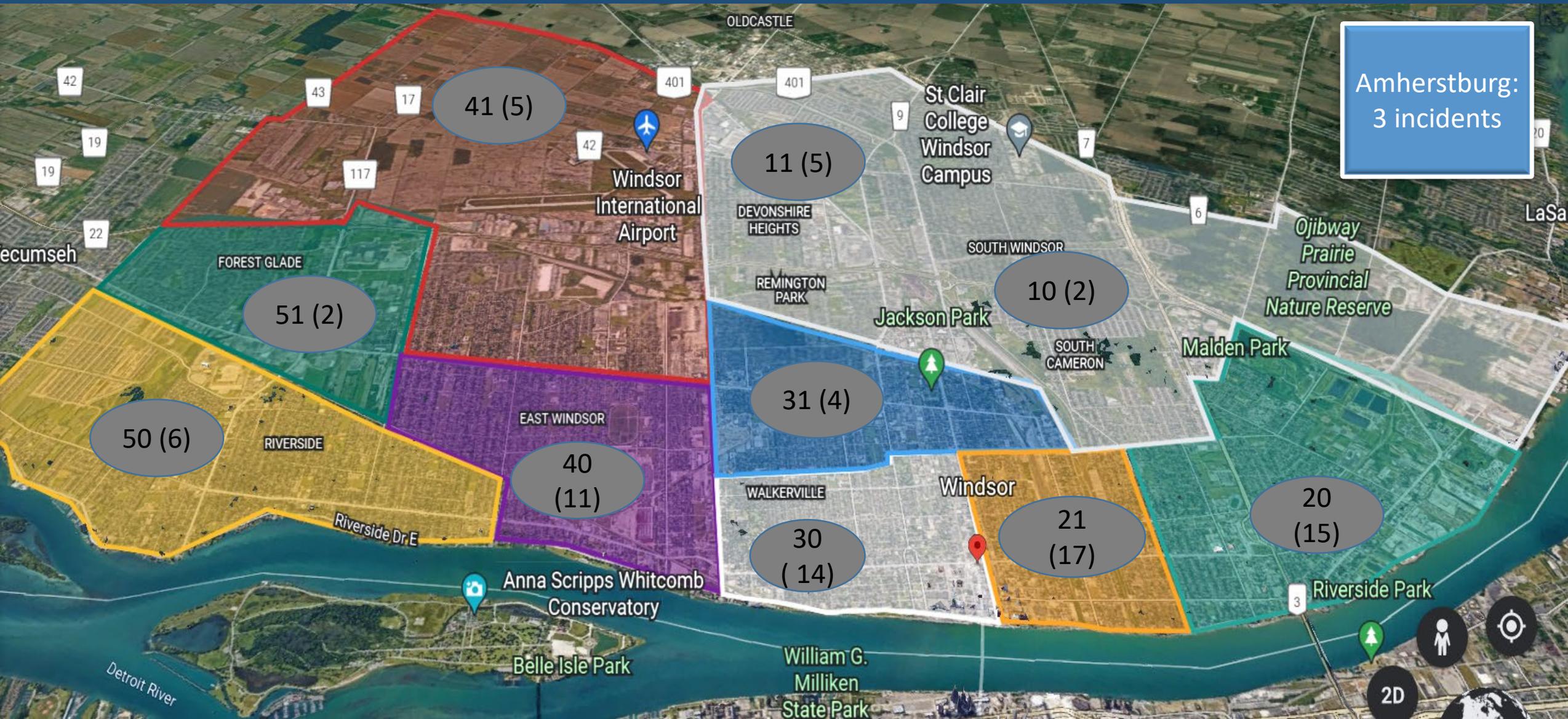
Type of Incident



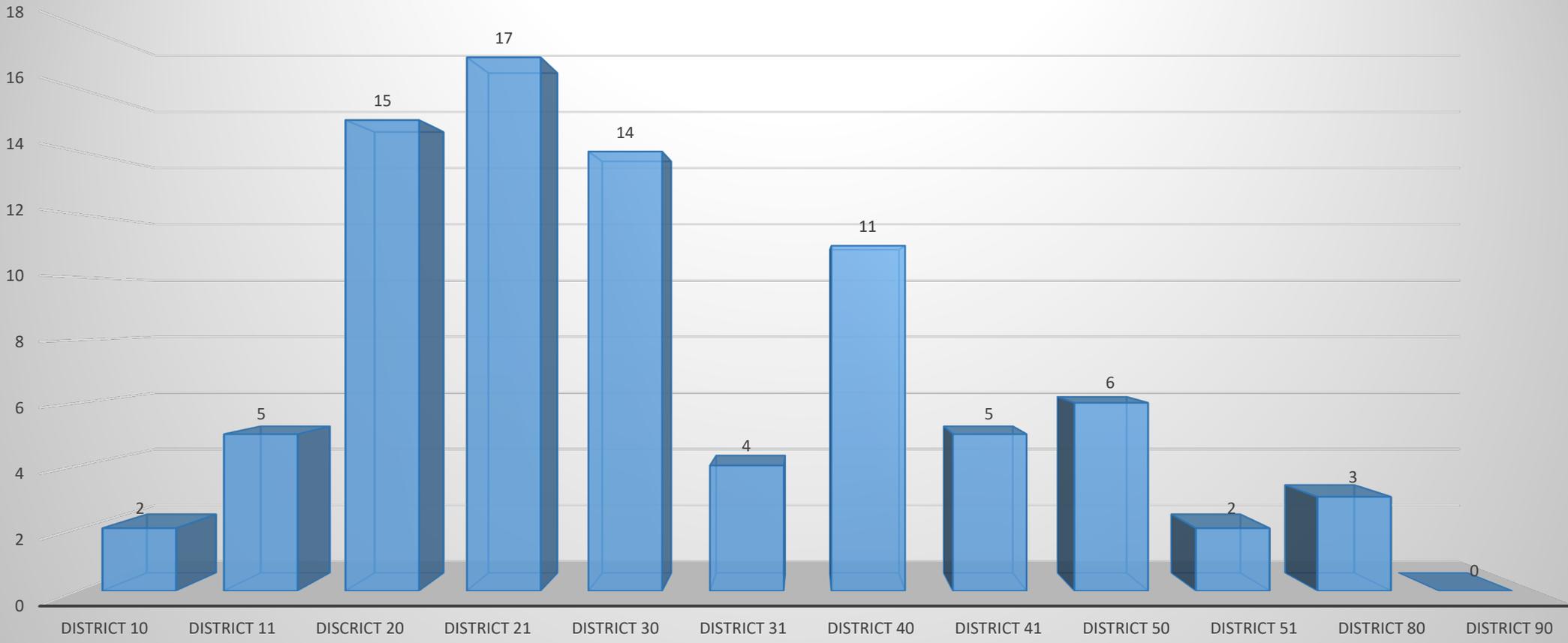
Type of Force Used by Officer



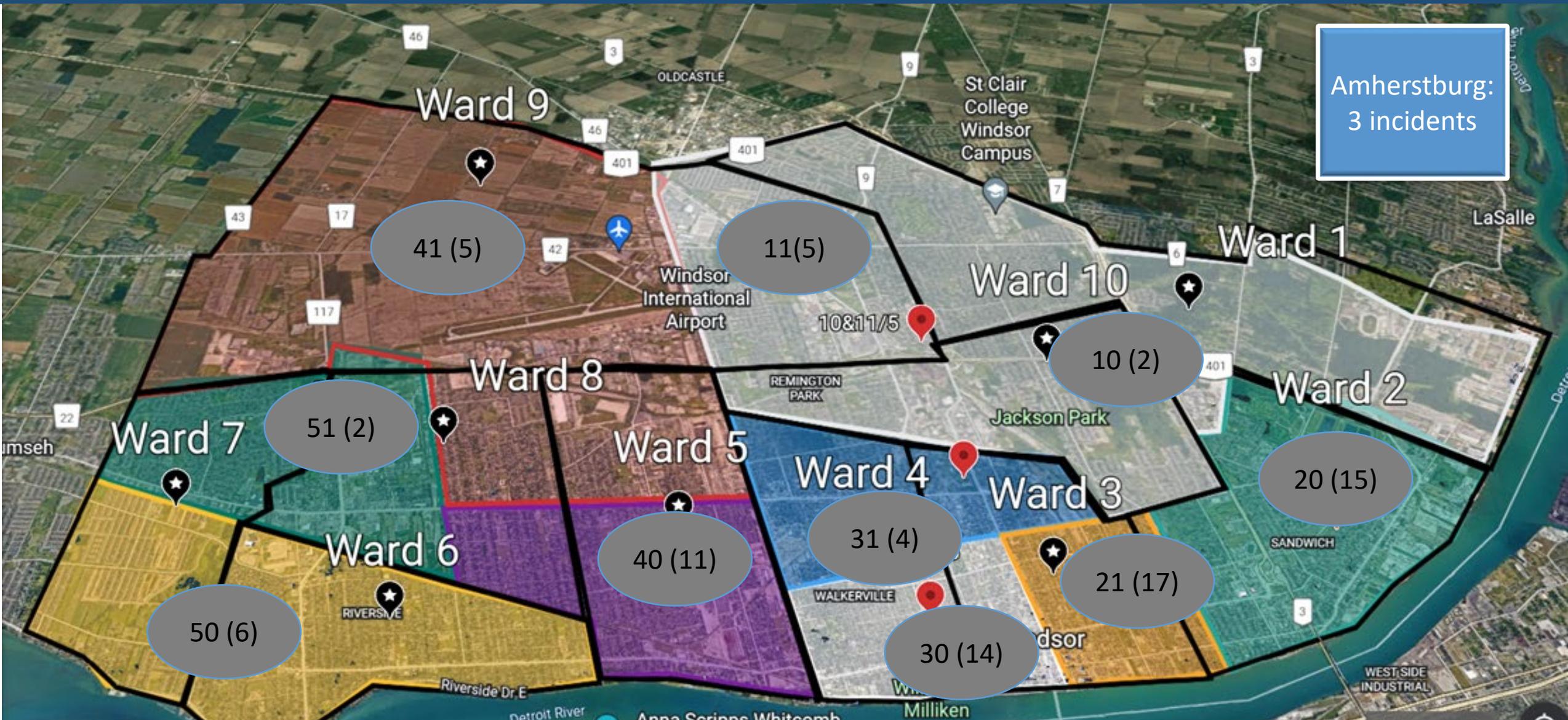
2023 Q4 Use of Force Map Zone (# of Use of Force Reports)



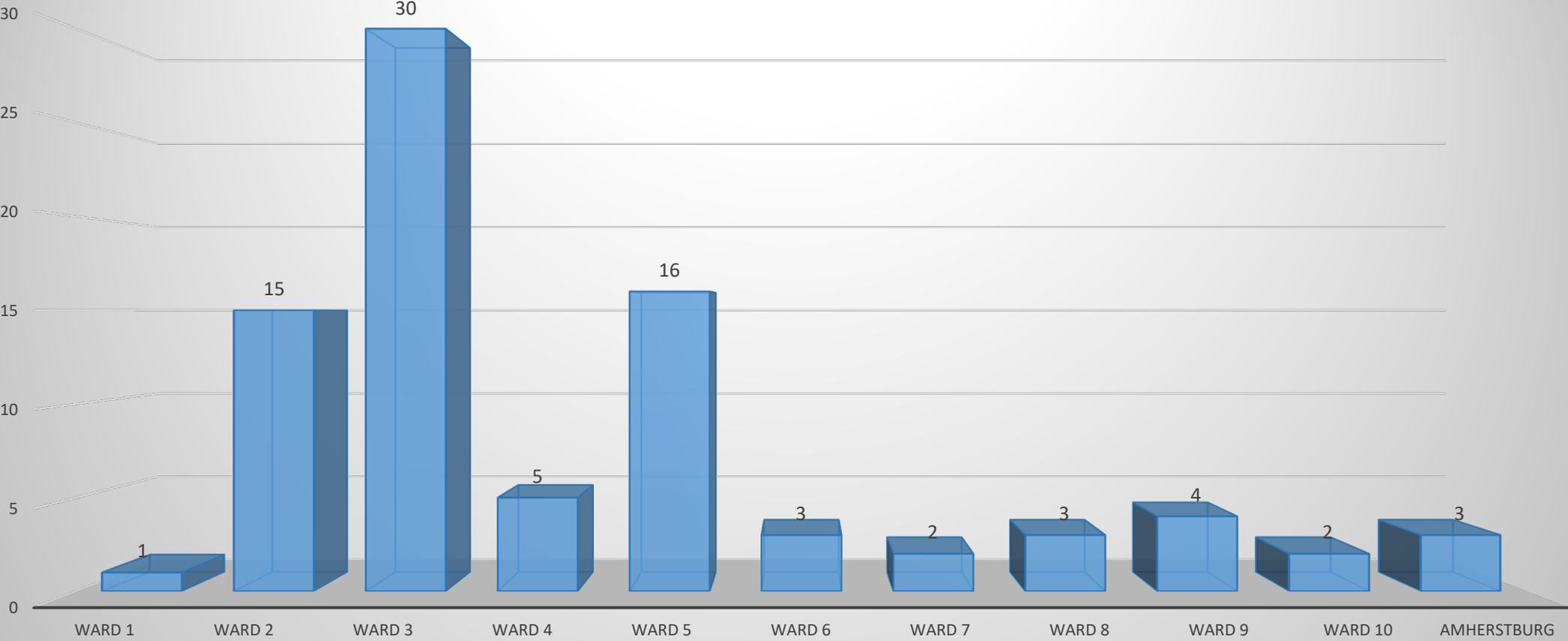
2023 Q4 Use of Force Reports by Zone



2023 Q4 Use of Force Map Zone and Wards (# of Use of Force Reports)



2023 Q4 Use of Force Reports by Ward



**2023 POLICING ACTIVITIES REPORT
WINDSOR POLICE SERVICE AMHERSTBURG DETACHMENT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
CALLS FOR SERVICE													
Dispatch Generated Incidents (CAD calls)	476	470	496	512	697	762	862	913	900	797	840	599	8324
Self-Generated Walk-In Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INCIDENTS	476	470	496	512	697	762	862	913	900	797	840	599	8324
PROVINCIAL OFFENCES													
Traffic Offences (Part III Summons)	386(5)	559(28)	549(15)	673(22)	495(31)	418(19)	392(19)	366(15)	356(4)	335(7)	484(8)	248(10)	3080(120)
Liquor Offences	0	0	0	0	0	0	0	2	1	0	0	0	3
Other Provincial Offences	49	80	69	107	69	54	47	40	36	31	60	40	682
TOTAL	435(5)	639(28)	618(15)	780(22)	564(31)	472(19)	439(19)	406(15)	392(4)	366(7)	544(8)	288(10)	4851
CRIME STATISTICS													
Attempted Murder	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	1	0	0	0	0	1	2
Break and Enter	10	5	1	0	9	6	1	0	1	3	1	3	40
Theft Over	0	0	1	1	0	0	0	1	1	2	0	0	6
Theft Under	4	10	13	4	23	23	12	9	13	7	3	7	128
Possession Stolen Goods	0	1	1	0	2	2	1	2	0	2	1	0	12
Fraud	5	13	9	7	18	7	5	9	14	9	9	10	115
Mischief	2	6	4	4	9	7	8	10	8	4	5	5	72
Assault (All)	3	5	6	3	4	5	9	5	9	8	10	12	79
Drugs	0	0	0	0	0	1	0	4	1	1	0	1	8
Firearms	1	0	0	1	0	1	0	0	2	3	0	1	9
Arson/Fire Calls	0	0	0	0	1	0	0	0	2	0	0	1	4
Impaired Driving	3	3	1	0	0	0	0	2	3	1	1	1	15
Federal Statutes	0	0	0	1	1	0	1	0	3	0	0	0	6
Other Criminal Code	1	1	2	7	3	5	1	9	8	3	7	6	53
TOTAL	29	44	38	28	70	57	39	51	65	43	37	48	549
COMMUNITY OUTREACH ACTIVITIES													
Community Service Calls / Coast	15	10	15	14	19	20	6	8	15	12	8	8	150



Date: January 2nd, 2024

To: Windsor Police Services Board

From: Inspector Andrew Randall, Investigations

Re: **Youth Diversion – Quarter 4 Report – January 2024 – Public Agenda**

Attached is the **Essex County Youth Diversion Program** Report for the period of October-December (Q4), 2023.

Submitted for your information.

A handwritten signature in black ink, appearing to read 'A Randall', written in a cursive style.

Andrew Randall
Inspector, Investigations



WPS – Youth Diversion; Q4 Report 2023

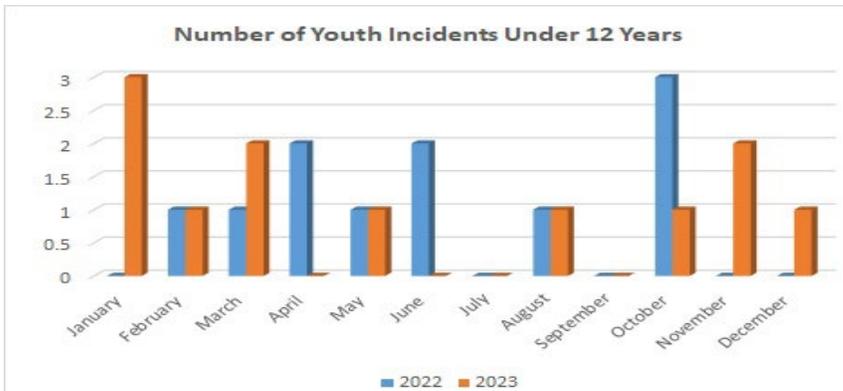
Objective and Goal:

To review investigations involving young persons who have either been identified as a Subject, a Person of Interest, or an Offender to determine if reasonable grounds exist for a Criminal Charge, and if it is in the best interest of the Community and the youth offender to proceed by way of a **Youth Diversion** referral. This is also undertaken to identify factors that could be contributing to the youth offender not being identified as an appropriate candidate for the program.

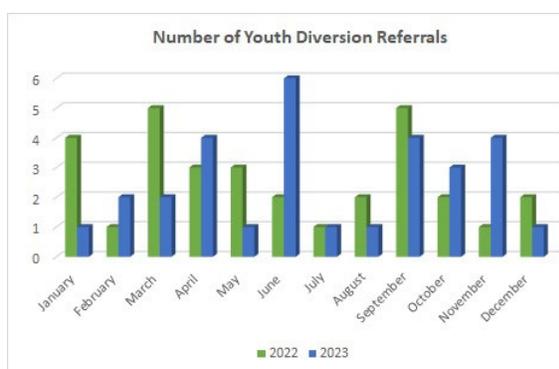
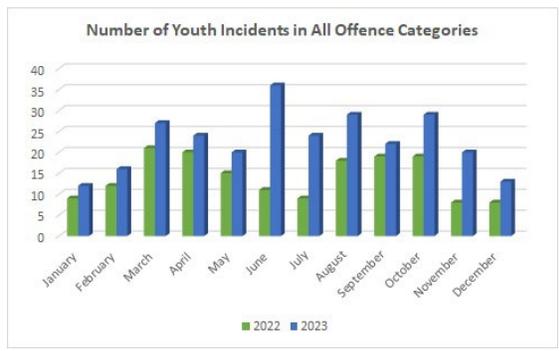
The goals are to increase the number of referrals to the **Essex County Youth Diversion Program**, and increase awareness of the program, which in turn would benefit the youth, family and support a safer community.

Highlights Q4:

- Youth Diversion specific training has now been added to the WPS Recruit post-OPC [Basic Recruit] curriculum. This first round of training occurred in Q1 of 2024.
- The WPS Youth Diversion pamphlet has been updated for Q4 of 2023. This pamphlet is issued to parents/guardians of youth offenders and provides essential information regarding the process and services available.



Statistics



Statistics: A full review of the WPS records was conducted by WPS Information Services at the end of Q4 2023. This exhaustive search was conducted for 2022 and 2023 to fully ensure all Youth Offences were fully encapsulated in this data. The consequence is the raw data shows primarily increases and/or adjustments across all areas noted in this report.



Crime Statistics December, 2023

January 19, 2023
Michael MENZEL
Intelligence Analyst, WPS

*Unless otherwise noted, all crime statistics in this report are compiled using the "all violations" methodology. These statistics should not be compared with those provided by the Canadian Centre for Justice Statistics (CCJS), a division of Statistics Canada. This published data measures only the most serious offence related to an incident. In addition, the CCJS includes the number of offences reported by the Windsor Detachment of the Royal Canadian Mounted Police with the Windsor Police Service crime statistics. The CCJS data should be used for comparisons between policing jurisdictions as all data is compiled using the same reporting methodology

***Unless otherwise stated, the crime statistics are shown as a combination of City of Windsor and the Town of Amherstburg**

Overall Crime

There were 2072 total violations in December of this year. This total represents 11 more violations than were reported in the same month of last year (increase of 0.53%) This total also represents a decrease of 97 violations from the 2169 reported last month (decrease of 4.5%).

Violent Crime

There were 56 incidents of violent crime in December, a decrease of 17 compared to December 2022. This figure also represents a decrease of 50 from last month.

Seasonal Variations – Violent Crime

The following categories illustrate the differences in seasonal numbers broken down by Violent Crime offence:

- There were no homicides in December 2023.
- There were 14 *Sexual Assaults-Non Family* cases reported in December, 1 less than last December and 3 more than last month.
- *Domestic (family) assaults* were reported 69 times, 9 less than reported in December of last year, and 19 more than last month.
- There were 4 *Assault Police* cases in December, the same as last year and 1 more than last month.
- *Criminal Harassment* cases were reported 6 times in December, 2 less than last year and 8 less than last month.
- *Other Violent violations* (Threats, Harassing phone calls, etc.) were reported 65 times in December, 6 less than last year, and 3 less than last month.
- There were 4 cases of *Sexual Assaults-family*, 2 less than last December, and the same as last month.
- *Assaults Non-Family* cases were reported 78 times, the same as last year and 61 less than last month.
- The number of *Robberies and Attempt Robberies* for December of this year amounted to 14. There were 9 Robberies and Attempts reported in the same month last year. The 14 Robberies and Attempts is 2 less than last month. Of the 14 robberies;
 - 3 robberies involved a firearm
 - 3 robberies were with 'other weapon'

- 7 robberies other
- 1 attempt robbery

Property Crime

There were 940 property crimes reported in December of this year, 14 more occurrences than in December of last year (increase of 1.51%) and 139 less than was reported last month.

Seasonal Variations – Property Crimes

The following categories illustrate the differences in seasonal numbers broken down by Property Crime offence:

- *Arson* – 12 reported in December 2023, 7 more than last year.
- *B&E's and Attempts* – 111 reported in December 2023, 18 less than December 2022 and 11 more than last month. Of the 111 B&E's and Attempts reported;
 - 43 were to businesses
 - 38 were to dwellings
 - 20 were to "other buildings or places"
 - 1 was unlawfully in a dwelling
 - 9 were attempts
 - 0 B&E involving a firearm
- *Theft under \$5000* – 371 reported in December of this year, 52 more than December of last year and the same as last month.
- *Thefts from Motor Vehicles* – 109 incidents reported in December of this year, 104 more than last December, and 2 less than last month.
- *Possession of Stolen Goods* – 10 occurrences reported in December of this year, 3 less than the same month last year and 4 less than last month.¹
- *Fraud* – 140 incidents of Fraud were reported in December of this year, 10 more than December 2022, and 12 less than last month.
- *Mischief* – 116 occurrences of Mischief were reported in December of this year, 47 less than last year and 70 less than last month.
- *Vehicle thefts or attempts* – 66 thefts or attempt thefts of motor vehicles, 8 more than December 2022 and 10 more than last month.
- *Theft Over \$5000* – there were 5 occurrences of Theft Over reported in December, 5 less than December 2022 and 8 less than last month.

¹ Although counted toward the total property crime numbers, a decrease in possession of stolen goods is a negative enforcement indicator as it occurs as a result of an arrest and seized of stolen goods

There were 12 *Firearms/Offensive Weapons* offences reported in December of 2023, 1 more than last year and 4 less than last month.

“*Other Criminal Code*” offences (consisting mostly of Breach offences) were reported 135 times, 50 less than what was reported in December of last year and 20 less than last month.

There were 333 Intimate Partner related occurrences reported in December of 2023. This total is 4 more than last month.

Youth Related Incidents

There were 8 occurrences where Young Persons were charged in December of 2023. Of the 8 occurrences,

- 4 were a crime of violence ,
- 1 property related offence,
- 1 was accident
- 0 were for Drug Offences
- 1 was “other Criminal Code” offence
- 0 was for other offences
- 1 was internal tracking events

Traffic Related Statistics

There were 678 occurrences involving motor vehicles in December 2023, 73 more than the same month last year (12.07% increase).



Windsor Police Service General Occurrence Reports for:

2023

PROTECTED B

*Unless otherwise noted, all crime statistics in this report are compiled using the "all violations" methodology

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January	February	March	April	May	June	July	August	September	October	November	December
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Offense Name	Occurrences	Occurrences Last Year	Variance	Variance %	YTD	YTD Previous Year	YTD Variance	YTD Variance %	Cleared by Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
Total Crimes Against Person	256	273	-17	-6.23%	3475	3110	365	11.74%	151	58.98%	2414	199	77.73%	2870	82.59%
Homicide					3	2	1	50.00%			3			3	100.00%
Manslaughter		1	-1	-100.00%		2	-2	-100.00%							
Violence Causing Death						1	-1	-100.00%							
Attempt Murder	2	3	-1	-33.33%	8	13	-5	-38.46%	2	100.00%	6	2	100.00%	6	75.00%
Sexual Assaults - Family	4	6	-2	-33.33%	50	73	-23	-31.51%			33	1	25.00%	42	84.00%
Sexual Assaults - Non Family	14	15	-1	-6.67%	224	193	31	16.06%	6	42.86%	130	7	50.00%	154	68.75%
Assault - Family	69	78	-9	-11.54%	706	800	-94	-11.75%	52	75.36%	595	64	92.75%	674	95.47%
Assault - Non Family	78	78	0	0.00%	1314	1005	309	30.75%	51	65.38%	932	64	82.05%	1128	85.84%
Assault Peace/Police Officers	4	4	0	0.00%	54	38	16	42.11%	4	100.00%	52	4	100.00%	54	100.00%
Robberies & Attempts	14	9	5	55.56%	166	131	35	26.72%	2	14.29%	82	4	28.57%	95	57.23%
Criminal Harassment	6	8	-2	-25.00%	146	117	29	24.79%	2	33.33%	105	3	50.00%	119	81.51%
Other Violent Violations	65	71	-6	-8.45%	804	735	69	9.39%	32	49.23%	476	50	76.92%	595	74.00%
Total Crimes Against Property	940	926	14	1.51%	12924	11880	1044	8.79%	90	9.57%	1617	123	13.09%	1966	15.21%
Arson	12	5	7	140.00%	89	63	26	41.27%	2	16.67%	17	2	16.67%	18	20.22%
Break and Enters & Attempts	111	129	-18	-13.95%	1384	1568	-184	-11.73%	12	10.81%	233	14	12.61%	273	19.73%
MV Thefts & Attempts	66	58	8	13.79%	769	720	49	6.81%	5	7.58%	61	9	13.64%	97	12.61%
Thefts > \$5000	5	10	-5	-50.00%	135	107	28	26.17%			9			10	7.41%
Thefts < \$5000	371	319	52	16.30%	4843	4367	476	10.90%	30	8.09%	406	45	12.13%	548	11.32%
Theft from MV < \$5000	109	99	10	10.10%	1482	1265	217	17.15%			23	1	0.92%	37	2.50%
Possess Stolen Goods	10	13	-3	-23.08%	218	193	25	12.95%	8	80.00%	187	8	80.00%	197	90.37%
Fraud	140	130	10	7.69%	2119	1833	286	15.60%	4	2.86%	204	11	7.86%	258	12.18%
Mischief	116	163	-47	-28.83%	1885	1764	121	6.86%	29	25.00%	477	33	28.45%	528	28.01%
Total Other Criminal Code	147	196	-49	-25.00%	2364	2097	267	12.73%	112	76.19%	1826	123	83.67%	1972	83.42%
Prostitution					1		1								
Firearms/Offensive Weapons	12	11	1	9.09%	308	267	41	15.36%	6	50.00%	196	7	58.33%	218	70.78%
Other Criminal Code	135	185	-50	-27.03%	2055	1830	225	12.30%	106	78.52%	1630	116	85.93%	1754	85.35%
Total Other Offences	152	184	-32	-17.39%	2377	2513	-136	-5.41%	85	55.92%	1319	87	57.24%	1390	58.48%
Drug Offences	10	23	-13	-56.52%	208	279	-71	-25.45%	10	100.00%	186	10	100.00%	196	94.23%
Other Federal Charges	1		1		54	183	-129	-70.49%	1	100.00%	7	1	100.00%	16	29.63%
Provincial Statutes	34	36	-2	-5.56%	530	464	66	14.22%	1	2.94%	29	2	5.88%	60	11.32%
Traffic Criminal Code	107	125	-18	-14.40%	1585	1587	-2	-0.13%	73	68.22%	1097	74	69.16%	1118	70.54%
Total Accidents	571	480	91	18.96%	6715	5191	1524	29.36%	36	6.30%	550	36	6.30%	574	8.55%
Total Bylaws	6	2	4	200.00%	75	60	15	25.00%			6			9	12.00%
Total	2072	2061	11	0.53%	27930	24851	3079	12.39%	474	22.88%	7732	568	27.41%	8781	31.44%



Windsor Police Service General Occurrence Reports for:

2023

PROTECTED B

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January	February	March	April	May	June	July	August	September	October	November	December
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Municipality	Occurrences	Occurrences Last Year	Variance	Variance %	YTD	YTD Previous Year	YTD Variance	YTD Variance %	Cleared by Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> AMHERSTBURG	92	64	28	43.75%	1155	941	214	22.74%	35	38.04%	373	42	45.65%	441	38.18%
<input checked="" type="checkbox"/> Total Crimes Against Person	20	12	8	66.67%	154	150	4	2.67%	15	75.00%	102	17	85.00%	124	80.52%
<input checked="" type="checkbox"/> Attempt Murder		1	-1	-100.00%		1	-1	-100.00%							
<input checked="" type="checkbox"/> Sexual Assaults - Family						6	-6	-100.00%							
<input checked="" type="checkbox"/> Sexual Assaults - Non Family		1	-1	-100.00%	9	4	5	125.00%			7			8	88.89%
<input checked="" type="checkbox"/> Assault - Family	4	3	1	33.33%	31	38	-7	-18.42%	3	75.00%	24	4	100.00%	30	96.77%
<input checked="" type="checkbox"/> Assault - Non Family	9	1	8	800.00%	47	35	12	34.29%	7	77.78%	38	7	77.78%	43	91.49%
<input checked="" type="checkbox"/> Assault Peace/Police Officers		1	-1	-100.00%	2	2	0	0.00%			2			2	100.00%
<input checked="" type="checkbox"/> Robberies & Attempts	1		1		2	2	0	0.00%							
<input checked="" type="checkbox"/> Criminal Harassment					11	14	-3	-21.43%			9			9	81.82%
<input checked="" type="checkbox"/> Other Violent Violations	6	5	1	20.00%	52	48	4	8.33%	5	83.33%	22	6	100.00%	32	61.54%
<input checked="" type="checkbox"/> Total Crimes Against Property	29	12	17	141.67%	419	313	106	33.87%	3	10.34%	61	7	24.14%	95	22.67%
<input checked="" type="checkbox"/> Arson	1		1		4	2	2	100.00%							
<input checked="" type="checkbox"/> Break and Enters & Attempts	3	2	1	50.00%	40	42	-2	-4.76%			4			7	17.50%
<input checked="" type="checkbox"/> MV Thefts & Attempts	2		2		32	20	12	60.00%			4			9	28.13%
<input checked="" type="checkbox"/> Thefts > \$5000					6	3	3	100.00%							
<input checked="" type="checkbox"/> Thefts < \$5000	6	4	2	50.00%	91	75	16	21.33%			10	2	33.33%	20	21.98%
<input checked="" type="checkbox"/> Theft from MV < \$5000	1		1		32	19	13	68.42%			1			3	9.38%
<input checked="" type="checkbox"/> Possess Stolen Goods					13	6	7	116.67%			12			12	92.31%
<input checked="" type="checkbox"/> Fraud	10	5	5	100.00%	126	79	47	59.49%			15	2	20.00%	21	16.67%
<input checked="" type="checkbox"/> Mischief	6	1	5	500.00%	75	67	8	11.94%	3	50.00%	15	3	50.00%	23	30.67%
<input checked="" type="checkbox"/> Total Other Criminal Code	7	4	3	75.00%	65	66	-1	-1.52%	4	57.14%	44	5	71.43%	48	73.85%
<input checked="" type="checkbox"/> Firearms/Offensive Weapons	1		1		9	2	7	350.00%			5			5	55.56%
<input checked="" type="checkbox"/> Other Criminal Code	6	4	2	50.00%	56	64	-8	-12.50%	4	66.67%	39	5	83.33%	43	76.79%
<input checked="" type="checkbox"/> Total Other Offences	15	11	4	36.36%	191	126	65	51.59%	9	60.00%	106	9	60.00%	112	58.64%
<input checked="" type="checkbox"/> Drug Offences	1		1		8	2	6	300.00%	1	100.00%	6	1	100.00%	8	100.00%
<input checked="" type="checkbox"/> Other Federal Charges					6	2	4	200.00%			1			3	50.00%
<input checked="" type="checkbox"/> Provincial Statutes	1	1	0	0.00%	27	22	5	22.73%			2			4	14.81%
<input checked="" type="checkbox"/> Traffic Criminal Code	13	10	3	30.00%	150	100	50	50.00%	8	61.54%	97	8	61.54%	97	64.67%
<input checked="" type="checkbox"/> Total Accidents	20	25	-5	-20.00%	314	275	39	14.18%	4	20.00%	60	4	20.00%	62	19.75%
<input checked="" type="checkbox"/> Accidents	20	25	-5	-20.00%	314	275	39	14.18%	4	20.00%	60	4	20.00%	62	19.75%
<input checked="" type="checkbox"/> Total Bylaws	1		1		12	11	1	9.09%							
<input checked="" type="checkbox"/> Bylaws	1		1		12	11	1	9.09%							
Total	92	64	28	43.75%	1155	941	214	22.74%	35	38.04%	373	42	45.65%	441	38.18%



Windsor Police Service General Occurrence Reports for:

2023

PROTECTED B

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09883 - 01/19/2024 08:18 AM

January	February	March	April	May	June	July	August	September	October	November	December
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Municipality	Occurrences	Occurrences Last Year	Variance	Variance %	YTD	YTD Previous Year	YTD Variance	YTD Variance %	Cleared by Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input type="checkbox"/> WINDSOR	1980	1997	-17	-0.85%	26775	23910	2865	11.98%	439	22.17%	7359	526	26.57%	8340	31.15%
<input type="checkbox"/> Total Crimes Against Person	236	261	-25	-9.58%	3321	2960	361	12.20%	136	57.63%	2312	182	77.12%	2746	82.69%
<input type="checkbox"/> Homicide					3	2	1	50.00%			3			3	100.00%
<input type="checkbox"/> Manslaughter		1	-1	-100.00%		2	-2	-100.00%							
<input type="checkbox"/> Violence Causing Death						1	-1	-100.00%							
<input type="checkbox"/> Attempt Murder	2	2	0	0.00%	8	12	-4	-33.33%	2	100.00%	6	2	100.00%	6	75.00%
<input type="checkbox"/> Sexual Assaults - Family	4	6	-2	-33.33%	50	67	-17	-25.37%			33	1	25.00%	42	84.00%
<input type="checkbox"/> Sexual Assaults - Non Family	14	14	0	0.00%	215	189	26	13.76%	6	42.86%	123	7	50.00%	146	67.91%
<input type="checkbox"/> Assault - Family	65	75	-10	-13.33%	675	762	-87	-11.42%	49	75.38%	571	60	92.31%	644	95.41%
<input type="checkbox"/> Assault - Non Family	69	77	-8	-10.39%	1267	970	297	30.62%	44	63.77%	894	57	82.61%	1085	85.64%
<input type="checkbox"/> Assault Peace/Police Officers	4	3	1	33.33%	52	36	16	44.44%	4	100.00%	50	4	100.00%	52	100.00%
<input type="checkbox"/> Robberies & Attempts	13	9	4	44.44%	164	129	35	27.13%	2	15.38%	82	4	30.77%	95	57.93%
<input type="checkbox"/> Criminal Harassment	6	8	-2	-25.00%	135	103	32	31.07%	2	33.33%	96	3	50.00%	110	81.48%
<input type="checkbox"/> Other Violent Violations	59	66	-7	-10.61%	752	687	65	9.46%	27	45.76%	454	44	74.58%	563	74.87%
<input type="checkbox"/> Total Crimes Against Property	911	914	-3	-0.33%	12505	11567	938	8.11%	87	9.55%	1556	116	12.73%	1871	14.96%
<input type="checkbox"/> Arson	11	5	6	120.00%	85	61	24	39.34%	2	18.18%	17	2	18.18%	18	21.18%
<input type="checkbox"/> Break and Enters & Attempts	108	127	-19	-14.96%	1344	1526	-182	-11.93%	12	11.11%	229	14	12.96%	266	19.79%
<input type="checkbox"/> MV Thefts & Attempts	64	58	6	10.34%	737	700	37	5.29%	5	7.81%	57	9	14.06%	88	11.94%
<input type="checkbox"/> Thefts > \$5000	5	10	-5	-50.00%	129	104	25	24.04%			9			10	7.75%
<input type="checkbox"/> Thefts < \$5000	365	315	50	15.87%	4752	4292	460	10.72%	30	8.22%	396	43	11.78%	528	11.11%
<input type="checkbox"/> Theft from MV < \$5000	108	99	9	9.09%	1450	1246	204	16.37%			22	1	0.93%	34	2.34%
<input type="checkbox"/> Possess Stolen Goods	10	13	-3	-23.08%	205	187	18	9.63%	8	80.00%	175	8	80.00%	185	90.24%
<input type="checkbox"/> Fraud	130	125	5	4.00%	1993	1754	239	13.63%	4	3.08%	189	9	6.92%	237	11.89%
<input type="checkbox"/> Mischief	110	162	-52	-32.10%	1810	1697	113	6.66%	26	23.64%	462	30	27.27%	505	27.90%
<input type="checkbox"/> Total Other Criminal Code	140	192	-52	-27.08%	2299	2031	268	13.20%	108	77.14%	1782	118	84.29%	1924	83.69%
<input type="checkbox"/> Prostitution					1		1								
<input type="checkbox"/> Firearms/Offensive Weapons	11	11	0	0.00%	299	265	34	12.83%	6	54.55%	191	7	63.64%	213	71.24%
<input type="checkbox"/> Other Criminal Code	129	181	-52	-28.73%	1999	1766	233	13.19%	102	79.07%	1591	111	86.05%	1711	85.59%
<input type="checkbox"/> Total Other Offences	137	173	-36	-20.81%	2186	2387	-201	-8.42%	76	55.47%	1213	78	56.93%	1278	58.46%
<input type="checkbox"/> Drug Offences	9	23	-14	-60.87%	200	277	-77	-27.80%	9	100.00%	180	9	100.00%	188	94.00%
<input type="checkbox"/> Other Federal Charges	1		1		48	181	-133	-73.48%	1	100.00%	6	1	100.00%	13	27.08%
<input type="checkbox"/> Provincial Statutes	33	35	-2	-5.71%	503	442	61	13.80%	1	3.03%	27	2	6.06%	56	11.13%
<input type="checkbox"/> Traffic Criminal Code	94	115	-21	-18.26%	1435	1487	-52	-3.50%	65	69.15%	1000	66	70.21%	1021	71.15%
<input type="checkbox"/> Total Accidents	551	455	96	21.10%	6401	4916	1485	30.21%	32	5.81%	490	32	5.81%	512	8.00%
<input type="checkbox"/> Total Bylaws	5	2	3	150.00%	63	49	14	28.57%			6			9	14.29%
Total	1980	1997	-17	-0.85%	26775	23910	2865	11.98%	439	22.17%	7359	526	26.57%	8340	31.15%



PROTECTED B

Windsor Police Service MVA Related Occurrence Reports for:

2023
▼

January	February	March	April	May	June	July	August	September	October	November	December
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Offense_Name	Occurrences	Occurrences Last Year	Variance	Variance %	YTD	YTD Previous Year	YTD Variance	YTD Variance %	Cleared by Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD %
<input type="checkbox"/> Total Other Offences	107	125	-18	-14.40%	1585	1587	-2	-0.13%	73	68.22%	1097	74	69.16%	70.54%
<input type="checkbox"/> Traffic Criminal Code	107	125	-18	-14.40%	1585	1587	-2	-0.13%	73	68.22%	1097	74	69.16%	70.54%
<input type="checkbox"/> CARELESS DRIVING HTA	8	17	-9	-52.94%	188	196	-8	-4.08%	4	50.00%	128	4	50.00%	68.09%
<input type="checkbox"/> DANG OPER MV,VESSEL,AIRCRAFT	2	4	-2	-50.00%	43	37	6	16.22%	2	100.00%	38	2	100.00%	90.70%
<input type="checkbox"/> DANGEROUS OP MV EVADE POLICE	1		1		14	13	1	7.69%			8			57.14%
<input type="checkbox"/> DANGEROUS OPER CAUSING	1		1		1		1		1	100.00%	1	1	100.00%	100.00%
<input type="checkbox"/> DANGEROUS OPERATION CBH					3	3	0	0.00%			3			100.00%
<input type="checkbox"/> DRIVE SUSPENDED HTA	34	20	14	70.00%	422	380	42	11.05%	29	85.29%	404	29	85.29%	96.21%
<input type="checkbox"/> DRIVING WHILE PROHIBITED	4	5	-1	-20.00%	58	43	15	34.88%	4	100.00%	57	4	100.00%	98.28%
<input type="checkbox"/> FAIL TO REMAIN/CRIMINAL CODE	1	5	-4	-80.00%	20	34	-14	-41.18%	1	100.00%	14	1	100.00%	70.00%
<input type="checkbox"/> FAIL TO REMAIN/HTA/OTHER	31	42	-11	-26.19%	478	558	-80	-14.34%	8	25.81%	111	8	25.81%	23.43%
<input type="checkbox"/> FAIL TO STOP CAUSE BODILY HARM	1		1		1	1	0	0.00%	1	100.00%	1	1	100.00%	100.00%
<input type="checkbox"/> FAIL TO STOP CAUSING DEATH					1	2	-1	-50.00%			1			100.00%
<input type="checkbox"/> FAIL/REFUSE COMPLY DEMAND ALCO	2	5	-3	-60.00%	43	39	4	10.26%	2	100.00%	43	2	100.00%	100.00%
<input type="checkbox"/> FTC DEMAND (UNSPECIFIED)					1		1				1			100.00%
<input type="checkbox"/> FTC WITH DEMAND (ALCOHOL/DRUG)					2		2				2			100.00%
<input type="checkbox"/> FTC WITH DEMAND (DRUGS)					4	1	3	300.00%			4			100.00%
<input type="checkbox"/> IMPAIRED CAUSING DEATH (ALCOH)	1		1		1	1	0	0.00%	1	100.00%	1	1	100.00%	100.00%
<input type="checkbox"/> IMPAIRED OPER CBH (DRUGS)						1	-1	-100.00%						
<input type="checkbox"/> IMPAIRED OPERATION - DRUGS	4	2	2	100.00%	58	37	21	56.76%	3	75.00%	51	4	100.00%	96.55%
<input type="checkbox"/> OPERATE IMPAIRED (UNSPECIFIED)					1		1							
<input type="checkbox"/> OPERATE IMPAIRED ALCOHOL/DRUGS					29	9	20	222.22%			25			89.66%
<input type="checkbox"/> OPERATE WHILE IMP (ALCOHOL)	17	25	-8	-32.00%	217	232	-15	-6.47%	17	100.00%	204	17	100.00%	99.08%
<input type="checkbox"/> Total Accidents	571	480	91	18.96%	6715	5191	1524	29.36%	36	6.30%	550	36	6.30%	8.55%
<input type="checkbox"/> Accidents	571	480	91	18.96%	6715	5191	1524	29.36%	36	6.30%	550	36	6.30%	8.55%
<input type="checkbox"/> CRC MVA FAIL TO REMAIN	71	27	44	162.96%	647	84	563	670.24%			2			0.46%
<input type="checkbox"/> CRC MVA INJURY	11	37	-26	-70.27%	238	176	62	35.23%			3			1.68%
<input type="checkbox"/> CRC MVA NON-REPORTABLE		11	-11	-100.00%	73	86	-13	-15.12%			1			2.74%
<input type="checkbox"/> CRC MVA REPORTABLE	356	253	103	40.71%	4060	2706	1354	50.04%			15			0.67%
<input type="checkbox"/> MVA-FATAL		1	-1	-100.00%	11	8	3	37.50%			7			63.64%
<input type="checkbox"/> MVA-INJURY	42	32	10	31.25%	596	940	-344	-36.60%	11	26.19%	175	11	26.19%	29.53%
<input type="checkbox"/> MVA-NON-REPORTABLE	9	15	-6	-40.00%	101	121	-20	-16.53%	1	11.11%	11	1	11.11%	10.89%
<input type="checkbox"/> MVA-REPORTABLE	82	104	-22	-21.15%	989	1070	-81	-7.57%	24	29.27%	336	24	29.27%	34.78%
Total	678	605	73	12.07%	8300	6778	1522	22.46%	109	16.08%	1647	110	16.22%	20.39%



Windsor Police Occurrences Over Time

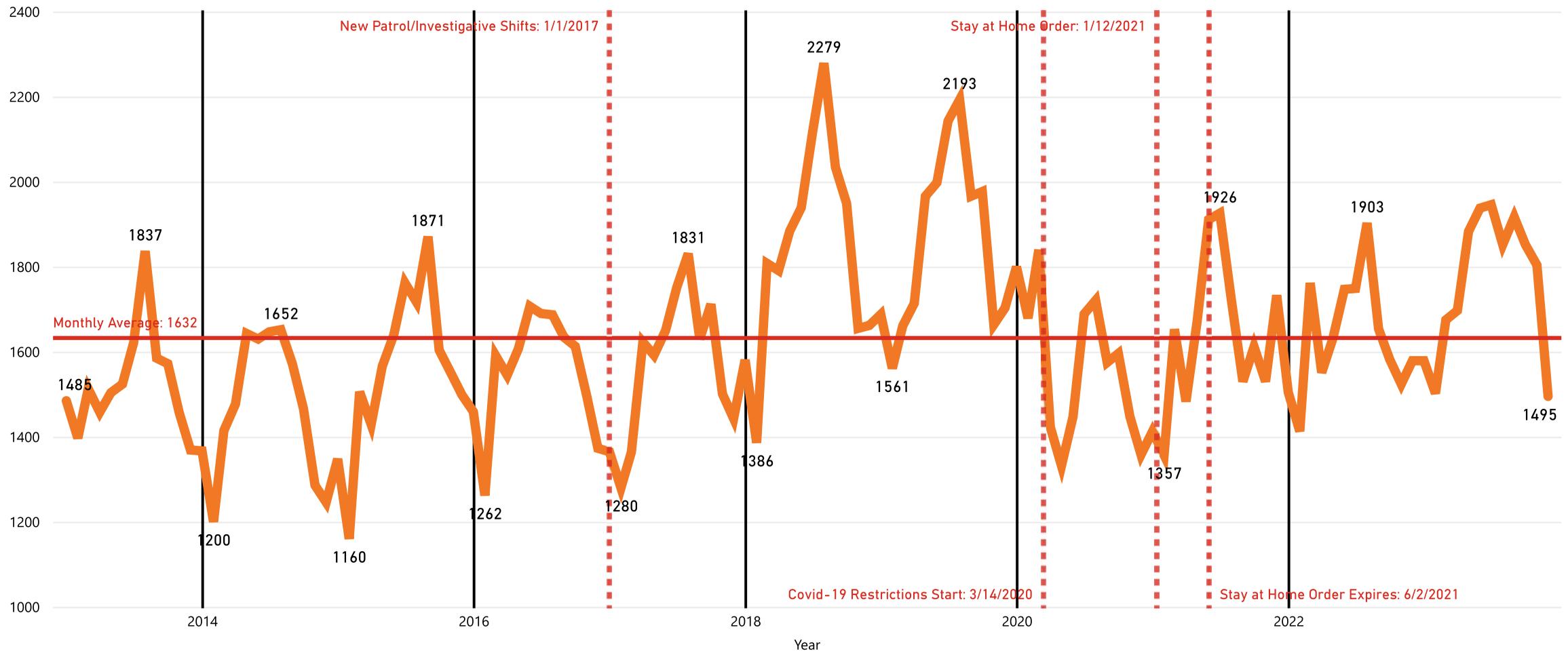
PROTECTED B

Crimes Against Person	Crimes Against Property	Other Offences	Total Other Criminal Code
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1.63K Avg per month	Date	
	1/1/2013	12/31/2023

Category: grid: municipality:

Occurrences, Occurrences Last Year, Variance and Variance % by Year and Month



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Category (groups)

- Total Accidents
- Total Bylaws
- Total Crimes Against Person
- Total Crimes Against Property**
- Total Internal Tracking
- Total Other Criminal Code
- Total Other Offences

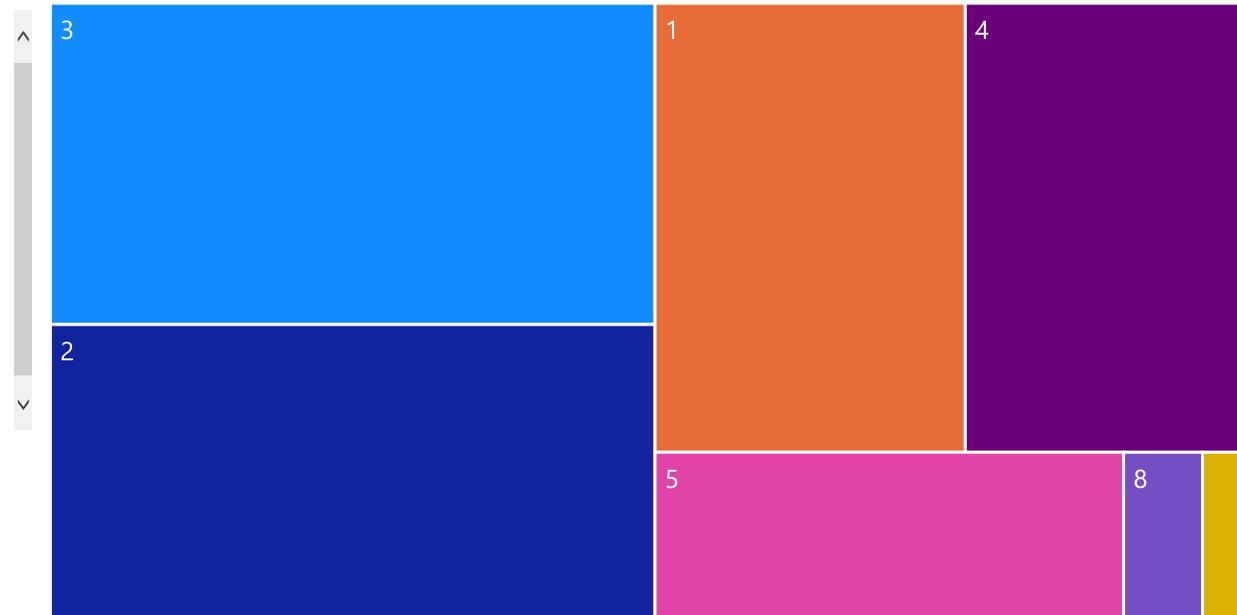
Date Range

1/1/2019 12/31/2023

Break and Enters & Attempts

Category	2019	2020	2021	2022	2023	Total
Break and Enters & Attempts	1817	1539	1628	1568	1384	7936
ATTEMPT-BREAK AND ENTER	168	210	174	152	126	830
BREAK & ENTER-FIREARMS	6	6	2	3	1	18
BREAK AND ENTER BUSINESS	633	498	500	578	455	2664
BREAK AND ENTER DWELLING	818	569	624	533	504	3048
BREAK AND ENTER OTHER	192	235	275	258	233	1193
UNLAWFULLY IN A DWELLING		21	53	44	65	183
Total	1817	1539	1628	1568	1384	7936

Occurrences by district



Occurrences by MonthYear





Category (groups)

- Total Accidents
- Total Bylaws
- Total Crimes Against Person
- Total Crimes Against Property**
- Total Internal Tracking
- Total Other Criminal Code
- Total Other Offences

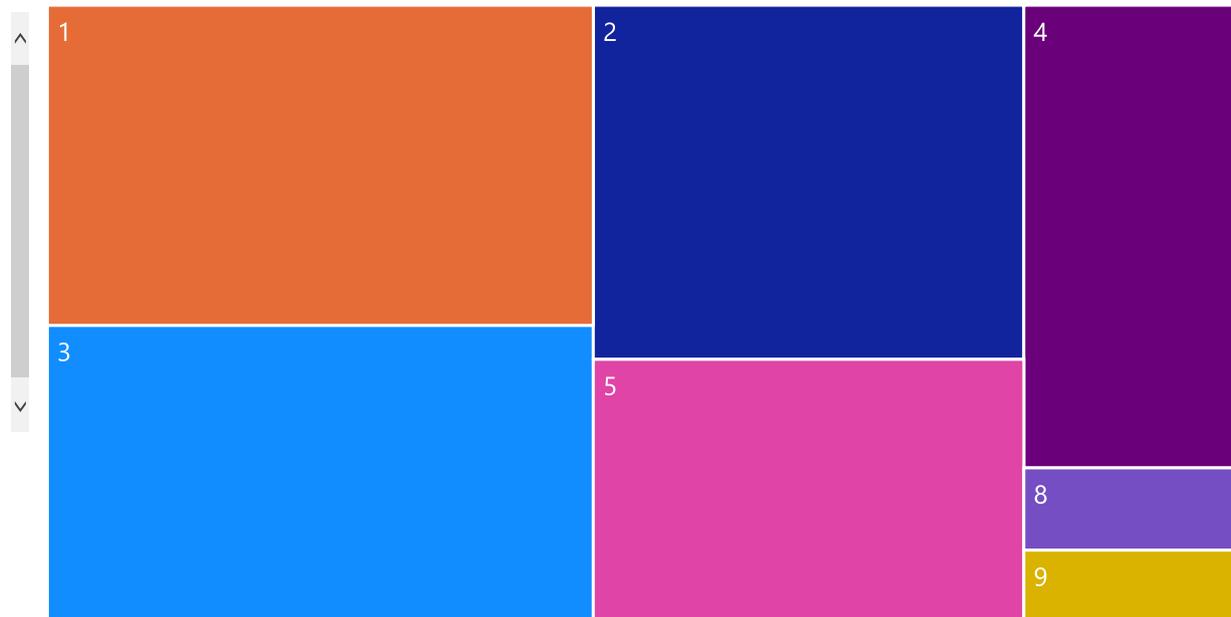
Date Range

1/1/2019 12/31/2023

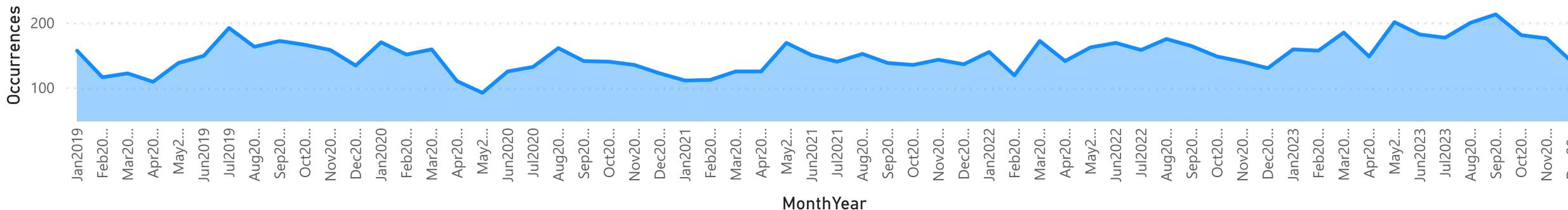
Fraud

Category	2019	2020	2021	2022	2023	Total
Fraud	1776	1638	1636	1833	2119	9002
FRAUD BY CHEQUE	185	140	124	151	172	772
FRAUD BY COMPUTER	139	190	273	441	411	1454
FRAUD BY CREDIT CARD	592	507	470	539	610	2718
FRAUD OTHER MEANS	636	543	479	358	594	2610
IDENTITY FRAUD	177	197	174	214	177	939
IDENTITY THEFT	47	61	116	130	155	509
Total	1776	1638	1636	1833	2119	9002

Occurrences by district



Occurrences by MonthYear





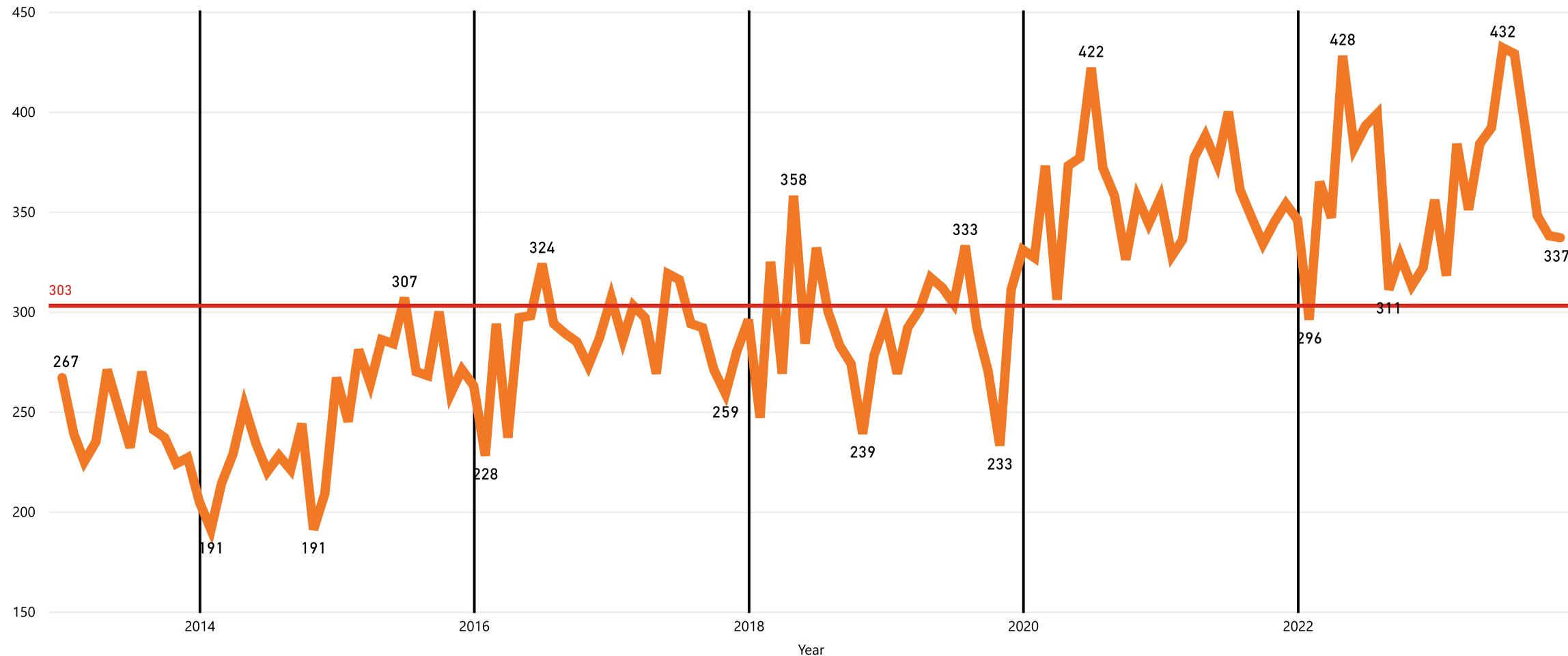
Windsor Police Intimate Partner Occurrences Over Time

PROTECTED B

302.96 Avg per month	Date	
	1/1/2013	12/31/2023

- 10
- 11
- 20
- 21
- 23
- 30
- 31
- 33
- 40
- 41
- 50
- 51
- 80
- 90

Occurrences, Occurrences Last Year, Variance and Variance % by Year and Month



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Windsor Police Service Person Crime Occurrence Reports for:

2023

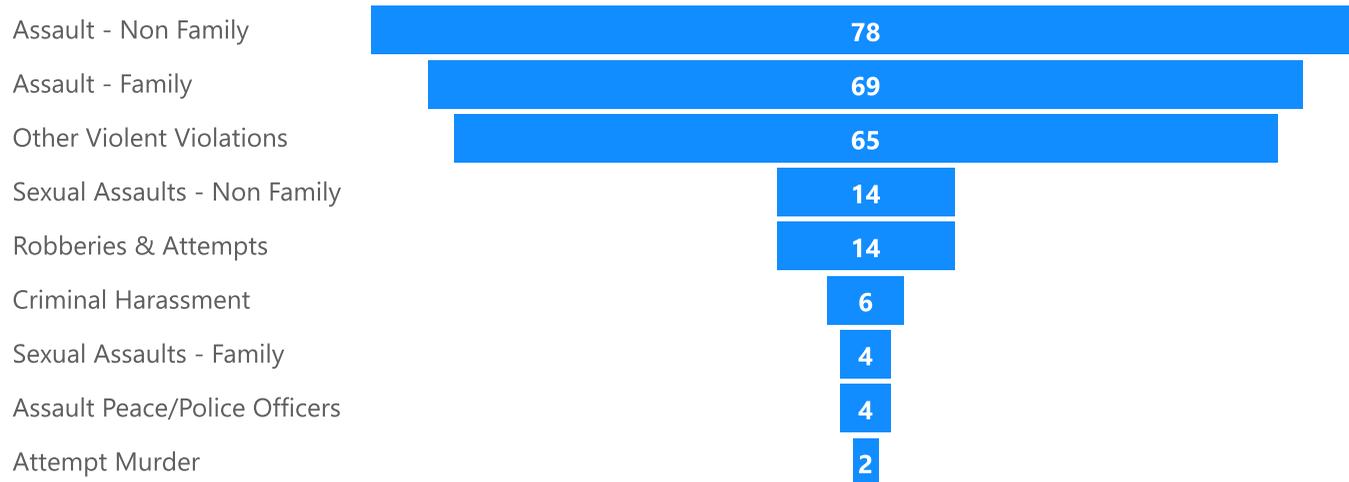
PROTECTED B

*Unless otherwise noted, all crime statistics in this report are compiled using the "all violations" methodology

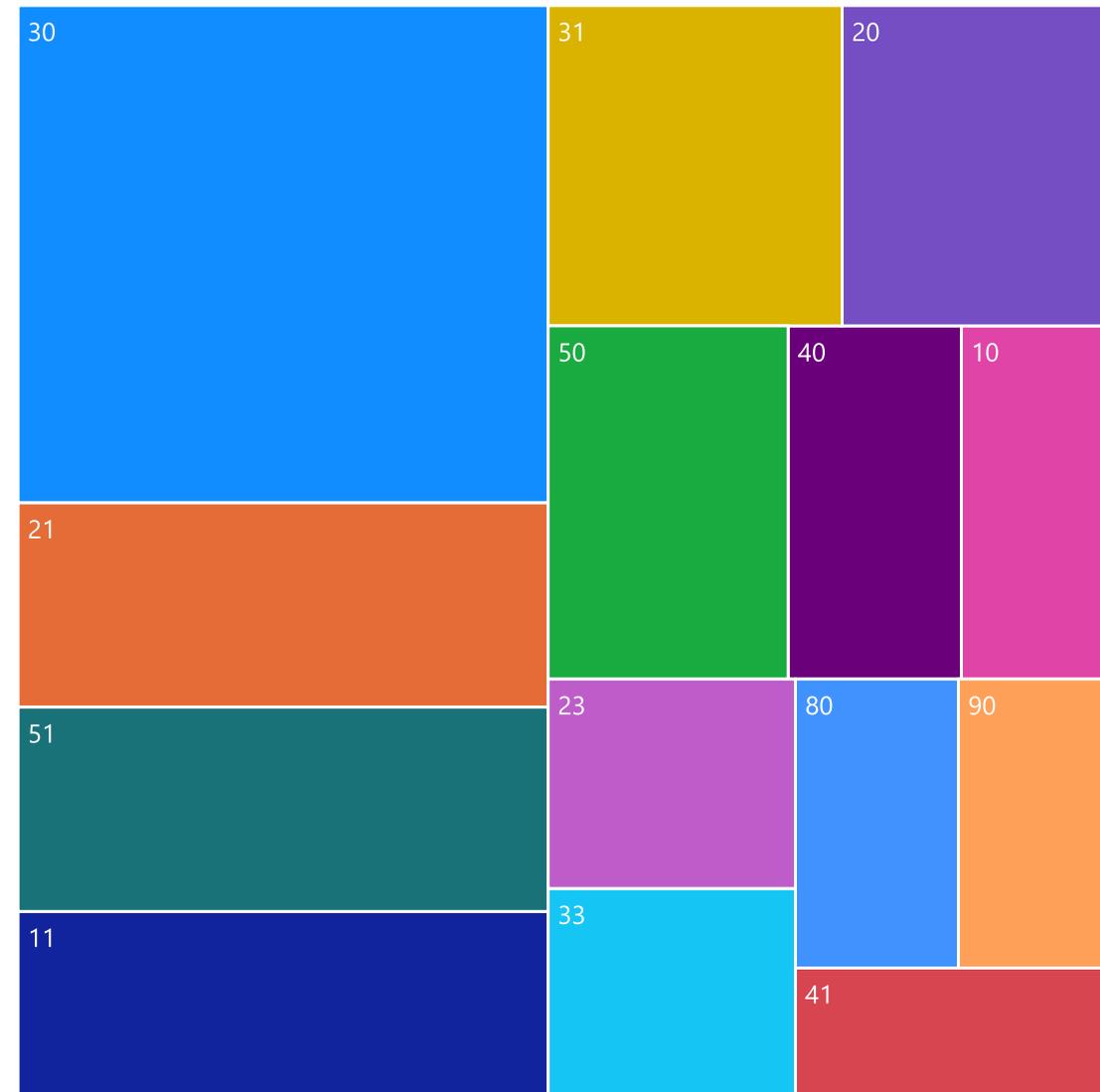
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- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December**

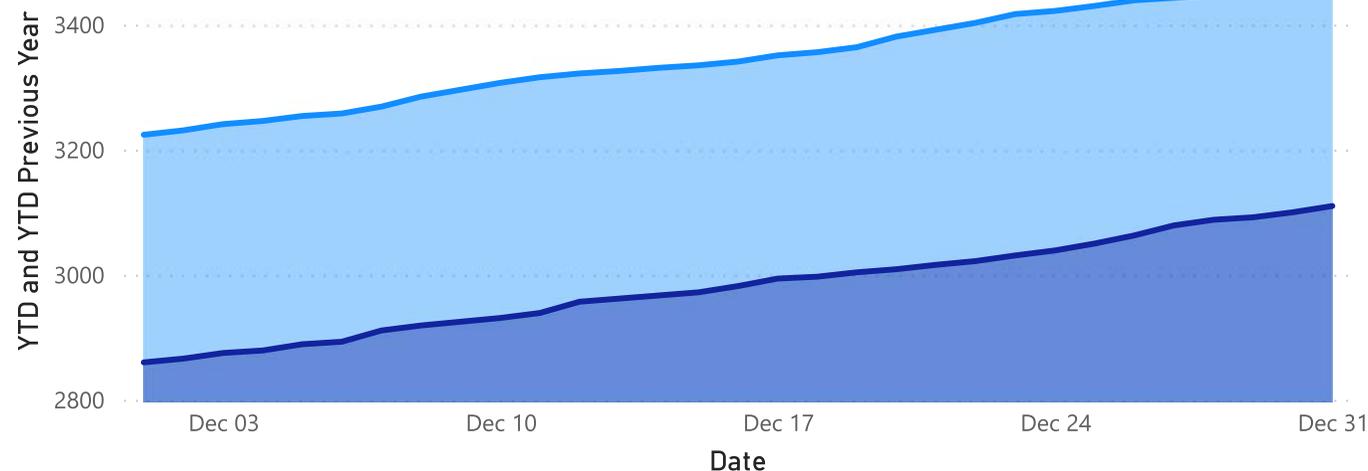
Occurrences by groupingheading



Occurrences by zone



● YTD ● YTD Previous Year





Windsor Police Service Property Crime Occurrence Reports for:

2023

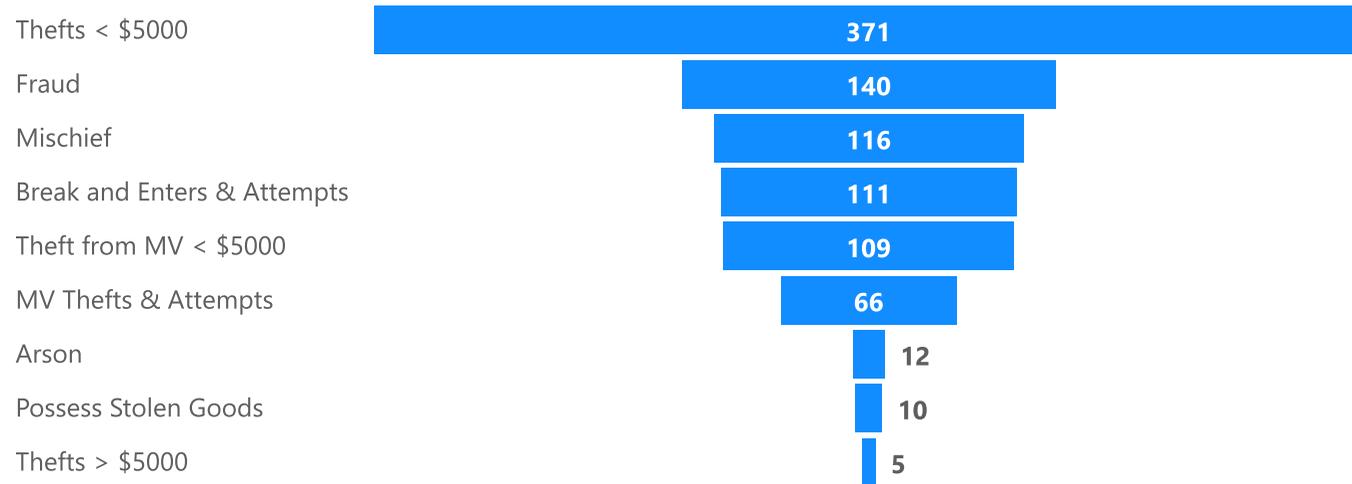
PROTECTED B

*Unless otherwise noted, all crime statistics in this report are compiled using the "all violations" methodology

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- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December**

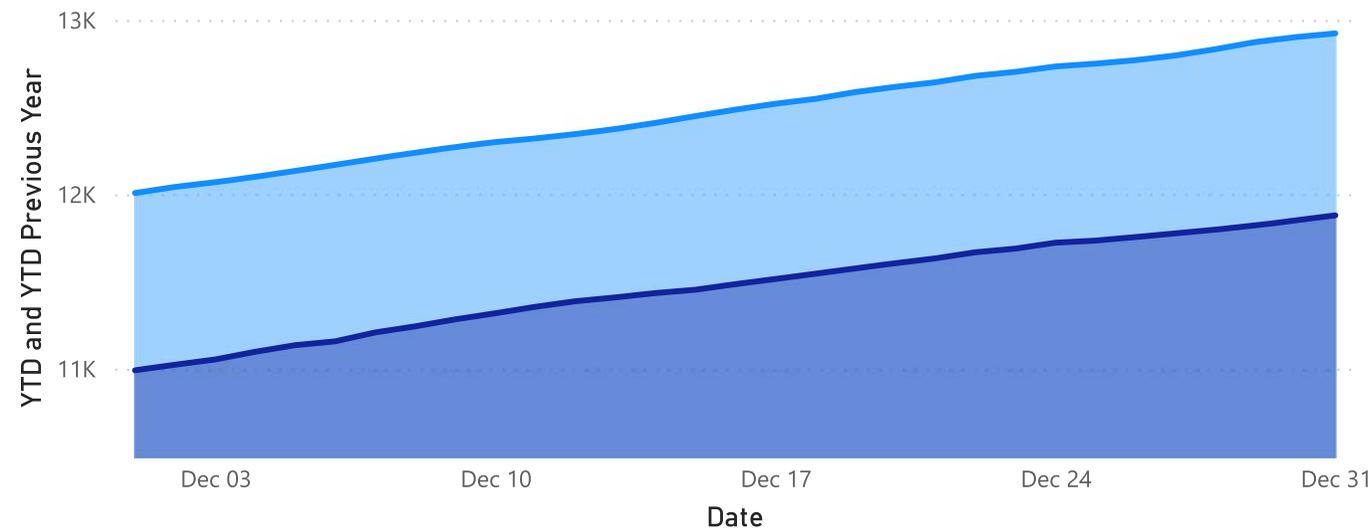
Occurrences by Category



Occurrences by zone



● YTD ● YTD Previous Year





Category (groups)

- Total Accidents
- Total Bylaws
- Total Crimes Against Person**
- Total Crimes Against Property
- Total Internal Tracking
- Total Other Criminal Code
- Total Other Offences

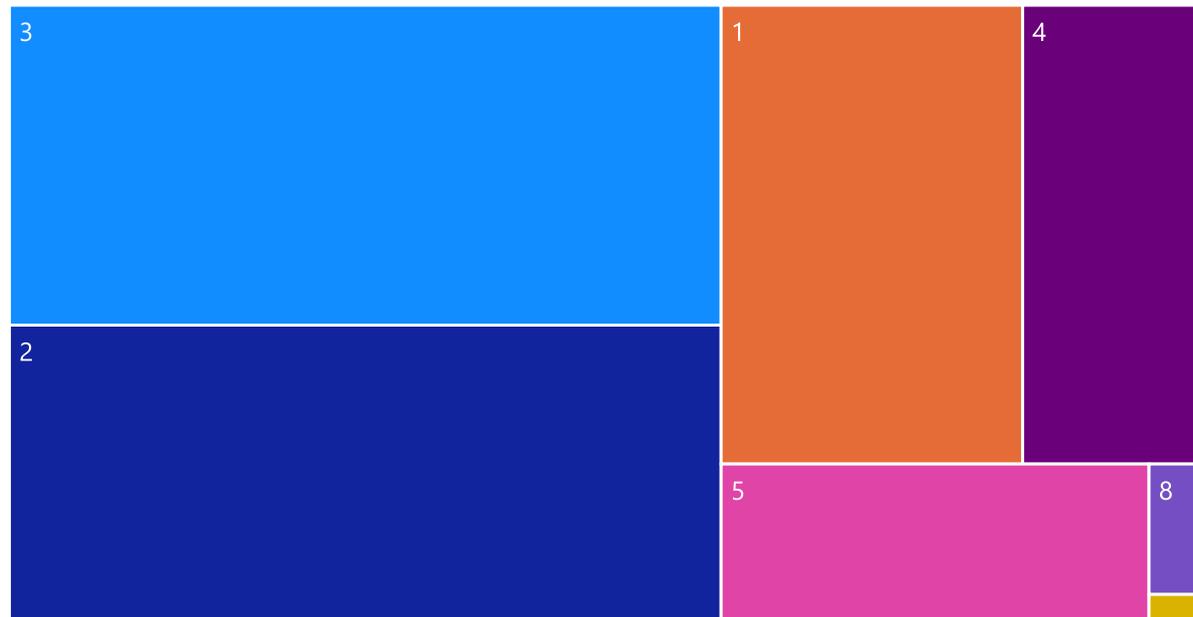
Date Range

1/1/2019 12/31/2023

Robberies & Attempts

Category	2019	2020	2021	2022	2023	Total
Robberies & Attempts	170	169	140	131	166	776
ATTEMPT ROBBERY ALL TYPES	8	5	3	7	8	31
ROBBERIES OTHER	91	90	72	66	89	408
ROBBERY WITH FIREARM	15	18	16	14	17	80
ROBBERY WITH OTHER WEAPON	56	56	49	44	52	257
Total	170	169	140	131	166	776

Occurrences by district



Occurrences by MonthYear





Windsor Police Service General Occurrence Young Offender Reports for:

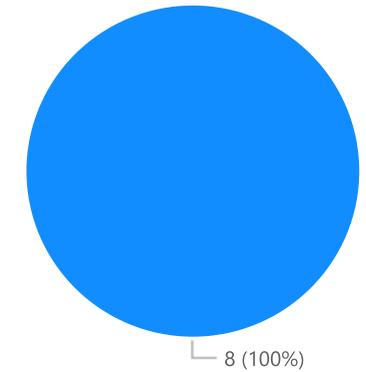
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2023

- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

Offense_Name	Junior Female	Senior Female	Total Female YO	Junior Male	Senior Male	Total Male YO	Total YO
Total Crimes Against Person	0	0	0	3	1	4	4
ASSAULT LEVEL I NON-FAMILY	0	0	0	2	0	2	2
SEXUAL ASSAULT NON-FAMILY	0	0	0	1	0	1	1
THREATS - UTTER TO PERSON	0	0	0	0	1	1	1
Total Crimes Against Property	0	0	0	0	1	1	1
SHOPLIFTING UNDER \$5000	0	0	0	0	1	1	1
Total Other Criminal Code	0	0	0	0	1	1	1
BREACH/BAIL CONDITIONS	0	0	0	0	1	1	1
Total Accidents	0	0	0	0	1	1	1
MVA-INJURY	0	0	0	0	1	1	1
Total Internal Tracking	0	0	0	0	1	1	1
STUNT DRIVING	0	0	0	0	1	1	1
Total	0	0	0	3	5	8	8

● Total Male YO ● Total Female YO



Offense_Name	YTD Female	YTD Male
Total Crimes Against Person	27	84
Total Crimes Against Property	16	23
Total Other Criminal Code	1	17
Total Other Offences	4	11
Total Accidents	7	14
Total Bylaws	0	0
Total Internal Tracking	2	19
Total	57	168



Windsor & Essex County Crime Stoppers

Police Coordinator Report December 1st- 31st, 2023

Overview

Crime Stoppers exists to provide a means for the public to pass along anonymous information that assists in solving crimes, recovering stolen property, seizing illegal drugs, and locating those for whom there is an outstanding warrant of arrest. Locally, the program is operated jointly as Windsor-Essex County Crime Stoppers and has the responsibility to receive and disseminate information to all law enforcement agencies within Essex County.

Program Education and Community Events

- December 12th – Community Partner Engagement with Community Housing Corporation

AM800

“Crime of the Week” report with AM800 radio recorded every Monday which airs every Tuesday morning and afternoon.

- December 5th – outstanding shooting from Spring 2023- WPS
- December 12th – Crime Stoppers Holiday Report
- December 19th – Attempt Robbery- WPS
- December 26th – Crime Stoppers Statistical Report

St. Clair College-Media Plex and Radio CJAM FM 99.1

- Recorded weekly – Crime of the Week

CTV News

- Crime Stoppers Statistical Report- Aired on CTV Windsor December 28th, 2023

Social Media

- Daily/Weekly Facebook, Twitter and Instagram posts

Crime Stoppers Upcoming Calendar

- Charity K9 Calendar for 2023/2024
- January is Crime Stoppers Month
- Chuck A Puck- Windsor Spitfires January 13th
- Wild Game Dinner at Colasanti's Tropical Garden – March 1st, 2024

This statistical report is reflective of December 1st-31st, 2023.

Crime Stoppers tip information was distributed to the following agencies during this period.

Windsor Police Service
 WPS - Amherstburg Detachment
 Ontario Provincial Police
 LaSalle Police Service
 Ministry of Revenue and Finance
 Windsor & Essex County Health Unit- Tobacco Enforcement
 CBSA
 ROPE
 Windsor Police Criminal Intelligence Unit – Cannabis Enforcement

Attached documents include

Police
 Coordinators Report
 Monthly Statistical Report
 Tip Summary Report

This Report was Prepared By:

Constable Lauren Brisco – Windsor Police Service

TOTAL POPULATION REPRESENTED – 398,718 (2019 CENSUS)
 POPULATION (CITY) – 217,188
 POPULATION (COUNTY) – 126,314
 POPULATION (LASALLE) – 33,180
 POPULATION (AMHERSTBURG) – 22,036
 **SI on Statistical Report is “Since Inception” – 1985



Windsor - Essex County Crime Stoppers - Statistical Report

Filter Date: December 2023 Run Date: 2024/01/02

Statistic	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tips Received	175	167	152	135	162	142	159	155	120	129	164	113
Tip Follow-ups	138	102	100	85	126	125	121	131	155	122	94	113
Arrests	4	8	9	3	2	0	3	4	7	0	10	5
Cases Cleared	2	7	11	2	2	0	3	2	6	0	10	5
Charges Laid	18	24	26	4	2	0	2	12	38	0	90	6
Fugitives	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Discipline	0	0	0	0	0	0	0	0	0	0	0	0
# of Rewards Approved	1	6	8	3	2	2	0	4	2	0	2	5
Rewards Approved	\$750	\$2,700	\$3,400	\$1,000	\$300	\$350	\$0	\$600	\$1,200	\$0	\$1,600	\$1,625
# of Rewards Paid	0	3	4	2	0	1	0	0	0	0	0	0
Rewards Paid	\$0	\$1,100	\$2,700	\$800	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0
# of Weapons Recovered	0	3	5	0	0	0	0	0	1	0	0	0
# of Vehicles Recovered	0	1	0	1	0	0	0	0	0	0	0	0
Property Recovered	\$0	\$38,750	\$3,500	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$0
Cash Recovered	\$910	\$13,021	\$350	\$0	\$0	\$0	\$0	\$530	\$0	\$0	\$3,130	\$0
Drugs Seized	\$49,250	\$62,300	\$72,230	\$0	\$0	\$0	\$0	\$3,680	\$165,000	\$0	\$8,044	\$64,000
Total Recovered	\$50,160	\$114,071	\$76,080	\$80,000	\$0	\$0	\$0	\$4,210	\$165,000	\$0	\$23,174	\$64,000

Statistic	Q1	Q2	Q3	Q4	YTD	SI
Tips Received	494	439	434	406	1,773	61,705
Tip Follow-ups	340	336	407	329	1,412	21,413
Calls Received	0	0	0	0	0	3,138
Arrests	21	5	14	15	55	7,113
Cases Cleared	20	4	11	15	50	10,448
Charges Laid	68	6	52	96	222	10,397
Fugitives	0	0	0	0	0	625
Administrative Discipline	0	0	0	0	0	3
# of Rewards Approved	15	7	6	7	35	1,892
Rewards Approved	\$6,850	\$1,650	\$1,800	\$3,225	\$13,525	\$1,270,610
# of Rewards Paid	7	3	0	0	10	971
Rewards Paid	\$3,800	\$950	\$0	\$0	\$4,750	\$833,652
# of Weapons Recovered	8	0	1	0	9	554
# of Vehicles Recovered	1	1	0	0	2	34
Property Recovered	\$42,250	\$80,000	\$0	\$12,000	\$134,250	\$13,566,173
Cash Recovered	\$14,281	\$0	\$530	\$3,130	\$17,941	\$608,109
Drugs Seized	\$183,780	\$0	\$168,680	\$72,044	\$424,504	\$119,754,092
Total Recovered	\$240,311	\$80,000	\$169,210	\$87,174	\$576,695	\$133,928,374

Windsor - Essex County Crime Stoppers Tip Summary Report

Created Date: 2023/12/01 to 2023/12/31

Offense Type	Count
Animal Cruelty	1
Arson	7
Assault	0
Attempt Murder	1
Breach of Condition	2
Break and Enter	4
By Law	1
Child Abuse	0
COVID-19	0
Cybercrime	1
Disqualified Driving	0
Drugs	23
Elder Abuse	0
Fraud	2
Highway Traffic Act	2
Hit and Run / Fail to Remain	0
Homicide	1
Human Smuggling	0
Human Trafficking	0
Illegal Cigarettes	0
Immigration	0

Impaired Driver	1
Indecent Act	0
Liquor (sales to minors, sales without licence)	0
Mischief	1
Missing Person	0
Motor Vehicle Collision	0
Possession of Stolen Property	1
Prostitution/Morality	0
Repeat Impaired Driver	1
Robbery	10
Sexual Assault	0
Stolen Vehicle	2
Suspended Driver	0
Suspicious Activity	2
Terrorism	0
Test Tip	0
Theft	36
Threats	0
Warrant	1
Weapons	3
<i>Other</i>	9
<i>Unknown</i>	2
Total	114



Date: January 25, 2024

To: Windsor Police Services Board

From: A/Deputy Chief K. DeGraaf

Re: **Professional Standards Branch Report (Public)**

Please find attached the Professional Standards Branch report for the month of December 2023 provided by the WPS Professional Standards Branch.

Sincerely,

A handwritten signature in black ink that reads 'K. De Graaf'. The signature is written in a cursive, flowing style.

Karel DeGraaf
Deputy Chief Operational Support (A)
Windsor Police Service

MONTHLY BOARD REPORT - DECEMBER 2023

SYNOPSIS OF DECEMBER 2023 COMPLAINTS												
OIPRD Complaints-December 2023												
28	Carry-over Complaints from 2020 - November 2023											
6	New Complaints in December 2023											
OIPRD				CHIEF'S COMPLAINTS			INFORMAL DISCIPLINE (Tariff)			TOTAL		
Public Complaints		Service/ Policy										
6		0		0			0			6		
Screened In	3	Screened In	0	Note: ERA form signed by all parties Dec. 2023- OIPRD to close file in 2024 and is not counted in closed complaints until then.								
Screened Out	2	Screened Out	0									
ERA	1											
6	Complaints closed in December 2023		2	New Complaints			4			Complaints from 2020 - Dec 2023		
				2	Public Complaints			4			Public Complaints	
				0	Service/ Policy Complaints			0			Service/ Policy Complaints	
				0	Chief's Complaints			0			Chief's Complaints	
				0	Informal Discipline			0			Informal Discipline	
28	Complaints carry-over into January 2024											
YEAR TO DATE REPORT OF NEW COMPLAINTS												
	Public Complaints			Service/ Policy			Chief's Complaints			Informal Discipline		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
January	10	5	17	0	0	3	2	0	0			5
February	7	7	7	0	1	1	0	2	2			17
March	15	7	7	0	0	0	1	2	0		4	7
April	11	7	6	0	1	0	0	4	1		1	0
May	12	8	12	0	0	0	1	1	3		8	2
June	9	2	10	0	0	2	1	2	0		4	2
July	7	2	7	1	1	3	1	1	0		3	3
August	7	7	11	1	2	0	1	4	1		0	0
September	5	10	9	0	1	1	2	0	3		4	0
October	4	6	6	0	1	1	3	3	1		4	4
November	8	16	16	1	1	1	4	1	2		3	1
December	6	8	6	1	1	0	2	0	0		8	0
TOTAL	101	85	114	4	9	12	18	20	13	0	39	41

WINDSOR POLICE SERVICE
PROFESSIONAL STANDARDS BRANCH



Section 32 REVIEW: SIU 23-OCD-019

AFFECTED PERSON:	Injured Male
INCIDENT DATE:	January 17, 2023
INVESTIGATED BY:	Sergeant Jacqueline Khoury
WPS PSB NUMBER:	SI2023-002
WPS CASE NUMBER:	2023-5658

Executive Summary

1. This review is pursuant to section 32 of Ontario Regulation 268/10 of the Police Services Act. It will review the applicable policies of the Windsor Police Service (WPS), the services provided, and the conduct of its members.

Background

2. On January 17, 2023, the Windsor Police Service contacted the Special Investigations Unit of the Ministry of the Solicitor General as a result of Windsor Police Event #23-5658. This contact was initiated to maintain consistent adherence with provincial legislative requirements during an exigent matter that required clear and direct communication.
3. It was determined that the facts-in-issue regarding the events with respect to the firearm death of the affected person, met the threshold as defined under the Special Investigations Unit Act. This information exchange as to the details of the aforementioned event caused the Special Investigations Unit to invoke their mandate and commence an investigation.
4. Section 32 of the Ontario Regulation 268/10 made under the Police Services Act requires the Chief of Police to commence an investigation forthwith into any incidents in which the SIU invokes its mandate. Assigned to this investigation was Sergeant Jacqueline Khoury of the WPS Professional Standards and Risk Management Unit. This report is based on a factual review of the events, the actions of the involved officers, and a review of the applicable WPS policies.

Methodology

5. The scope of this Section 32 review has identified a number of Windsor Police Service Directives and Policies. The purpose of this review is to ensure

compliance with the Police Services Act of Ontario, Regulations including the Ontario Policing Standards, and overall policing best practices.

Scope of Review

6. This review pursuant to section 32 of Ontario Regulation 268/10 made under the Police Services Act will review the applicable policies of the Service, the services provided, and the conduct of its members.

7. Examined in relation to this incident were the following Windsor Police Service Directives:
 - a. WPS Directive 113-01 – Senior Leadership and Incident Command
 - b. WPS Directive 716-01 – Special Investigations Unit
 - c. WPS Directive 730-01 – Arrest
 - d. WPS Directive 780-06 – Death Investigations
 - e. WPS Directive 781-02 – Offences Involving Firearms
 - f. WPS Directive 781-03 – Intimate Partner Violence
 - g. WPS Directive 781-04 – Violent Crime Response
 - h. WPS Directive 782-09 – Police Dog Unit Deployment
 - i. WPS Directive 793-02 – Injured Persons
 - j. WPS Directive 793-07 – Mentally Ill Persons
 - k. WPS Directive 811-01 – Emergency Services Unit Deployment
 - l. WPS Directive 863-01 – Supervisory Response Directive
 - m. WPS Directive 882-01 – Crime Scene Management

Involved Persons

Affected Person (aka “Complainant”)

- Injured male giving rise to SIU Investigation

Subject Officials (SO)

- N/A

Witness Officials (WO)

- Windsor Police Constable – WO #1
- Windsor Police Constable – WO #2
- Windsor Police Constable – WO #3
- Windsor Police Constable – WO #4
- Windsor Police Sergeant – WO #5
- Windsor Police Sergeant – WO #6
- Windsor Police Constable – WO #7
- Windsor Police Constable – WO #8
- Windsor Police Sergeant – WO #9
- Windsor Police Constable – WO #10

Civilian Witnesses (CW)

- CW #1
- CW #2
- CW #3
- CW #4
- CW #5
- CW #6

Investigators

- Sergeant Jacqueline Khoury – Windsor Police; Professional Standards
- Allan Eaton – SIU; Lead Investigator

Summary

8. On January 17, 2023 at approximately 9:55 am, Windsor Police officers were dispatched to attend a residence on Dalhousie Street in Amherstburg, following a call to police from CW #2. CW #2 had called to report an incident in which a female resident – CW #3 – had been attacked with a baseball bat inside her apartment by the affected person. CW #3 had fled to a neighbouring apartment, whose occupant had called CW #2.
9. At approximately 10:00 am, minutes after the call to police, the first officers began to arrive at the scene, including WO #1, WO #2, WO #4, and WO #6. WO #4 spoke to CW #3 about what had happened, and learned of the affected person's deteriorating health and recent statements he made about ending his life. WO #1 and WO #2 attended the door to the affected person's apartment intending to enter and check on his well being. Their knocks, call-outs and phone calls went unanswered, and nothing was heard from inside the apartment. Master keys provided by CW #2 failed to disengage the lock to the Apartment door.
10. At approximately 10:45 am, with the arrival of the affected person's family member at the address, it was discovered that the affected person had a rifle in the Apartment. Upon hearing this information officers pulled back to positions of cover, and the Emergency Services Unit (ESU) was mobilized.
11. ESU members under the command of WO #9 began arriving at approximately 11:30 am. Continued attempts at communication with the complainant were to no avail. The decision was made to obtain a Feeney warrant to forcibly enter the Apartment, unless exigent circumstances developed in the interim dictating an earlier entry.
12. At approximately 12:37 pm, with the warrant having been issued, the ESU forced open the front door with a hydraulic ram. A surveillance device was sent into the Apartment to look for the affected party, who was located shortly thereafter. He

was lying on a bedroom floor with a rifle by his feet. There was blood spatter on the wall near the head of the affected party, who was still breathing. *The rifle was later determined by SIU to be a Mossberg, "Model 152" 22 calibre semi-automatic rifle. The rifle had one viable 22 calibre 'LR' round of ammunition in its chamber and a detachable magazine still attached to the rifle containing six rounds of 22 calibre 'LR' ammunition.*

13. Officers entered the Apartment and discovered the affected party with a gunshot wound to the head. He also had wounds to the wrist and chest. Two knives were located on the bed. *SIU later determined that the first knife was a kitchen style knife approximately forty centimetres long. The second knife was a folding pocket style knife approximately twenty two centimeters long in total, with a blade approximately 9 centimeters long.*

14. Paramedics entered the Apartment and assumed charge of the affected party's care. He was transported to the hospital and subsequently pronounced deceased at 5:11 pm.

15. The Pathologist at autopsy, was of the preliminary view that the affected party's death was attributable to a "gunshot wound to head in a man with stab wound's to chest and neck fracture".

16. Based on the facts and circumstances noted above, the Windsor Police Service made notification to the SIU at 1:11 pm on January 17, 2023. The SIU invoked their mandate, dispatching a team of 3 Investigators and 3 Forensic Investigators, arriving on scene at 5:34 pm.

17. On October 30, 2023, the Special Investigations Unit notified Chief Bellaire that pursuant to Section 34 of O Reg 268/10, their investigation was complete and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no reasonable grounds to believe that any Windsor Police officer committed a criminal offence in connection with the affected party's death.

18. POLICY REVIEW

Special Investigations Unit: WPS Directive 716-01, Effective 2023-02-21

19. Rationale:

- a. The Special Investigations Unit (SIU) is a civilian agency with a legislative mandate to ensure transparent oversight of law enforcement occurrences across Ontario. The legislative framework for the SIU is set out in the Special Investigations Unit Act, 2019. The SIU is independent of any Police Service and operates at arm's length from the Ministry of the Attorney General. The mandate of the SIU is to conduct investigations into circumstances that result in serious injury or death, the discharge of a firearm at a person, or an allegation of sexual assault, which were the result of actions of a police officer and may have criminal applications.
- b. Section 31 of the Special Investigations Unit Act requires that members of the Windsor Police Service shall co-operate fully with members of the SIU. The Special Investigations Unit Act addresses the conduct and duties of police officers with respect to SIU investigations. The purpose of this Directive is to ensure clear direction for members of the Windsor Police Service in fulfilling their legislated duty with the SIU.
- c. Section 32 of O Reg 268/10 made under the Police Services Act states: The Chief of Police shall promptly cause an investigation to be conducted into any incident involving a police officer in the chief's police force that becomes the subject of an investigation by the SIU Director under section 15 of the Special Investigations Unit Act, 2019.

20. Findings:

- a. At the time of this incident, Directive #716-01 was up to date. Officers were found to be in compliance and adhered to the Directive. There are no further recommendations.

Arrest; WPS Directive 730-01, Effective Date 2023-05-25

21. Rationale:

- a. The purpose of this Directive is to establish policy and procedures with respect to arrest, which encompasses the legal, constitutional and case law requirements relating to arrest. This directive will outline that all arrests of persons shall be made in accordance with the provisions of the Criminal Code, Charter of Rights and Freedoms, Provincial Statutes and Common Law, and that the rights of all arrested persons under the Canadian Charter of Rights and Freedoms shall be protected.

22. Findings:

- a. At the time of this incident, Directive #730-01 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Mentally Ill Persons – Persons in Crisis (PIC); WPS Directive 793-07, Effective Date 2020-10-23

23. Rationale:

- a. The purpose of this directive is to establish policy and procedures for dealing with persons who may be emotionally disturbed, or may have a mental illness or developmental disability. Officers must be aware that the perceived mental state of any person shall have no bearing on the decision to arrest or lay a charge.

24. Findings:

- a. At the time of this incident, Directive #793-07 was found to be up for review in March 2021. Officers were found to be in compliance and adhered to the Directive that was in place at the time.

Recommendations: It is recommend that this directive be reviewed and updated as necessary. It has been provided to the Inspector of Patrol Support for review.

Update: An update will be provided once the above recommendation has been implemented.

Supervisory Response; WPS Directive 863-01, Effective Date 2023-05-14

25. Rationale:

- a. Adequacy Standards Regulations required the establishment of processes and procedures on supervision that set out the circumstances where a supervisor must be notified of an event, and where the supervisor must attend at or become involved in an event. These requirements are also embedded in the event specific Directives.
- b. The purpose of this Directive is to list the circumstances where a patrol supervisor must attend a scene, circumstances where the patrol supervisor must be notified of the occurrence, and the supervisory reporting requirements.

26. Findings:

- a. At the time of this incident, Directive #863-01 was up to date. Officers were found to be in compliance and adhered to the Directive. There are no further recommendations.

Senior Leadership and Incident Command; WPS Directive 113-01, Effective Date 2023-07-19

27. Rationale:

- a. The responsibility for senior command decisions must be clear to everyone, and a mechanism for ensuring the availability of decision makers must be identified.
- b. The purpose of this Directive is to establish a method for identifying Senior Command Staff to be available to take command of major events, and to provide senior leadership in accordance with their areas of responsibility.
- c. Major events are those requiring Senior Command Staff, Duty Inspector, Critical Incident Commander, Incident Commander or the SIU Liaison Inspector.

- d. This directive is here to:
 - i) Differentiate the difference between the types of event;
 - ii) Identify when Senior Command Staff is required;
 - iii) Identify the appropriate Senior Command Staff to contact, and;
 - iv) Identify the corresponding service directive.

28. Findings:

- a. At the time of this incident, Directive #113-01 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Injured Persons; WPS Directive 793-02, Effective Date 2016-12-30

29. Rationale:

- a. Occasionally, members of the Windsor Police Service will attend the scene of an injured person. The purpose of this Directive is to ensure consistency in the manner in which members of the Windsor Police Service respond to injured persons calls.

30. Findings:

- a. At the time of this incident, Directive #793-02 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Intimate Partner Violence Response; WPS Directive 781-03, Effective Date 2023-06-30

31. Rationale:

- a. Intimate Partner Violence is a serious crime that cannot be tolerated in our society. The frequency and severity of Intimate Partner Violence often escalates over time and, on occasion, results in death. Without appropriate intervention, the cycle of violence will go unbroken and the propensity for escalated violence will increase.

- b. The incidence and severity of Intimate Partner Violence can be reduced by an effective police response. This will include gathering evidence to form reasonable grounds for arrests and charges dealing with the offender. This will also include assisting all parties in receiving the help and support required.
- c. The purpose of this Directive is to provide an effective and consistent response to intimate partner violence.

32.. Findings:

- a. At the time of this incident, Directive #781-03 was due for review and has since been updated. Officers were found to be in compliance and adhered to the Directive in place at the time of the incident.

Offences Involving Firearms; WPS Directive 781-02, Effective Date 2022-01-18

33. Rationale:

- a. The availability of firearms and their use in criminal offences is of significant concern to the Windsor Police Service and the community.
- b. The purpose of this Directive is to provide a framework for the response to calls involving the use of a firearm, the threatened use of a firearm, and to threatening behaviour where the presence of a firearm would not be desirable. It also addresses circumstances where firearms are surrendered to the Service for destruction or safekeeping.

34. Findings:

- a. At the time of this incident, Directive #781-02 was found to be up for review in January 2023. Officers were found to be in compliance and adhered to the directive in place at the time.

Recommendations: It is recommended that this directive be reviewed and updated as necessary.

Update: The directive was updated on November 15, 2023, and remains in effect.

Violent Crime Response; WPS Directive 781-04, Effective Date 2022-11-07

35. Rationale:

- a. Violent crime can have a traumatic effect on victims as well as raising fear within the community. Investigators must become involved at the first reasonable opportunity to ensure that statements are obtained, and evidence is collected in a manner that will afford the most significant possibility of successfully resolving the investigation.

36. Findings:

- a. At the time of this incident, Directive 781-04 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Death Investigations; WPS Directive 780-06, Effective Date 2022-05-05

37. Rationale:

- a. The purpose of this Directive is to ensure consistency in the manner in which the Windsor Police Service responds to all sudden death calls.

38. Findings:

- a. At the time of this incident, Directive #780-06 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Emergency Services Unit Deployment; WPS Directive 811-01, Effective Date 2022-04-05

39. Rationale:

- a. Windsor Police Service officers respond to events that require police intervention or intervention planning to protect human life and prevent serious bodily harm. On occasion, the general capabilities of an officer or group of officers may be exceeded. The deployment of support officers with advanced tactical training is required for these events.

- b. The purpose of this Directive is to establish the duties of the Emergency Services Unit, the priority of those duties, and procedures for Unit activation.

40. Findings:

- a. At the time of this incident, Directive #811-01 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Crime Scene Management; WPS Directive 882-01, Effective Date 2022-04-29

41. Rationale:

- a. The lack of proper Crime Scene Management at the extreme can result in death, or injury. It can also result in the loss of continuity or contamination of crucial evidence leading to inadmissibility or a case never being solved.
- b. The purpose of this Directive is to establish procedures for scene management and security, including crime scenes, in a safe and effective manner.

42. Findings:

- a. At the time of this incident Directive #882-01 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Police Dog Unit Deployment; WPS Directive 782-09, Effective Date 2023-07-18

43. Rationale:

- a. Windsor Police Service officers respond to situations that require additional support to locate suspects, articles of evidence, explosives or missing persons. The deployment of support officers trained to use Police Tracking Dogs can assist in these situations.
- b. The purpose of this Directive is to establish procedures for the provision of canine support services.

44. Findings:

- a. At the time of this incident Directive #782-09 was up to date. Officers were found to be in compliance and adhered to the directive. There are no further recommendations.

Services

45. The PSB Investigator reviewed the services provided by the Windsor Police members who attended the incident. The review found no issues with the services that were provided by these members.

Conduct

46. On January 17, 2023 at approximately 9:55 am, Windsor Police officers were dispatched to attend a residence on Dalhousie Street in Amherstburg for an "Intimate Partner Violence" call for service.

47. Information received from Windsor Police dispatch (via EMS dispatch), was that the affected person had struck his wife (CW #3) in the head with a baseball bat in an effort to kill her. CW #3 was bleeding profusely, but was still conscious.

48. Upon arrival, officers discovered that CW #3 had been struck over the head with a baseball bat by the affected person, who was suffering from Parkinson's disease and had been making comments about ending his life for the past year. Based on the information received it was determined that there were reasonable grounds to arrest the affected person for Assault with a Weapon.

49. WO #1 and WO #2 attended the affected person's apartment to check on his well being, but did not receive any response to their repeated attempts at contact. Attempts to gain entry into the Apartment with the master key were unsuccessful. WO #1 attempted to gather more information by gaining access to the balcony of the Apartment, but was unable to see the affected person inside.

50. Officers on scene received information that the affected person had access to a .22 calibre rifle which may be inside the Apartment. Based on this information officers moved to a position of containment and cover, awaiting the arrival of the Emergency Services Unit (ESU).
51. ESU attended the scene and determined that a Feeney Warrant would be required to enter the affected person's Apartment. Officers were able to determine that the affected person's vehicle was still at the scene, and video surveillance did not show him leaving the apartment. At 12:25 pm, the Feeney warrant was granted and ESU's plan for entry was approved by the Critical Incident Commander.
52. ESU made entry into the affected person's Apartment using a mechanical ram. Immediately WO #9 noticed blood droplets at the front entrance. A robot scout was used to clear the Apartment, with the affected person being located in the back left bedroom. The affected person could be seen laying on the floor, breathing but unresponsive. A long gun could be seen laying 1-2 feet away from the affected person's leg.
53. ESU entered the apartment and proceeded to the bedroom where they located the affected person laying facedown in a large pool of his own blood. The affected person appeared to be suffering from a gun shot wound to the head, stab wound to the chest and possible injury to his wrist. Two knives were observed on the bed covered in blood.
54. EMS attended the apartment and assumed charge of the affected person's care. The appropriate notifications were made and the scene secured pending information regarding SIU.
55. The affected person was transported to the hospital, where he succumbed to his injuries. The affected person was pronounced deceased at 5:11 pm.

56. The SIU Director explained:

- a. The offence that arises for consideration is *criminal negligence cause death* contrary to section 220 of the *Criminal Code*. The offence is reserved for serious cases of neglect that demonstrate a wanton or reckless disregard for the lives or safety of other persons. It is predicated, in part, on conduct that amounts to a marked and substantial departure from the level of care that a reasonable person would have exercised in the circumstances. In the instant case, the question is whether there was a want of care on the part of the WPS officers, sufficiently egregious to attract criminal sanction that caused or contributed to the Complainant's death. In my view, there was not.
- b. The officers that participated in police operations in and around the Complainant's Apartment were lawfully placed and engaged in the exercise of their duties throughout the engagement. They had cause to believe that the Complainant had just committed a serious assault on CW #3, and that he might be of unsound mind and suicidal. In the circumstances, they were obliged to respond to the scene to ensure his safety and take him into custody.
- c. I am also satisfied that the police operations were conceived and conducted with due care and regard for public safety. The officers who first attended did what they could to get the Complainant's attention from outside. When their efforts to enter with a master key did not work, they decided against forcing entry judging that they did not quite have enough to establish exigent grounds to justify that course of action. That decision was a reasonable one. Though they had some notion of suicidal comments made by the Complainant recently, they had no compelling evidence that he was imminently at risk of self-harm. Thereafter, when word came that the Complainant had a rifle inside the apartment, the police acted reasonable in calling in the ESU. With the expertise and resources at their disposal, the ESU had a greater chance of safely resolving the standoff. Here, again, it appears that the ESU moved with

deliberate and reasonable speed. They too were of the view that the 'exigent circumstances' threshold had not quite been met, but moved expeditiously to obtain a *Feeney* Warrant. As soon as the warrant was issued, they forced open the door and deployed a surveillance device – a reasonable course of conduct given the risks inherent in confronting a man possibly armed with a firearm. Once the Complainant was discovered, there is no evidence of any failure to secure prompt medical attention.

- d. In the final analysis, it remains unclear whether the Complainant shot himself before or after the officers arrived on scene, or whether the Complainant could have survived his wounds had he been reached earlier. Be that as it may, as there are no reasonable grounds to believe any WPS officer transgressed the limits of care prescribed by the criminal law, there is no basis for proceeding with criminal charges in this case.

Conclusion

57. It is clear based on the evidence relied upon by the Special Investigations Unit that there were no grounds to believe that any of the WPS officer's actions were anything but reasonable and appropriate in light of the facts and circumstances they were faced with. No issues were identified in regards to the conduct of the officers who attended, nor in the policies that our members are required to adhere to. Accordingly, this file is closed.

Respectfully Submitted,

Jacqueline Khoury

Sergeant Jacqueline Khoury

Professional Standards Branch

Risk Management Unit

Windsor Police Service

Supervisor – Manager Approval:

Staff Sergeant Scott Jeffrey

Professional Standards Branch

Risk Management Unit

Windsor Police Service

Dated: 2023-11-16

Submitted to Chief's Office: November 16th, 2023

Office of the Chief of Police Approval:

Approved by:

Chief of Police Jason Bellaire (or Designate)

Windsor Police Service

150 Goyeau Street

Windsor, Ontario

N9A 6J5

Date: _____

Windsor Police Services Board Submission Due Date: November 20, 2023



Date: January 2, 2024

To: Windsor Police Services Board

From: Marilyn Robinet, Coordinator - Information & Privacy Unit

**Re: Municipal Freedom of Information and Protection of Privacy Act for November 1 – 30, 2023
Windsor & Amherstburg**

MONTHLY REPORT	
Number of requests received	83
Number of Appeals received	1
Number of Privacy Complaints received	0
Total fees received	\$703.60
COMPLIANCE RATES	
Basic Compliance Rate	80%
Extended Compliance Rate	89%

SUMMARY OF APPEALS

MA21-00219 – An individual requested access to 911 call related to an allegation pending before the courts. Access was denied under 52(2.1) of the act which states: the act does not apply to a record relating to a prosecution if all proceedings in respect of the prosecution have not been completed. Requester has appealed the decision and continues to seek access to the report.

Stage: INTAKE

MA22-00278 – A general request for access to E911 Dispatch Contract (Resolved during Mediation), fees paid by Amherstburg for Policing (Resolved during Mediation) and number of times “specialty units” were dispatched to Amherstburg.

Stage: ADJUDICATION

MA23-00108 – An individual requested access to two reports involving the individual. Partial access granted. Individual seeking access to severed portions.

Stage: ADJUDICATION

Municipal Freedom of Information and Protection of Privacy Act for November 1 – 30, 2023

MA23-00229 – Media request for record related to survey / reports provided in the search for the new Police Chief.

Stage: INTAKE

MA23-00226 – Media request for record related to notification of a named officer speeding.

Stage: INTAKE

MA23-00227 – Media request for record related to employees who have left the service (retired/resigned/long term disability).

Stage: INTAKE

MA23-00266 – Law Firm representing an individual requested access to a report involving the individual. Partial access granted. Individual's representative seeking access to severed portions (the personal information of another individual).

Stage: AJUDICATION

MA23-00347 – Media request for record related to Retired Chief Contract and Retirement package.

Stage: INTAKE

MA23-00379 – An individual requested access to the report and 911 recording related to the death of the requester's child. Partial access granted. Individual seeking access to severed portions and 911 recording.

Stage: MEDIATION

MA23-00558 – Media request for records related to a named officer.

Stage: INTAKE

MA23-00562 – Request for records involving the personal information of another individual.

Stage: **MEDIATION**

Municipal Freedom of Information and Protection of Privacy Act for November 1 – 30, 2023

MA23-00644 – Request for records involving the personal information of the requester and other parties.

Stage: **MEDIATION**

MA23-00673 – Request for records involving the personal information of the requester and other parties.

Stage: **MEDIATION**

MA23-00672 – Request for records involving the personal information of the requester and other parties.

Stage: **MEDIATION**

MA23-00683 – Request for records involving the personal information of the requester and other parties.

Stage: **MEDIATION**

MA23-00822 – Request for records involving the personal information of the requester and other parties.

Stage: **INTAKE**

Respectfully submitted,



Marilyn Robinet, Co-ordinator,

Information and Privacy Unit



Date: January 2, 2024

To: Windsor Police Services Board

From: Marilyn Robinet, Coordinator - Information & Privacy Unit

**Re: Municipal Freedom of Information and Protection of Privacy Act for December 1 –31, 2023
Windsor & Amherstburg**

MONTHLY REPORT	
Number of requests received	75
Number of Appeals received	1
Number of Privacy Complaints received	0
Total fees received	\$405.00
COMPLIANCE RATES	
Basic Compliance Rate	73%
Extended Compliance Rate	82%

SUMMARY OF APPEALS

MA21-00219 – An individual requested access to 911 call related to an allegation pending before the courts. Access was denied under 52(2.1) of the act which states: the act does not apply to a record relating to a prosecution if all proceedings in respect of the prosecution have not been completed. Requester has appealed the decision and continues to seek access to the report.

Stage: INTAKE

MA22-00278 – A general request for access to E911 Dispatch Contract (Resolved during Mediation), fees paid by Amherstburg for Policing (Resolved during Mediation) and number of times “specialty units” were dispatched to Amherstburg.

Stage: ADJUDICATION

MA23-00108 – An individual requested access to two reports involving the individual. Partial access granted. Individual seeking access to severed portions.

Stage: ADJUDICATION

Municipal Freedom of Information and Protection of Privacy Act for December 1 –31, 2023

MA23-00229 – Media request for record related to survey / reports provided in the search for the new Police Chief.

Stage: INTAKE

MA23-00226 – Media request for record related to notification of a named officer speeding.

Stage: MEDIATION

MA23-00266 – Law Firm representing an individual requested access to a report involving the individual. Partial access granted. Individual's representative seeking access to severed portions (the personal information of another individual).

Stage: AJUDICATION

MA23-00347 – Media request for record related to Retired Chief Contract and Retirement package.

Stage: INTAKE

MA23-00379 – An individual requested access to the report and 911 recording related to the death of the requester's child. Partial access granted. Individual seeking access to severed portions and 911 recording.

Stage: MEDIATION

MA23-00558 – Media request for records related to a named officer.

Stage: INTAKE

MA23-00562 – Request for records involving the personal information of another individual.

Stage: MEDIATION

MA23-00644 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

MA23-00673 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

Municipal Freedom of Information and Protection of Privacy Act for December 1 –31, 2023

MA23-00672 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

MA23-00683 – Request for records involving the personal information of the requester and other parties.

Stage: MEDIATION

MA23-00822 – Request for records involving the personal information of the requester and other parties.

Stage: INTAKE

MA23-23-00765 – Request for records and no response within 30 days.

Stage: INTAKE

Respectfully submitted,



Marilyn Robinet, Co-ordinator,
Information and Privacy Unit

MEMORANDUM TO: Ken Weatherill
Assistant Deputy Minister
Public Safety Division
Ministry of the Solicitor General

FROM: Marcelle Crouse
Associate Deputy Minister
Transportation Safety Division
Ministry of Transportation

DATE: December 29, 2023

SUBJECT: **Towing and Vehicle Storage Oversight**

This memorandum is to provide an update from the July 27th, 2023 memorandum on the implementation of the *Towing and Storage Safety and Enforcement Act* (TSSEA) and regulation amendments that impact the towing sector.

Oversight of the towing and vehicle storage sector will fully transition to provincial oversight as of January 1, 2024, replacing municipal regimes.

The TSSEA establishes a provincial oversight framework for the towing and vehicle storage sector. The Act requires tow operators, tow truck drivers, and vehicle storage operators to have a provincial certificate to operate.

The Ministry of Transportation (MTO) operationalized the TSSEA by implementing requirements in several phases:

- **January 1, 2023** (in effect):
 - New *Highway Traffic Act* (HTA) [requirements](#) that apply to other commercial motor vehicles and establish vehicle requirements for tow trucks (i.e., daily and annual inspections and use of a safety vest).
- **July 1, 2023** (in effect):
 - Introduction of three certificate types: Tow Operator, Tow Truck Driver and Vehicle Storage Operator. On July 4, 2023, the [online application portal](#) launched and industry can apply for a certificate at no cost (until July 2024).

- **January 1, 2024:**
 - Tow operators, vehicle storage operators and tow truck drivers must now comply with the TSSEA customer protection requirements and industry standards.
 - [New TSSEA requirements](#) related to rates charged for towing and vehicle storage services.
 - Tow operators and vehicle storage operators must have a certificate to operate.
 - The provincial framework under TSSEA will replace municipal regimes so operators and tow truck drivers only have to comply with the provincial regime.

- **January 15, 2024:**
 - Maximum Rate Schedule portal open to tow and vehicle storage operators, allowing operators to submit their maximum rates to the ministry.
 - Complaints portal opens for customers, law enforcement, municipal authorities, and stakeholders.

- **Late March 2024:**
 - Published maximum rates schedule launch to allow public viewing of an operator's certificate status and their maximum rates for tow and vehicle storage services.

- **April 1, 2024:**
 - All tow trucks must enter truck inspection stations (TISs) for the purposes of commercial motor vehicle inspection (additional information below).
 - Period of TSSEA education and awareness ends and full TSSEA enforcement begins on April 1, 2024.

- **July 1, 2024:**
 - Tow truck drivers must have a certificate to drive a tow truck.
 - Tow truck drivers applying for a TSSEA certificate on or after July 1st, 2024, must complete training requirements prior to receiving a certificate.
 - Certificate fees come into effect:
 - \$575 per year for tow operators
 - \$575 per year for vehicle storage operators
 - \$195 every three years for tow truck drivers

Extended Education and Awareness Period

The Ministry of Transportation recognizes that the transition to its provincially led oversight is a significant change to industry. To support the industry in adjusting to the new legislation, when possible, the ministry encourages our enforcement partners to educate the towing sector on the changes coming into effect and direct them to [Towing and Vehicle Storage Requirements](#) to learn more.

While most tow and vehicle storage operator applications have been processed and their TSSEA certificates issued, there remains a number of outstanding applications currently under review and have not been processed.

As a result, policing partners are advised that:

- Tow and vehicle storage operators who have applied for their TSSEA certificate that has not yet been issued will be able to present officers with proof of application through their application receipt (Appendix A).
- Sector specific requirements are available on Ontario.ca to better inform industry of their obligations under TSSEA.
- The ministry will be providing TSSEA education with municipal and provincial police officers who are responsible for their service's tow programs in early January 2024.
- In late January, officers with access to the Inquiry Services System (ISS) will be able to view the status of an operator or driver's TSSEA certificate.

The ministry appreciates your support in providing education when appropriate.

Tow trucks Entering Truck Inspection Stations (TISs)

Currently, by ministry policy, tow trucks are not required to enter a TIS by direction from a highway signboard with flashing lights activated unless they are operating under an oversize/overweight permit, and it is a condition of that permit to enter a truck inspection station when directed.

As of April 1, 2024, this policy exemption will be removed, and tow trucks will be required to enter a TIS as do other commercial motor vehicles when the flashing lights on a TIS signboard are activated.

The tow industry was first introduced into the Commercial Vehicle Operator's Registration (CVOR) program in January 2017. At that time, it was communicated that further requirements for tow trucks, including the requirement to enter a TIS, would be phased in over time. The ministry has been raising awareness of this upcoming change with industry stakeholders and will broadly communicate this new requirement to TSSEA certificate holders.

This change will support the ministry goal of road safety compliance and contributes to TSSEA oversight.

Short-form Wordings and Set Fines

While the ministry is encouraging officers to take an educational approach to TSSEA, short form wording and their sets fines are available, including additional *Highway Traffic Act* short form wordings and set fines that are not captured by this additional education and awareness period.

Amendments to Regulation 950 (Proceedings Commenced by Certificate of Offence) were made under the Provincial Offences Act (POA) to enable short-form wordings for tow and vehicle storage sector offences under TSSEA and the HTA.

Short-form wording and set fines will be available to police and appointed TSSEA inspectors for offences under the [Towing and Storage Safety and Enforcement Act](#).

Short form wordings and set fines for offences under HTA regulations that will be available to police and MTO Transportation Enforcement Officers (TEOs) include:

- Offences related to tow truck equipment requirements under [Regulation 587 \(Equipment\)](#)
- Restricted towing zone related offences under [Regulation 325/21 \(Pilot Project- Restricted Towing Zones\)](#).

When available, reference the [Ontario Court of Justice](#) for the complete list of short form wordings and set fines. See appendix B, attached to this email, for the consolidated list of new short form wordings and set fines.

Towing and Vehicle Storage Complaints

Customer Complaints

All towing specific provisions of the *Consumer Protection Act, 2002* will be repealed as of December 31, 2023. Jurisdiction over consumer protection provisions will fall under TSSEA starting January 1, 2024.

As provincial oversight begins January 1, 2024, the MTO can only address concerns in respect if events happen after that date.

Customers who have a concern about the towing and vehicle storage services they have received, or the conduct of a tow truck driver, tow or vehicle storage operator, may report the complaint to the MTO using the [TSSEA Complaints Portal available January 15th](#).

Questions, comments or complaints about the Tow Zone Pilot or the public's experience receiving towing services within any of the restricted towing zones, should continue to be directed to the [Tow Zone Pilot](#).

Police Services, Municipal Authority and Other Stakeholder Complaints

The ministry has designed a portal to intake and prioritize complaints, issues of non-compliance and intelligence gathered from police and municipal partners. The portal can be used to submit a complaint about a tow company, tow truck driver, or vehicle storage operator for events that occur after January 1, 2024.

Example of some of the complaints that the ministry will investigate are:

- Dangerous or unsafe driving;
- Driver behaviour (aggression, intimidation, etc.);

- Non-registered operators or drivers; and
- Customer protection (pricing, code of conduct, releasing of vehicles, etc.).

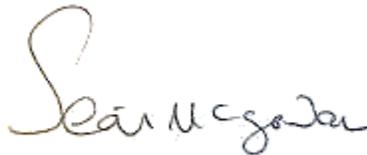
Once a complaint is received, the ministry will investigate and determine if action should be taken against the operator or driver's certificate.

Your service members may submit a complaint using the [TSSEA Complaints Portal available January 15th](#).

To learn more about Ontario's tow and vehicle storage requirements, customer rights and rates, the following reference materials are available:

- [Ontario.ca/towstoragecertificate](#)
- [Towing and Vehicle Storage Requirements](#)
- [Know Your Rights When Getting a Tow](#)

If you have any further questions, please contact Kim MacCarl, Manager, Transportation Safety Division at Kim.MacCarl@Ontario.ca.



Sean McGowan for Marcelle Crouse
Associate Deputy Minister
Transportation Safety Division

c: Barbara Duckitt, Assistant Deputy Minister, Consumer Services Operations,
Ministry of Public and Business Service Delivery

Jennifer Elliott, Director, Commercial Safety and Compliance Branch,
Transportation Safety Division

Sean McGowan, Director, Commercial Inspection and Enforcement Branch,
Transportation Safety Division

Appendix A – TSSEA Certificate Application Receipt

Ministry of Transportation
Commercial Safety & Compliance Branch
3rd Floor, 301 St. Paul Street
St. Catharines ON L2R 7R4
1 800 387-7736, 416 246-7166
towing@ontario.ca

Ministère des Transports
Direction de la sécurité et de la conformité en
matière de transport commercial
3e étage, 301 rue Saint-Paul
St. Catharines ON L2R 7R4
1 800 387-7736, 416 246-7166
towing@ontario.ca



TOW AND OR VEHICLE STORAGE OPERATOR NAME

APPLICATION
DATE

Payment Receipt/Reçu Paiement

THANK YOU FOR YOUR PAYMENT/ MERCI DE VOTRE PAIEMENT

Your payment has been received and your order has been placed in the queue for processing.
Votre paiement a été reçu et votre demande a été placée dans la file d'attente pour être traitée.

Transaction Details/Détails de l'opération

Order Number/N° de commande	1-2345678901
Product Name/Nom du produit	Tow Operator Certificate/Certificat d'exploitant de services de remorquage
Quantity/Quantité	1
Payment Total/Montant total du paiement	\$0.00 CAD

Payment Details/Détails de paiement

Payment Amount/Montant du paiement	\$0.00 CAD
Payment By/Paiement par	Cash/En espèces
Payment Mode/Mode de paiement	Online/En ligne

1-2345678901

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Investigations and Organized Crime
Enquêtes et crime organisé**

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-7500
Fax: 705 329-6317

Tél. : 705 329-7500
Télec.: 705 329-6317

File Reference:

xxx-xx

December 29, 2023

**MEMORANDUM TO: Ken Weatherill, Assistant Deputy Minister
Public Safety Division
Ministry of the Solicitor General**

**FROM: Marty Kearns, Deputy Commissioner
Investigations and Organized Crime
Ontario Provincial Police**

RE: Retirement Announcement and Temporary Assignment

I am writing to request your assistance in notifying the policing community that Superintendent Brian Griffith, Chief Firearms Office, will be retiring from the Ontario Provincial Police (OPP) after 31 years of serving with great dedication and pride. His last day of work will be December 31, 2023.

A temporary assignment has been created to fill the vacant position. Inspector Marcel Beaudin, Indigenous Policing Bureau (IPB) will commence this temporary appointment as Acting Superintendent, Chief Firearms Office, effective January 1, 2024, through to March 31, 2024.

Please join me in thanking Superintendent Griffith for his support, professionalism, and dedication, and in wishing him the very best in his retirement.

A handwritten signature in black ink, appearing to read "M. Kearns", is positioned above the typed name of the sender.

Marty Kearns, Deputy Commissioner
Investigations and Organized Crime
Ontario Provincial Police

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Chief Firearms Office Update - Retirement
Announcement and Temporary Assignment

DATE OF ISSUE:	December 29, 2023
CLASSIFICATION:	General Information
RETENTION:	March 31, 2024
INDEX NO.:	23-0087
PRIORITY:	Normal

At the request of the Ontario Provincial Police, I am sharing a communication to inform you that Inspector Marcel Beaudin, Indigenous Policing Bureau (IPB), Ontario Provincial Police, will begin a new temporary appointment as Acting Superintendent, Chief Firearms Office, effective January 1, 2024, through to March 31, 2024.

For further information, please review the attached memo from Deputy Commissioner Marty Kearns.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Update on the Phased Implementation of the *Towing and Storage Safety and Enforcement Act***

DATE OF ISSUE:	December 29, 2023
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	23-0088
PRIORITY:	Normal

At the request of the Ministry of Transportation, I am sharing an update to All Chiefs Memorandum 23-0059, distributed on July 31, 2023, to provide an update on the phased implementation of the *Towing and Storage Safety and Enforcement Act* (TSSEA) that impacts the towing and vehicle storage sectors.

For further information on these changes, including legislative and regulatory amendments, the application process and certificate fees, and public complaints, please review the attached memo from Marcelle Crouse, Associate Deputy Minister, Transportation Safety Division, Ministry of Transportation.

If you have any further questions, please contact Kim MacCarl, Manager, Transportation Safety Division, at Kim.MacCarl@Ontario.ca.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

**Ministry of the
Attorney General**

Office of the
Assistant Deputy Attorney General
Law Division

McMurtry-Scott Building
720 Bay Street
6th Floor
Toronto ON M7A 2S9

Tel: 416-326-2615
Fax: 416-326-2063

**Ministère du
Procureur général**

Cabinet du
Sous-procureur général adjoint Criminal
Division du droit criminel

Édifice McMurtry-Scott
720, rue Bay
6^e étage
Toronto ON M7A 2S9

Tél.: 416-326-2615
Télééc.: 416-326-2063



CLD MEMORANDUM RESPECTING ALL CHIEFS' MEMO

TO: Ken Weatherill
Assistant Deputy Minister
Public Safety Division
Ministry of the Solicitor General

FROM: Randy Schwartz
Assistant Deputy Attorney General
Criminal Law Division
Ministry of the Attorney General

DATE: November 27, 2023

SUBJECT: **All Chiefs Memo: Dealing with Seized Property Not
Disposed of at the Conclusion of Criminal Proceedings**

This memorandum addresses how police should proceed in order to dispose of property that was seized in relation to charges that have been withdrawn or stayed. I am writing to request your assistance to notify the policing community through an All Chiefs Memo.

Background

In response to Covid-19 recovery directives, numerous cases were resolved by withdrawing or staying charges. In many of those cases, property was seized during the investigation and was detained pursuant to s. 490 of the *Criminal Code*. In some instances, the disposition of that seized property was not addressed at the conclusion of criminal proceedings and police are still in possession of the seized property. Charges

having been withdrawn some time ago, the prosecutor is not necessarily aware that there is still property to be disposed of pursuant to s. 490.

All property detained under s. 490 of the Code requires a disposition order

The “report to justice” scheme in sections 489.1 and 490 of the *Criminal Code* governs the state’s obligations with respect to the detention and disposition of seized property in the criminal context. Generally, a court order is required to detain a seized item, and another court order is required to dispose of it – either by returning it to the owner or forfeiting it to the Crown – once it is no longer needed. It is the prosecutor’s responsibility to obtain a disposition order at the conclusion of proceedings.

In some cases where charges were withdrawn pursuant to the Covid-19 recovery directives, the disposition of seized property was not addressed when criminal proceedings were concluded. The prosecutor may not be aware that there is still property that must be disposed of. Police are asked to identify for the prosecutor any property that was detained under 490 and that still needs a disposition order so that the proper application can be brought. When dealing with such property, police should proceed as follows:

1. Confirm that a report to justice / detention order under section 490 of the *Criminal Code* was made in relation to the seized property.
2. If there is *no* report to justice / detention order made in relation to the seized property, the property is not governed by section 490 and police should follow their standard operating procedures to dispose of the property.
3. If a report to justice / detention order *was* made in relation to the seized property, provide a copy of the report to justice / detention order to the relevant local Crown’s office with a request that the prosecutor obtain a disposition order under s. 490. To facilitate these applications, it is helpful to provide details about (1) the nature of the property, (2) particulars of the charges, and (3) the owner or person lawfully entitled to possession of the property, if any. It is important to note that a disposition order can be made even if the lawful owner of the property cannot be located at the time of the application.

There are three disposition orders available under 490(9). The orders, described below, apply to situations where the seized property is **detained under section 490**, there is **no finding of guilt**, and the **criminal proceedings have concluded**.

All disposition options described below require a Crown application seeking an order under section 490(9).

RETURN to person from whom the seized property was seized – 490(9)(c):

Where the judge or justice^[1] is satisfied that:

- ***The periods of detention ordered under sections 490(1) to (3) have expired^[2] and proceedings have not been instituted in which the thing detained may be required, and***
- ***Possession of it by the person from whom it was seized is lawful***

the judge or justice shall order it to be returned to that person.

Given that the Crown seeks to return the property to the person from whom it was seized, this should be a relatively simple *pro forma* application.

The fact that a person from whom property was seized cannot be located is no reason not to seek return of the property where the preconditions for return are satisfied. Once the property is ordered returned, the police property bureau will follow its protocols in dealing with unretrieved property.

See Appendix A: 490(9)(c) Return Affidavit Template

RETURN to lawful owner or person lawfully entitled to possession – 490(9)(d):

Where the judge or justice is satisfied that:

- ***The periods of detention ordered under sections 490(1) to (3) have expired and proceedings have not been instituted in which the thing detained may be required, and***
- ***Possession of it by the person from whom it was seized is unlawful, and***
- ***The lawful owner or person who is lawfully entitled to its possession is known***

the judge or justice shall order it to be returned to the lawful owner or to the person who is lawfully entitled to its possession.

In some cases, where property was seized while in possession of a person, the lawful owner or person lawfully entitled to possession of the property may be a complainant (e.g., where seized property was stolen) or other third party claiming to be the lawful owner or person lawfully entitled to possession of the seized property.

In such cases, the Crown must prove unlawful possession beyond a reasonable doubt, and lawful ownership or entitlement to possession on a balance of probabilities.

^[1] The application is brought before a judge of the Superior Court of Justice where a judge ordered the detention of the property under section 490(3), or a justice in any other case.

^[2] In most cases, property is ordered detained “until the completion of proceedings.”

See Appendix B: 490(9)(d) Return Affidavit Template

FORFEIT to His Majesty the King in right of Ontario – 490(9):

Where the judge or justice is satisfied that:

- *The periods of detention ordered under sections 490(1) to (3) have expired and proceedings have not been instituted in which the thing detained may be required, and*
- *Possession of it by the person from whom it was seized is unlawful, or it was seized when it was not in the possession of any person, and*
- *The lawful owner or person who is lawfully entitled to its possession is not known*

The judge or justice shall order it to be forfeited to His Majesty the King in right of Ontario.

The Crown must prove unlawful possession beyond a reasonable doubt and bears the onus beyond a reasonable doubt throughout the forfeiture hearing.

See Appendix C: 490(9) Forfeiture Affidavit Template

I trust this information will assist you. For any questions, please contact your local Crown Attorney's office.

Sincerely,



Randy Schwartz
Assistant Deputy Attorney General
Criminal Law Division
Ministry of the Attorney General

Ontario Court of Justice

Last Updated: January 1, 2024

Schedule 48

Regulation 587 of Revised Regulations of Ontario, 1990 under the *Highway Traffic Act*

Item	Offence	Section	Set Fine
30.	Drive tow truck - fail to comply with lamp requirements	clause 21 (2) (a)	\$250.00
31.	Cause or permit operation of tow truck - fail to comply with lamp requirements	clause 21 (2) (a)	\$250.00
32.	Drive tow truck without required flares, lamps or lanterns	clause 21 (2) (b)	\$250.00
33.	Cause or permit operation of tow truck without required flares, lamps or lanterns	clause 21 (2) (b)	\$250.00
34.	Drive tow truck - fail to take adequate visibility measures	clause 21 (2) (c)	\$250.00
35.	Cause or permit operation of tow truck - fail to take adequate visibility measures	clause 21 (2) (c)	\$250.00
36.	Drive tow truck- fail to wear required apparel	clause 21 (2) (d)	\$250.00
37.	Cause or permit operation of tow truck - fail to wear required apparel	clause 21 (2) (d)	\$250.00
38.	Drive tow truck- equipment, components or devices not in good working order	subclause 21 (2) (e) (i)	\$250.00
39.	Cause or permit operation of tow truck - equipment, components or devices not in good working order	subclause 21 (2) (e) (i)	\$250.00
40.	Drive tow truck - load on elevating part exceeds working load limit or weight rating	subclause 21 (2) (e) (ii)	\$250.00
41.	Cause or permit operation of tow truck - load on elevating part exceeds working load limit or weight rating	subclause 21 (2) (e) (ii)	\$250.00
42.	Drive tow truck - chain or strap not compliant	subclause 21 (2) (e) (iii)	\$250.00
43.	Cause or permit operation of tow truck - chain or strap not compliant	subclause 21 (2) (e) (iii)	\$250.00
44.	Drive tow truck - towed motor vehicle not secured as required	subclause 21 (2) (e) (iv)	\$250.00

45.	Cause or permit operation of tow truck - towed motor vehicle not secured as required	subclause 21 (2) (e) (iv)	\$250.00
46.	Cause or permit operation of tow truck - driver's assistant fails to wear required apparel	subsection 21 (3)	\$250.00

Schedule 52.1.2

Ontario Regulation 325/21 under the *Highway Traffic Act*

Item	Offence	Section	Set Fine
1.	Provide towing services in a restricted towing zone not in accordance with regulation	subsection 3 (1)	\$250.00
2.	Offer to provide towing services in a restricted towing zone not in accordance with regulation	subsection 3 (1)	\$250.00
3.	Provide towing services not specified in a restricted towing zone	subsection 3 (2)	\$250.00
4.	Unauthorized towing services provider - provide towing services in a restricted towing zone	subsection 3 (3)	\$500.00
5.	Unauthorized towing services provider - offer to provide towing services in a restricted towing zone	subsection 3 (3)	\$500.00
6.	Towing services provider - tow truck not marked as required	subsection 5 (1)	\$250.00
7.	Drive or operate tow truck displaying specified information in a restricted towing zone when not providing towing services for that provider	subsection 5 (2)	\$500.00
8.	Fail to carry and surrender authorization on demand in a restricted towing zone	subsection 6 (1)	\$250.00
9.	Fail to provide information in a restricted towing zone to person as required	subsection 6 (2)	\$250.00

Schedule 84

Towing and Storage Safety and Enforcement Act, 2021

Item	Offence	Section	Set Fine
1.	Hold more than one tow certificate	clause 5 (4) (a)	\$350.00
2.	Hold more than one tow driver certificate	clause 5 (4) (b)	\$300.00
3.	Hold more than one vehicle storage certificate	clause 5 (4) (c)	\$350.00
4.	Fail to comply with certificate conditions	subsection 6 (4)	\$350.00
5.	Fail to respond promptly to inquiry from Director about eligibility	section 10	\$300.00
6.	Tow operator- fail to comply with prescribed requirements and standards	clause 11 (1) (a)	\$350.00
7.	Tow operator - fail to ensure workers comply with Act and regulations	clause 11 (1) (b)	\$350.00
8.	Tow operator- fail to ensure truck meets prescribed requirements	subsection 11 (3)	\$350.00
9.	Tow truck driver-fail to comply with prescribed requirements and standards	section 12	\$300.00
10.	Fail to surrender required documents or information	section 13	\$300.00
11.	Vehicle storage operator - fail to comply with prescribed requirements and standards	clause 15 (1) (a)	\$350.00
12.	Vehicle storage operator - fail to ensure workers comply with Act and regulations	clause 15 (1) (b)	\$350.00
13.	Vehicle storage operator - fail to ensure yard facility meets prescribed requirements	subsection 15 (2)	\$350.00
14.	Tow operator- provide or offer services without required insurance	subsection 16 (1)	\$700.00
15.	Vehicle storage operator - provide or offer services without required insurance	subsection 16 (2)	\$700.00
16.	Tow truck driver- engage in prohibited practice	section 17	\$300.00
17.	Tow operator- engage in prohibited practice	section 17	\$350.00
18.	Vehicle storage operator - engage in prohibited practice	section 17	\$350.00
19.	Fail to keep records as required or surrender them on demand	subsection 18 (1)	\$350.00

20.	Fail to submit reports to Director as required	subsection 18 (2)	\$350.00
21.	Tow operator-fail to provide information or documents about collision or incident involving tow truck	subsection 18 (3)	\$350.00
22.	Tow operator-fail to meet prescribed requirements and standards for services	section 19	\$350.00
23.	Tow truck driver-fail to meet prescribed requirements and standards for services	section 19	\$300.00
24.	Vehicle storage operator - fail to meet prescribed requirements and standards for services	section 19	\$350.00
25.	Tow truck driver - provide or attempt to provide services without consent	clause 20 (1) (a)	\$300.00
26.	Tow truck driver- charge or demand payment without consent	clause 20 (1) (b)	\$300.00
27.	Tow operator- charge or demand payment without consent	clause 20 (1) (b)	\$350.00
28.	Tow truck driver - fail to document consent	subsection 20 (3)	\$300.00
29.	Tow truck driver - fail to provide copy of consent	subsection 20 (3)	\$300.00
30.	Tow operator-fail to document consent	subsection 20 (3)	\$350.00
31.	Tow operator - fail to provide copy of consent	subsection 20 (3)	\$350.00
32.	Alter documented towing consent	subsection 20 (4)	\$500.00
33.	Tow truck driver - interfere with prior consent given to another tow truck driver	subsection 20 (5)	\$300.00
34.	Tow truck driver- fail to provide required information to vehicle storage operator	subsection 21 (2)	\$300.00
35.	Vehicle storage operator - fail to maintain record of vehicles towed and removed	subsection 22 (1)	\$350.00
36.	Vehicle storage operator - fail to notify of vehicle location	clause 22 (2) (a)	\$350.00
37.	Vehicle storage operator - fail to provide required information	clause 22 (2) (b)	\$350.00
38.	Vehicle storage operator - fail to obtain consent	subsection 23 (1)	\$350.00

39.	Vehicle storage operator - fail to document consent	clause 23 (4) (a)	\$350.00
40.	Vehicle storage operator - fail to provide copy of consent	clause 23 (4) (b)	\$350.00
41.	Alter documented vehicle storage consent	subsection 23 (5)	\$500.00
42.	Tow truck driver - fail to permit reasonable access	subsection 24 (1)	\$300.00
43.	Vehicle storage operator - fail to permit reasonable access	subsection 24 (2)	\$350.00
44.	Tow truck driver- fail to comply with prescribed access requirements	subsection 24 (4)	\$300.00
45.	Vehicle storage operator - fail to comply with prescribed access requirements	subsection 24 (4)	\$350.00
46.	Tow truck driver - allow prohibited person to be a passenger	section 25	\$300.00
47.	Tow operator- charge or demand payment for services without first providing invoice	subsection 27 (1)	\$350.00
48.	Tow truck driver- charge or demand payment for services without first providing invoice	subsection 27 (1)	\$300.00
49.	Vehicle storage operator - charge or demand payment for services without first providing invoice	subsection 27 (2)	\$350.00
50.	Tow operator- fail to comply with Director's notice re charges	subsection 28 (8)	\$500.00
51.	Vehicle storage operator - fail to comply with Director's notice re charges	subsection 28 (8)	\$500.00
52.	Give, receive or offer inducements in relation to towing services	subsection 29 (1)	\$500.00
53.	Give, receive or offer inducements in relation to vehicle storage services	subsection 29 (1)	\$500.00
54.	Give, receive or offer inducements in respect of motor vehicle repair, appraisal or wrecking	clause 29 (2) (a)	\$500.00
55.	Give, receive or offer inducements in respect of a referral for services	clause 29 (2) (b)	\$500.00
56.	Prohibited referral	subsection 30 (1)	\$500.00
57.	Tow truck driver - fail to disclose interest	subsection 31 (1)	\$500.00

58.	Tow operator- fail to disclose interest	subsection 31 (1)	\$500.00
59.	Vehicle storage operator - fail to disclose interest	subsection 31 (1)	\$500.00
60.	Tow truck driver- charge or demand payment for services before disclosing interest	subsection 31 (2)	\$500.00
61.	Tow operator - charge or demand payment for services before disclosing interest	subsection 31 (2)	\$500.00
62.	Vehicle storage operator - charge or demand payment for services before disclosing interest	subsection 31 (2)	\$500.00
63.	Fail to provide information to person as required	subsection 35 (1)	\$350.00
64.	Tow truck driver - fail to post or display information as required	subsection 35 (2)	\$300.00
65.	Tow operator- fail to post or display information as required	subsection 35 (2)	\$350.00
66.	Vehicle storage operator - fail to post or display information as required	subsection 35 (2)	\$350.00
67.	Fail to comply with prescribed requirements and standards re representations	subsection 36 (1)	\$350.00
68.	Misleading, inaccurate or false representation	subsection 36 (2)	\$350.00
69.	Fail to provide Director with information regarding complaint	subsection 37 (3)	\$300.00
70.	Provide or offer towing services within 200 metres of collision, apparent collision or collision vehicle	subsection 38 (1)	\$500.00
71.	Park or stop a tow truck within 200 metres of collision, apparent collision or collision vehicle	subsection 38 (1)	\$500.00
72.	Tow truck driver-fail to comply with reasonable direction	subsection 39 (1)	\$500.00
73.	Tow truck driver-fail to comply with direction to leave or stay away from scene of collision	subsection 39 (2)	\$500.00
74.	Fail to assist with inspector's examination of tow truck	subsection 54 (3)	\$350.00
75.	Fail to produce document, record or thing to inspector	subsection 54 (10)	\$350.00

76.	Fail to provide inspector with assistance to interpret document or record	subsection 54 (10)	\$350.00
77.	Fail to cooperate with inspector conducting an inspection	subsection 54 (13)	\$350.00
78.	Hinder, obstruct or interfere with inspector conducting an inspection	subsection 54 (14)	\$500.00

Schedule 84.1

Ontario Regulation 162/23

under the *Towing and Storage Safety and Enforcement Act, 2021*

Item	Offence	Section	Set Fine
1.	Fail to submit an updated maximum rate schedule	subsection 3 (3)	\$350.00
2.	Tow operator- charge for service time increased by tow truck defect or operator or driver inefficiency	paragraph 1 of section 6	\$350.00
3.	Tow operator - charge for unnecessary services	paragraph 2 of section 6	\$350.00
4.	Vehicle storage operator - charge for access to or release of vehicle when yard facility is open for business	subsection 7 (4)	\$350.00
5.	Vehicle storage operator - charge for preparing or cleaning storage space	paragraph 1 of subsection 7 (5)	\$350.00
6.	Vehicle storage operator - charge for moving a motor vehicle not requested to be moved	paragraph 2 of subsection 7 (5)	\$350.00
7.	Vehicle storage operator - charge for administrative services	paragraph 3 of subsection 7 (5)	\$350.00
8.	Fail to accept prescribed payment method	subsection 10 (1)	\$350.00
9.	Pressure person to use one payment method over another	subsection 10 (2)	\$350.00

Schedule 84.2

Ontario Regulation 167/23

under the *Towing and Storage Safety and Enforcement Act, 2021*

Item	Offence	Section	Set Fine
1.	Tow operator-fail to ensure copy of certificate is in tow truck	clause 12 (1) (a)	\$350.00
2.	Tow operator-fail to ensure name and certificate number displayed on tow truck as required	clause 12 (1) (b)	\$350.00
3.	Tow operator - fail to include required information on website or social media	subsection 12 (3)	\$350.00
4.	Tow certificate holder- fail to keep records in relation to business	subsection 13 (1)	\$350.00
5.	Tow certificate holder- fail to keep required records for each towing service	subsection 13 (2)	\$350.00
6.	Tow certificate holder- fail to make record as soon as practicable	subsection 13 (4)	\$350.00
7.	Tow certificate holder - fail to keep required records for at least two years	subsection 13 (5)	\$350.00
8.	Tow certificate holder- fail to keep records at business address	subsection 13 (6)	\$350.00
9.	Tow certificate holder - fail to ensure required information on stationary and documents	subsection 13 (7)	\$350.00
10.	Tow operator - fail to notify Director of name change within 15 days	clause 14 (1) (a)	\$350.00
11.	Tow operator - fail to notify Director of address or email change within 15 days	clause 14 (1) (b)	\$350.00
12.	Tow operator - fail to notify Director of change of officer or director within 15 days	clause 14 (1) (c)	\$350.00
13.	Tow operator - fail to notify Director of change of business relationships within 15 days	clause 14 (1) (d)	\$350.00
14.	Tow operator - fail to confirm or update information on Director's request	subsection 14 (2)	\$350.00

15.	Tow certificate holder- fail to provide records or documents to Director after cancellation	subsection 14 (3)	\$350.00
16.	Tow operator - fail to notify Director before ceasing to do business	subsection 14 (4)	\$350.00
17.	Tow truck driver - fail to keep complete run sheet	subsection 19 (1)	\$300.00
18.	Tow truck driver - fail to give documents to tow operator as required	subsection 19 (2)	\$300.00
19.	Tow truck driver - fail to notify Director of change of name, address or email within 15 days	clause 20 (1) (a)	\$300.00
20.	Tow truck driver - fail to notify Director of change of business relationships within 15 days	clause 20 (1) (b)	\$300.00
21.	Tow truck driver - fail to confirm or update information on Director's request	subsection 20 (2)	\$300.00
22.	Tow truck driver - fail to present certificate on request of person requesting or receiving services	subsection 21 (2)	\$300.00
23.	Tow truck driver- fail to tow using most direct route	subsection 21 (3)	\$300.00
24.	Tow truck driver - fail to tow in the most efficient manner	subsection 21 (3)	\$300.00
25.	Tow truck driver- fail to inform person of changed towing location	subsection 21 (4)	\$300.00
26.	Tow operator - fail to inform person of changed towing location	subsection 21 (4)	\$350.00
27.	Tow truck driver - fail to inform person of reasons for changing towing location	subsection 21 (4)	\$300.00
28.	Tow operator- fail to inform person of reasons for changing towing location	subsection 21 (4)	\$350.00
29.	Tow truck driver - tow to repair business without consent	subsection 21 (5)	\$300.00
30.	Tow truck driver-tow vehicle with person inside	subsection 21 (7)	\$300.00
31.	Tow truck driver - fail to provide vehicle storage operator with information	subsection 21 (8)	\$300.00
32.	Tow truck operator - fail to provide vehicle storage operator with information	subsection 21 (8)	\$350.00
33.	Tow truck driver- fail to take required photographs	subsection 22 (1)	\$300.00

34.	Tow truck driver- fail to record date and time of photographs on run sheet	subsection 22 (2)	\$300.00
35.	Alter photographs	subsection 22 (3)	\$300.00
36.	Tow truck driver - fail to provide photographs to Director upon request	subsection 22 (4)	\$300.00
37.	Vehicle storage operator - fail to maintain email address and telephone number for use when business not open	subsection 27 (1)	\$350.00
38.	Vehicle storage operator - fail to post required information outside yard facility	subsection 27 (2)	\$350.00
39.	Vehicle storage operator - fail to make reasonable efforts to release vehicle upon request	subsection 27 (3)	\$500.00
40.	Vehicle storage operator - require a person other than attending person to access or retrieve vehicle	subsection 27 (4)	\$350.00
41.	Vehicle storage operator - fail to inform owner or operator of vehicle location and retrieval information	subsection 27 (5)	\$350.00
42.	Vehicle storage operator - permit human habitation in stored vehicle	subsection 27 (6)	\$350.00
43.	Vehicle storage operator- fail to post required information on website or social media	subsection 28 (2)	\$350.00
44.	Vehicle storage operator - fail to keep records in relation to business	subsection 29 (1)	\$350.00
45.	Vehicle storage operator - fail to make required record for each motor vehicle stored as soon as practicable	subsection 29 (2)	\$350.00
46.	Vehicle storage operator - Fail to keep required records for at least two years	subsection 29 (4)	\$350.00
47.	Vehicle storage operator- Fail to keep records at business address	subsection 29 (5)	\$350.00
48.	Vehicle storage certificate holder - fail to ensure required information on stationary and documents	subsection 29 (6)	\$350.00
49.	Vehicle storage operator - fail to notify Director of name change within 15 days	clause 30 (1) (a)	\$350.00

50.	Vehicle storage operator - fail to notify Director of address or email change within 15 days	clause 30 (1) (b)	\$350.00
51.	Vehicle storage operator - fail to notify Director of change of officer or director within 15 days	clause 30 (1) (c)	\$350.00
52.	Vehicle storage operator - fail to notify Director of change of business relationships within 15 days	clause 30 (1) (d)	\$350.00
53.	Vehicle storage operator - fail to confirm or update information on Director's request	subsection 30 (2)	\$350.00
54.	Vehicle storage operator - fail to inform Director within 15 days of commencing use of vehicle storage premises	subsection 30 (3)	\$350.00
55.	Vehicle storage certificate holder - fail to provide records or documents to Director after cancellation	subsection 30 (4)	\$350.00
56.	Vehicle storage operator - fail to notify Director before ceasing to do business	subsection 30 (5)	\$350.00
57.	Vehicle storage operator - fail to make arrangements for stored vehicles after cancellation or suspension	subsection 30 (6)	\$350.00
58.	Tow truck driver - fail to inform police of particulars and location of vehicle	subsection 32 (2)	\$300.00
59.	Tow operator-fail to inform police of particulars and location of vehicle	subsection 32 (2)	\$350.00
60.	Fail to provide Schedule 2 wording before asking for consent for towing services	subsection 33 (3)	\$300.00
61.	Fail to provide maximum rate schedule when consent is requested	section 34	\$300.00
62.	Request payment before providing services	clause 35 (3) (a)	\$300.00
63.	Fail to provide a receipt to payor at time of payment	subsection 35 (4)	\$300.00

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **In-force date of the *Community Safety and Policing Act, 2019***

DATE OF ISSUE:	December 18, 2023
CLASSIFICATION:	General Information
RETENTION:	April 1, 2024
INDEX NO.:	23-0085
PRIORITY:	Normal

On behalf of the Ministry of the Solicitor General, I would like to thank all our policing partners for your support throughout the regulatory development process. We are greatly appreciative of the in-depth feedback that was provided on the regulations.

As a result of this collective effort, the regulations that are required to bring the *Community Safety and Policing Act* (CSPA) into force have been approved by Cabinet and filed. They can now be accessed publicly online through e-Laws page – linked [here](#).

I am writing to you today to inform you that **April 1, 2024**, has been proclaimed as the official date on which the *Community Safety and Policing Act, 2019* will come **into force**.

All police services are expected to be ready to comply with the Act and its regulations starting on the in-force date. To prepare for these changes, policing partners are strongly encouraged to familiarize themselves with the requirements under the CSPA and its regulations and make any necessary operational and process changes.

The upcoming 2024 [CSPA Training Summit](#), organized by the Ontario Association of Chiefs of Police, Police Association of Ontario, the Ontario Association of Police Services Boards and the Ontario Senior Officers Police Association, will serve as a forum to provide a shared understanding of the Act and its regulations. It will also

provide an opportunity for the ministry to support the policing sector toward operational readiness and help clarify any outstanding questions.

The Inspectorate of Policing will also act as an important resource to support the policing sector leading up to CSPA in-force. To this end, the Inspectorate's Police Services Advisors will continue to work directly with police services, chiefs of police, and police services boards to provide liaison and advisory services toward readiness to transition to the new CSPA framework. This includes current efforts to pilot an updated inspection process, establishing a robust data collection approach, and assisting policing partners to navigate any issues that surface during implementation. The Inspectorate of Policing will continue to engage with other stakeholders including police associations.

As we work together towards CSPA in-force, the ministry will seek to provide you with timely information to inform local operational planning and implementation.

Please do not hesitate to reach out to your respective Police Service Advisor with questions pertaining to the CSPA or to learn more about the Inspectorate's work.

Thank you, as always, for your continued support on efforts to advance the modernization and continuous improvement of police services in Ontario.

Sincerely,

K. Weatherill

Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson, Chief of Staff
Ministry of the Solicitor General

Ryan Teschner
Inspector General of Policing
Inspectorate of Policing

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Criminal Intelligence Service Ontario
Provincial Coordinator – The Office of Illicit Drug
Intelligence Secondment Opportunity**

DATE OF ISSUE:	December 8, 2023
CLASSIFICATION:	General Information
RETENTION:	January 3, 2024
INDEX NO.:	23-0082
PRIORITY:	Normal

Criminal Intelligence Service Ontario (CISO) is a partnership between the Ontario government and the law enforcement community. It brings together police services and provincial and federal government agencies to identify and combat organized crime across the province.

With a surge in opioid overdoses and an increase in public violence, both largely driven by drug trafficking gangs, Ontario is committed to providing strategic intelligence and deconfliction services to local law enforcement agencies.

The Office of Illicit Drug Intelligence is a leader in providing subject matter expertise in a variety of ways including but not limited to the following areas:

- Packaging/Stamps
- Emerging trends
- Enforcement Strategies
- Training

CISO's Office of Illicit Drug Intelligence is seeking an experienced Detective/Sergeant with extensive applied knowledge in police and law enforcement for the position of **Provincial Coordinator**. The Provincial Coordinator will facilitate the collection, collation, analysis and disseminate drug intelligence with the intent to provide linkages to similar seizures provincially, nationally, and internationally.

For further information, please review the attached job specification.

Qualified candidates interested in this secondment opportunity are invited to submit a resume and letter of interest to David Correa, Deputy Director, Criminal Intelligence Service Ontario at David.Correa@Ontariocisca by 1600 hours, **January 3, 2024**.

Applicants selected to proceed further in the selection process must secure prior approval from their respective Chief of Police.

Sincerely,

K. Weatherill

Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

Template Affidavit for 490(9) Forfeiture Application
READ CAREFULLY AND ADJUST AS NECESSARY

^ONTARIO/SUPERIOR^ COURT OF JUSTICE
(**^ Region**)

IN THE MATTER OF an application by the Attorney General for Ontario for an order forfeiting seized property pursuant to 490(9) of the *Criminal Code*.

AFFIDAVIT OF ^OFFICER NAME^

I, **^Officer Name^**, a peace officer and member of the **^police service^**, **MAKE OATH AND SAY AS FOLLOWS:**

1. I make this affidavit in support of an application by the Attorney General for Ontario for a forfeiture order pursuant to section 490(9) of the *Criminal Code* in respect of the following property:
 - a. **^List the property (or reference an Exhibit List)^** “the property”
2. On **^date^**, the property was seized by police from **^name of person from whom property was seized, pursuant to ^seizure authority^**.
3. The property was detained by detention order of this court made pursuant to section 490(1) of the *Criminal Code* on **^date^**. **[include reference to further detention under 490(2) or (3) if applicable]** The period of detention set out in the order is **^date/completion of proceedings^**. The detention order(s) is/are attached as **Exhibit A** to my affidavit.
4. On **^date^**, **^accused name^**, was charged with **^offences^**. On **^date^**, charges were **withdrawn/charges were stayed/an acquittal was entered/a conviction was entered**. Upon

the conclusion of proceedings an order disposing of the seized property was not sought or obtained. Attached as **Exhibit B** is the sworn Information in the matter of **R. v. ^accused name^**. **OR** No charges were laid in relation to the seized property.

5. The period of detention ordered has expired, and there is no proceeding instituted in which the property may be required. **OR** The period of detention ordered has not expired, but the property is not required for any purpose mentioned in sections 490(1) or (4) of the *Criminal Code*.
6. I believe that possession of the property by ^name of person from whom property was seized^ was unlawful. [set out grounds for unlawful possession] / **OR** – When the property was seized it was not in the possession of any person. [set out grounds for this belief]
7. The lawful owner or person lawfully entitled to possession of the property is not known. [set out grounds for this belief.]

SWORN/AFFIRMED BEFORE ME)
at ^city/town/region^)
in the Province of Ontario)
on ^date^)

A Commissioner, etc.

^Officer Name^

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Submission of 2023 Use of Force Reports

DATE OF ISSUE:	December 19, 2023
CLASSIFICATION:	For Action
RETENTION:	February 29, 2024
INDEX NO.:	23-0086
PRIORITY:	Normal

As you will recall, the Ministry of the Solicitor General began collecting use of force reports from police services on January 1, 2020. This was communicated through All Chiefs Memo 19-086 (November 28, 2019).

The Solicitor General is exercising his authority through subsection 14.8 (8) of R.R.O. 1990, Reg. 926 - Equipment and Use of Force, made under the *Police Services Act*, to require the submission of information from all 2023 use of force reports to the ministry by **February 29, 2024**. As such, please ensure all reports relating to force incidents occurring in 2023 are submitted to the ministry before this date.

Please ensure that the ministry has the names and contact information for your service's training analyst (service member who is responsible for reviewing, finalizing, and submitting use of force reports to the ministry). Updates can be provided by e-mail to Lisa Sabourin, Senior Policy Advisor (Lisa.Sabourin@ontario.ca). The ministry will follow up with training analysts to ascertain and resolve any issues related to submitting 2023 use of force reports to the ministry before February 29, 2024.

As a reminder, all reports must be submitted to the ministry using one of the ministry-approved transmission options, either through the submission process embedded within the PDF use of force reports or using the Justice Data Exchange (JDX) interface for those police services who are using their own custom applications. This is necessary to ensure data integrity and to allow the ministry to provide accurate public reporting on use of force.

If you have any questions regarding the report submission process, please contact Jeanette Gorzkowski, Senior Manager of the Analytics Unit, by phone at (437) 928-7427, or by email at Jeanette.Gorzkowski@ontario.ca.

Thank you for your assistance and continued support.

Sincerely,

K. Weatherill

Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson, Chief of Staff
Ministry of the Solicitor General

Christopher Johns
Assistant Deputy Minister
Data Insights and Strategic Initiatives Division

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Update on Police Record Check Process for Private
Security and Investigative Services

DATE OF ISSUE:	December 15, 2023
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	23-0084
PRIORITY:	Normal

The Ministry of the Solicitor General regulates Ontario's private security and investigative services industry through the *Private Security and Investigative Services Act, 2005* (PSISA). The PSISA sets the legislative requirements to which all licensed security guards, private investigators, agencies, and registered employers that directly employ in-house security staff must adhere.

Please note that effective February 18, 2024, the ministry's Private Security and Investigative Services Branch (PSISB) will require all new and renewing individual and agency applicants for private security and investigative services licences to obtain and submit their own police record check. The level of police record check required is a Criminal Record and Judicial Matters Check. Only PDF's that are issued digitally by the provider will be accepted for online applications and only original physical copies will be accepted for mail-in applications.

In addition to police services, applicants may also obtain a police record check from a business that is authorized to provide police record checks. As a result of this new application requirement, it is expected that police services will experience a higher volume of individuals requesting a police record check.

Any questions regarding police record checks for private security and investigative services application purposes can be directed to the Private Security and Investigative Services Branch by email at PSISB.Compliance@ontario.ca or by phone at 1-877-459-7070 (monitored Monday to Friday, 8:00 a.m. to 5:00 p.m.).

If the matter requires immediate attention, please contact:

Catherine McLinden
Director/Registrar
Private Security and Investigative Services Branch
Catherine.McLinden@ontario.ca

Ruminder Rai
Deputy Registrar
Private Security and Investigative Services Branch
Ruminder.Rai@ontario.ca

Thank you in advance for reviewing and distributing these resources to the appropriate personnel.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

APPENDIX 'A' - CRIMINAL INTELLIGENCE SERVICE ONTARIO
Field Operations
The Office of Illicit Drug Intelligence

POSITION TITLE: Provincial Coordinator
RANK: Detective/Sergeant
LOCATION: Criminal Intelligence Service Ontario – Provincial Bureau

PURPOSE:

To work cooperatively with police services, and other relevant stakeholders, in facilitating the provincial collection, collation, analysis and dissemination of Drug Intelligence, specifically related to significant seizures of drugs, including images of packaging, stamps and other identifiers with the intent to provide linkages to similar seizures provincially, nationally and internationally.

DUTIES AND RELATED TASKS:

Reporting to the Deputy Director – Field Operations, the position will be responsible for:

- Building positive working relationships and maintaining frequent contact with relevant stakeholders involved in drug enforcement, US agencies involved in drug enforcement and other stakeholders involved in the administration of justice related to drug enforcement or drug policy.
- Facilitating the collection of intelligence information related to significant drug seizures by CISO member agencies including images of packaging, stamps, and other identifiers.
- Creating and facilitating data entry into a centralized database / repository of significant drug seizures from across the province
- Working collaboratively with the Manager, Research, Analysis, and Production, of the Provincial Bureau of CISO. in the collation and analysis of significant drug seizures to identify linkages provincially, nationally, and internationally.
- Sharing of intelligence information related to identified linkages of significant drug seizures to relevant stakeholders through linking the originators.
- Working collaboratively with the Field Intelligence Coordinator in relation to other provincial drug collection priorities.
- Identifying additional drug intelligence strategies to be considered by the Office of Illicit Drug Intelligence.
- Leveraging the deployed Intelligence Liaison Officers and Regional Intelligence Coordinators across the province to ensure success of the program.
- Working collaboratively with the US Drug Enforcement Administration in relation to Project FOUNTAINHEAD.
- Working collaboratively with the RCMP National Drug Program
- Reporting results to the Provincial Drug Intelligence Centre Steering Committee
- Preparing relevant reports, presentations, to assist with capturing performance metrics in support of the Provincial Drug Intelligence Program

Job Knowledge, Skills and Licenses Required:

- **Due to the nature of position the applicant would be seconded to the Provincial Bureau of CISO and must be employed by a Police Service (as set out in the *Police Services Act 2018, S.O. sec. 110, 111, 112*)**
- Working knowledge of intelligence/investigative/enforcement operations.
- Extensive operational experience in Drug Enforcement and preferably a court expert in a number of illicit drugs
- The understanding of Transnational Drug groups that are impacting Canada and Ontario
- Working knowledge of computer word processing skills and general computer operation.
- Demonstrated ability to identify and resolve problems arising from multi-jurisdictional work teams.
- Proven ability to teach and lecture at all levels of policing including CPC, OPC and CISO members and partners
- Proven consultation, networking, and interpersonal skills to facilitate positive and effective relationships with law enforcement agencies
- Excellent problem solving, negotiation and communication skills.
- Proven capacity to provide advice/guidance to senior decision makers.
- Excellent verbal and written communication skills to provide training lectures, information sessions and specific instruction on CISO programs and services
- Demonstrated understanding of intelligence databases including ODIN and ACIS.
- Demonstrated project management skills
- Valid driver's license to travel extensively to support remote field work.
- Ability to acquire federal government Top Secret Security Clearance.
- ***The Coordinator of the Office of Illicit Drug Intelligence must meet home police service requirements for assignment to their specific intelligence unit including relevant requirements for internal security clearance.***

Template Affidavit for 490(9)(c) Return Order Application
READ CAREFULLY AND ADJUST AS NECESSARY

^ONTARIO/SUPERIOR^ COURT OF JUSTICE
(**^ Region**)

IN THE MATTER OF an application by the Attorney General for Ontario for an order returning seized property pursuant to section 490(9)(c) of the *Criminal Code*.

AFFIDAVIT OF ^OFFICER NAME^

I, **^Officer Name^**, a peace officer and member of the **^police service^**, **MAKE OATH AND SAY AS FOLLOWS:**

1. I make this affidavit in support of an application by the Attorney General for Ontario for an order returning detained property to the person from whom it was seized, pursuant to section 490(9)(c) of the *Criminal Code*.
2. On **^date^**, the following property was seized by police from **^name of person from whom property was seized^**:
 - a. **^List the property (or reference an Exhibit List)^**
3. The property was detained by detention order of this court made pursuant to section 490(1) of the *Criminal Code* on **^date^**. [**include reference to further detention under 490(2) or (3) if applicable**] The period of detention set out in the order is **^date/completion of proceedings^**.[^] The detention order(s) is/are attached as **Exhibit A** to my affidavit.
4. On **^date^**, **^name of person from whom property was seized^**, was charged with **^offences^**. On **^date^**, charges were withdrawn/charges were stayed/an acquittal was entered/a conviction was entered. Upon the conclusion of proceedings an order disposing

Template Affidavit for 490(9)(d) Return Order Application
READ CAREFULLY AND ADJUST AS NECESSARY

^ONTARIO/SUPERIOR^ COURT OF JUSTICE
(**^ Region**)

IN THE MATTER OF an application by the Attorney General for Ontario for an order returning seized property pursuant to section 490(9)(d) of the *Criminal Code*.

AFFIDAVIT OF ^OFFICER NAME^

I, **^Officer Name^**, a peace officer and member of the **^police service^**, **MAKE OATH AND SAY AS FOLLOWS:**

1. I make this affidavit in support of an application by the Attorney General for Ontario for an order returning detained property to the **^lawful owner/person lawfully entitled to possession^**, pursuant to section 490(9)(d) of the *Criminal Code*.
2. On **^date^**, the following property was seized by police from **^name of person from whom property was seized^**:
 - a. **^List the property (or reference an Exhibit List)^**
3. The property was detained by detention order of this court made pursuant to section 490(1) of the *Criminal Code* on **^date^**. **[include reference to further detention under 490(2) or (3) if applicable]** The period of detention set out in the order is **^date/completion of proceedings^**.[^] The detention order(s) is/are attached as **Exhibit A** to my affidavit.
4. On **^date^**, **^accused name^**, was charged with **^offences^**. On **^date^**, charges were **withdrawn/charges were stayed/an acquittal was entered/a conviction was entered**. Upon the conclusion of proceedings an order disposing of the seized property was not sought or

CRIMINAL INTELLIGENCE SERVICE ONTARIO
Field Operations
Firearms Analysis and Tracing Enforcement (FATE) Program

POSITION TITLE: Provincial Firearms Investigator

RANK: Detective Constable

LOCATION: Criminal Intelligence Service Ontario – Provincial Bureau - FATE

PURPOSE:

To work cooperatively with all police services in facilitating the timely submission, tracing and analysis of seized crime guns, to identify and provide intelligence on the sources of those illegal firearms, and assist all law enforcement provincially, nationally, and internationally by providing investigative tools identifying potential firearms traffickers and trafficking networks. Further, to assist with the expansion of the existent FATE database.

DUTIES AND RELATED TASKS:

Reporting to the Provincial Coordinator – Firearms Analysis and Tracing Enforcement (FATE), the position will be responsible for:

- the submission, tracing and analysis of seized crime guns and the collection and dissemination of intelligence information related to these crime guns.
- data entry into the centralized FATE database / repository of crime guns submitted from across the province in a legally appropriate manner.
- working collaboratively with the FATE Intelligence Analysts (Integrated Analytical Services of CISO) in the collation and analysis of every crime gun submission to identify linkages provincially, nationally, and internationally on crime gun sources.
- sharing of intelligence information related to identified crime gun sources/ linkages of crime gun sources to CISO member agencies and partner agencies in an efficient sustainable manner.
- working collaboratively with the US Bureau of Alcohol Tobacco Firearms and Explosives (ATF) in relation to their Cross-Border Investigation Program.
- working collaboratively with the RCMP National Firearm Program
- continuing to foster positive relationships and maintaining frequent contact with CISO member agencies involved in illegal firearm investigations, US agencies

involved in illegal firearm investigations and other stakeholders involved in the administration of justice related to illegal firearms.

- participating in the expansion of the FATE database to create an information management system that can efficiently track the life cycle of the firearm, integrated with IBIS generated ballistic data into a comprehensive firearm prevention and enforcement program.

Job Knowledge, Skills and Licenses Required:

- **Due to the nature of position the applicant would be seconded to the Provincial Bureau of CISO and must be employed by a Police Service (as set out in the *Police Services Act 2018, S.O. sec. 110, 111, 112*)**
- working knowledge of computer word processing skills, data entry and general computer operation.
- working knowledge of intelligence/investigative/enforcement operations.
- an ability to understand firearms related data and derive timely and actionable intelligence for enforcement.
- experience in Firearms Trafficking Investigations would be an asset.
- a demonstrated ability to work well in a team environment.
- Proven interpersonal skills which facilitate positive and effective relationships with law enforcement agencies.
- capacity to clearly communicate with the FATE Provincial Coordinator, Senior Analyst and Analyst.
- Serial Number Restoration training would be an asset.
- ***The Provincial Firearms Investigator (Firearms Analysis and Tracing Enforcement Program) must meet home police service requirements for assignment to their specific intelligence unit including relevant requirements for internal security clearance.***

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Criminal Intelligence Service Ontario
Firearms Analysis and Tracing Enforcement Program
Provincial Firearms Investigator Secondment
Opportunity**

DATE OF ISSUE:	December 8, 2023
CLASSIFICATION:	General Information
RETENTION:	January 3, 2024
INDEX NO.:	23-0081
PRIORITY:	Normal

Criminal Intelligence Service Ontario (CISO) is a partnership between the Ontario government and the law enforcement community. It brings together police services and provincial and federal government agencies to identify and combat organized crime across the province.

Gun crimes create serious risks to public safety and Ontario is committed to providing strategic intelligence, investigative support, and deconfliction services to local law enforcement agencies.

The Firearms Analysis and Tracing Enforcement team is a leader in providing subject matter expertise in a variety of ways including but not limited to the following areas:

- Serial restoration
- Emerging trends
- Enforcement Strategies
- Training

CISO is seeking an experienced Detective Constable with extensive applied knowledge in police and law enforcement for the position of **Provincial Firearms Investigator**. The Provincial Firearms Investigator will facilitate the timely submission, tracing and analysis of seized crime guns, to identify and provide intelligence on the sources of those illegal firearms, and assist all law enforcement provincially, nationally, and internationally.

For further information, please review the attached job specification.

Qualified candidates interested in this secondment opportunity are invited to submit a resume and letter of interest to David Correa, Deputy Director, Criminal Intelligence Service Ontario at David.Correa@Ontariocisca by 1600 hours, **January 3, 2024**.

Applicants selected to proceed further in the selection process must secure prior approval from their respective Chief of Police.

Sincerely,

K. Weatherill

Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Seized Property Not Disposed of at the Conclusion of
Criminal Proceedings**

DATE OF ISSUE:	December 12, 2023
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	23-0083
PRIORITY:	Normal

At the request of the Ministry of the Attorney General's Criminal Law Division, I am sharing a communication on how police should proceed when disposing property that was seized in relation to criminal charges which have been withdrawn or stayed.

Police services are asked to identify for their local Crown's office any property that has been detained under section 490 of the *Criminal Code* which requires a disposition order at the conclusion of proceedings, to ensure the proper application is brought forward.

For further information on the procedure, please review the attached memo and affidavit templates from Randy Schwartz, Assistant Deputy Attorney General, Criminal Law Division, Ministry of the Attorney General. If you have any questions regarding the memo and procedures, please contact your local Crown Attorney's office.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

COUNCIL SERVICES DEPARTMENT

IN REPLY, PLEASE REFER
TO OUR FILE NO. _____

December 7, 2023

Ms. Alexandra George, Administrative Director
Windsor Police Services Board
150 Goyeau Street,
Windsor, ON N9A 6V2

Dear Ms. George,

Windsor City Council, at its meeting held November 27, 2023 adopted the following resolution:

Decision Number: CR471/2023 ETPS 965 ETPS 942

That the committee report of the Environment, Transportation & Public Safety Standing Committee dated March 9, 2023 entitled "Panhandling Statistics re Council Question CQ 11-2022 - City Wide" indicating:

1. That the attached additional information relating to panhandling regulation and statistics **BE RECEIVED**; and,
2. That by-law ***, being a by-law to regulate panhandling, **BE CONSIDERED**, and, if advisable, **BE PASSED**; and,
3. That administration **BE DIRECTED** to provide more information related to other options to issuing fines, including but not limited to outreach, to address the aggressive panhandling behaviour, for Councils consideration,

BE NOTED AND FILED; and further,

That the report of the Manager of Homelessness and Housing Support and the Deputy Licence Commissioner, dated July 24, 2023 entitled "Response to Council Decision ETPS 942 – Options for Addressing Panhandling - City Wide" submitted in response to direction provided through Council Decision ETPS 942 **BE RECEIVED** for information; and,

That City Council and Administration **ADVOCATE** to the provincial and federal levels of government for increased investments in programs and benefits for Canadians that will reduce poverty and increase affordability; and,

That City Council continue to **SUPPORT** programs and services that advance the goals of the 10-year Housing and Homelessness Master Plan, and the creation and expansion of affordable and supportive housing; and,

That Administration **BE DIRECTED** to send correspondence on behalf of Windsor City Council ~~Requesting both the Windsor Police Services Board and Windsor Police Administration, that the~~

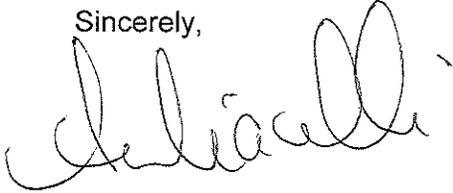
Windsor Police Service take a more pro-active approach to addressing unsafe behaviours in the public roadways that impact or potentially impact traffic flows in a manner that is consistent with existing laws that fall within the enforcement scope of the Windsor Police Service; and,

That Administration **REPORT BACK** with infrastructure related strategies to discourage unsafe behaviours in the public roadway.

Carried.

Your consideration to Windsor City Council's resolution would be most appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Anna Ciacelli', written in a cursive style.

Anna Ciacelli
Deputy City Clerk and Supervisor of Council Services
AC/sg